SJSU | UNIVERSITY PERSONNEL

TAX SHELTERED ANNUITY FINAL SETTLEMENT DEDUCTIONS

Instructions: *Complete and submit to Human Resources, Employee Support Services, UPD Building, 0046. Print using blues or black ink.*

EMPLOYEE INFORMATION		
Employee Name:	Employee ID:	SSN:
Department:	Campus Phone:	

REQUEST FOR DEDUCTIONS		
Pay Period	$ Amount	Name of Company

Please make the tax sheltered annuity deductions noted above from my final salary warrant.

_____   _____
Employee Signature   Date

BENEFITS SERVICES USE ONLY

Copies:

☐ Benefits File

Forward to:
☐ Personnel Services
☐ Payroll Services