2018-2019 Year-End Committee Report Form

Committee: Curriculum and Research

Chair: Brandon White	**Chair-Elect for 2019-2020**: Brandon White, 4-4839, -0100, Brandon.White@sjsu.edu
Number of Meeting held: 18	

Items of Business Completed 2018/2019

1. ORTU Items
   a. Approved the Human Rights Institute on May 6, 2019
   b. Approved the Early Childhood Institute on May 6, 2019

2. Curriculum Items
   a. Approved Doctor of Audiology Program on December 3, 2018.
   b. Approved Program Name change Mexican American Studies to Chicana and Chicano Studies on October 22, 2018.
   c. Approved minor Program Name Change, Mexican American Studies to Chicana and Chicano Studies on November 26, 2018.
   d. Approved Name Change Concentration in Computer Electronics and Network to Computer Network System Management on April 8, 2019.
   e. Approved creation of a minor in Black Women's Studies on April 29, 2018.
   f. Approved creation of a minor in Recreation and Nature on November 26, 2018.
   g. Approved Concentration Integrated Teacher Education Program Spanish Bilingual (LSTP-Spanish BITEP) and Concentration Integrated Teacher Education Program (ITEP) on December 3, 2018.
   h. Approved a minor in Sports and Social Change on January 28, 2019.
   i. Approved the discontinuation of Humanities Concentrations in Asian Studies, Middle East Studies, and European Studies on November 26, 2018.
   j. Approved Discontinuation of Athletic Training in Kinesiology on October 8, 2018.

3. Policies and Referrals
   a. Combined Bachelor's and Master's Program Policy, approved by Senate on May 13, 2019.
   b. Amendment A to University Policy S14-9, approved by Senate on April 22, 2019.
   c. The Grading System of SJSU,
   d. New Policy, University Writing: Requirements/Guidelines and Support by the University Writing Committee, passed Senate on March 25, 2018.
   e. Amending S14-5 "Guidelines for General Education (GE),American Institutions (AI), and the Graduation Writing Assessment Requirement (GWAR)", passed Senate on February 11, 2019.
   f. Rescinded University Policy S02-6 and S73-10, passed Senate on September 17, 2018.
   g. Declined to review University Policy S67-31 at current time.

h. Declined to review University Policy S74-8 and F68-4, Policies regarding KSJS Radio Station.
i. Declined to review University Policy S14-10.
j. Declined to review University Policy S15-4
k. Declined to review University Policy S17-12.
l. Declined to review University Policy S17-11

Unfinished Business Items from 2018/2019

1. Review University Policy S93-14, Curricular Priorities. Develop a comprehensive curriculum policy for the university.
2. Review and revised as necessary University Policy S16-4
3. Review and revise as necessary University Policy S08-3, Incorporating Accessibility into the Curriculum Review Process.
4. Review and Revise as necessary S14-5, GE Policy and Guidelines
5. Review and Revise as necessary University Policy S89-10
6. Review and Revise as necessary University Policy S89-2, Graduate Credit for Undergraduates

New Business Items for 2019/2020

No new business as of last meeting.

Curriculum and Research Committee
Agenda

Meeting 1: August 27, 2018
ADM 144
2:00-4:00 PM

Minutes to be taken by:

1. Call to Order and introductions of members
2. Informational: List of work completed last year. Any changes?
3. Review old business and referrals that can be completed.
    a. S18-1, was completed last year but letter never sent. Motion to approve letter.
    b. S18-4, completed over summer and reviewed at GUP. Motion to approve letter.
    c. S18-8 and S18-9 were completed over summer, we do not need to do any work on them. Letters drafted. Motion to approve letter?
4. Review old business and prioritize remainder of referrals not completed last year:
    a. Discuss S18-5(Scott Heil)
    b. Discuss S18-7, Radio Station. What shall we do?
    c. Discuss S18-13: Rescind S02-6 - Metropolitan University Scholars Experience (MUSE) New Student Seminar Program in Core General Education. Also a new referral (F18-1)
    d. S18-3 had a first reading in Senate. Next Steps.
    e. S18-17 Draft policy was written but not brought to senate. Next Steps.
    f. S18-6
5. Discuss new business
    a. F18-2
6. Review of Curriculum materials
    a. Technology CENT Concentration Revisions and Renaming (review email handout)
    b. Update from Thalia about what is coming down the road regarding Curriculum
7. Other Business?
8. Adjourn

Curriculum and Research Committee
Agenda

Meeting 2: September 10, 2018
ADM 144
2:00-4:00 PM

1. Call to Order and approval of minutes from Meeting 1.
2. Introduction of new member, Cara Maffini
3. Curriculum (2:05-3:00)
    a. Technology CENT Concentration Revisions and Renaming (review email handout)
        i. Note, addendum is new material not in previous packet
        ii. Use New Program Checklist as guide.
    b. Doctor of Audiology Program
4. Policy Material (3-4pm) Review old business and referrals that can be completed.
    a. Discuss Referral S18-1. Motion that S66-12 should remain as is. With Discussions with Delia Chavez, correspondence courses are potentially equivalent to online course offerings (such as through CourSera) and extension credit is still granted for transfer students. (10 min, need to vote)
    b. Discuss Referral S18-4. Motion that S68-18 should remain as is. We already decided the policy was fine but wanted to know about 'minor edits'. In discussions with Bethany Shifflet, Chair of O&G, minor edits are not done to policies that are 'historically' accurate unless we are proposing other changes. (10 min, Need to vote).
    c. Discuss Referral S18-5. Motion to Rescind S73-10. See attached proposed policy recommendation. Should we move this forward to Senate for a final reading? (10 min, requires vote)
    d. Discuss Referral S18-13: Rescind S02-6 Metropolitan University Scholars Experience (MUSE) New Student Seminar Program in Core General Education. Also a new referral (F18-1). See attached proposed policy recommendation. All other MUSE policies have been rescinded and this one somehow was missed. Should we move this forward to Senate for final reading? (10 min, requires vote)
    e. Discussion of KSJS Radio Station (Referral S18-7). Kimb Massey is preparing material for C&R. Will table this until I get this material. However, overlooked the original policy on establishing the radio station, F68-4, which establishes procedures for radio station. Will include this in our discussion
    f. Review Senate minutes regarding AS 1702(Rescinding S67-31 Standards for Awarding Academic Credit: Faculty Appointment at SJSU; Discipline Specific Expertise of Faculty; Catalog Publication of Course). How shall we proceed?
    g. Review senate minutes regarding AS 1701 (Amendment A to S89-2, Graduate Credit for Undergraduates, 4+1 Model). How shall we proceed?
5. Adjourn

Curriculum and Research Committee Agenda

Meeting 3: September 24, 2018
ADM 144
2:00-4:00 PM

1. Call to Order and approval of minutes from Meeting 2.
2. Introduction of new member, Cara Maffini
3. Curriculum (30 minutes)
    a. Doctor of Audiology Program-Updates and Selected Appendices
        i. See email response to our discussions from Meeting 2.
        ii. Please see my notes for discussion.
        iii. Pick a date to invite the audiology people to committee meeting for final discussion (I recommend October 29th, 1 hour)
    b. No updates on Technology other than they are "working on it".
4. Policy Material (2:30-4:00, in order of easy to hard)
    a. Update on AS1701 (Amendment A to S89-2, Graduate Credit for Undergraduates, 4+1 Model). This is still on the President's desk waiting to be signed. I have spoken to Stef and he is working on this. (5 minutes)
    b. Amendment A to S14-9 (Referral F18-2) to make us compliant with EO1071
        i. From EO1071: "an option, concentration, or special emphasis (or similar subprogram) must constitute less than one half of the units required in the major program."
        ii. Proposed that 51% be required to be the same.
            1. Does this include GE and SJSU Studies?
        iii. Draft Policy for Senate
        iv. Need to set a date for compliance
    c. Discussion of Referral S18-17 (25 minutes) reference to university policy S14-10
        i. See draft policy written (from email) from Spring 2018
        ii. Can MPPs serve on Thesis committees(or be chairs)
        iii. This policy has been asked to include doctoral programs (dissertations), but… Section III.A "No individual can be compelled to serve on a committee." The audiology program is requiring faculty to serve on committees. Should this language be modified?
    d. Discussion of Referral S18-6 (35 minutes)
        i. S99-6 is in violation of the current EO-1100 requirements for GE by requiring a C or better in GE skills courses.
        ii. We currently have a lot of Current Grading Policies: F88-6, S99-6, S10-2, S11-5. Most are amendments or modifications. Makes it difficult to find something.
        iii. For ABC/NC classes, what is the role of a C-?
        iv. Consolidate all grading policies into a single policy? If you get rid of S99-6 then S10-2 would likely need some adjustment.
5. Adjourn

Curriculum and Research Committee Agenda

Meeting 4: October 8, 2018
ADM 144
2:00-4:00 PM

1. Call to Order and approval of minutes from Meeting 3.
2. Curriculum (1 hour)
    a. Review recommendation to discontinue Athletic Training from Kinesiology
        i. Please review all materials for discussion.
        ii. Motion to approve discontinuation
    b. Review Technology's updated program
        i. Please review the new packet sent in email.
        ii. Motion to approve new concentration.
    c. Doctor of Audiology Program
        i. Finish Appendix
        ii. Other items? (Note, they are making updates but will save to our next meetings)
        iii. October 29th is when Audiology will be here. Chair will distribute updated materials prior to that meeting
3. Policy Material (1 hour)
    a. Continue Discussion of establishing new grading policy (Referral S18-6)
    b. Discuss NEW 4+1 Policy.
        i. President vetoed the policy so we can move forward with this.
        ii. Attached is a policy modified from Cal Poly.
        iii. Changes made to reflect our campus but need to be discussed in detail.
        iv. I would like to move this forward to Provost as quickly as possible (what President recommended we do)
4. New Business
    a. Discuss addressing issues with the amended policy for student internships (Policy in email). Three issues that need to be resolved:
        i. Issue: Requiring a UOA in order for students to be covered by SAFECLIP (when information elsewhere in the CSU has specified registration in the course as coverage for SAFECLIP). (We lost this battle, UOA's MUST BE IN PLACE prior to internship in order for SAFECLIP to work)
        ii. If a department/program has a UOA in process but the UOA is not completed, are students placed at the site covered by SAFECLIP? It was previously understood that if a dept./program had a UOA in process and a student completed an internship at that site the student would be covered under SAFECLIP. (The answer is No)
        iii. For dept./programs who allow students to "self-place" for internships, can the student purchase liability insurance under SAFECLIP? The answer is NO. We need to update policy to reflect this.
5. Adjourn

Curriculum and Research Committee Agenda

Meeting 5: October 22, 2018
ADM 144
2:00-4:00 PM

1. Curriculum (1.25 hours)
    a. Doctor of Audiology Program Review (Time certain: 2-3pm)
        i. Please review the final packet that was sent out in email.
        ii. Proposed schedule will be that from 2-2:30 the audiology program group will introduce themselves and give an overview. 2:30-3:00pm will be open period for questions from the committee members.
    b. Review Mexican American Studies degree name change for BA and MA to Chicana and Chicano Studies (3-3:15pm)
        i. Motion to approve.
2. Approval of minutes from Meeting 4 (after curriculum because of time certain)
3. Policy Material (3:15-4:00pm)
    a. Continue review new grade policy.
        i. Should we bring to senate for first reading?
        ii. Should we ask for feedback from UCCD? (Sent to ISA but have not heard back from them)
    b. Review 4+1 Policy with feedback from Provost
        i. Next steps??
4. New Business
    a. Referral F18-4, Establishing a University Writing Committee
        i. Comes from the Writing Requirements Committee
        ii. Updates and combines relevant policies to single policy
        iii. Need subcommittee to review, Stef Frazier has volunteered to answer questions and work with sub-committee to move this forward.
    b. Referral F18-5, regarding Review S08-3 and update as needed to be in compliance with AA-2013-03, AA-2015-22 and EO-1111
        i. Need subcommittee to review
5. Adjourn

Curriculum and Research Committee Agenda

Meeting 6: October 29, 2018
ADM 144
2:00-4:00 PM

1. Approval of Minutes from Meetings 4 and 5
2. Curriculum (10 minutes)
    i. Is there any final feedback that should be given to the Audiology Program Team?
    ii. Next steps
3. Policy Material (2:15-4:00pm)
    a. First discussion of establishing the University Writing Committee (Time Certain 2:15pm, Lead are Lynne and Toby)
        i. See comments from O&G on committee organization.
        ii. Discuss with Stef Frazier.
    b. Continue discussions of the new grade policy.
    c. Continue discussions of the 4+1 Policy with feedback from Provost
    d. Brief discussion Referral F18-5, regarding Review S08-3 and update as needed to be in compliance with AA-2013-03, AA-2015-22 and EO-1111
4. New Business
    a. Referral F18-6, GE Policy and Guidelines
        i. Request that C&R dis-entangle policy and guidelines with similar structure to what has been done for Program Planning.
        ii. Will take this up in Spring. I am taking lead and working with chair of BOGS on initial dis-entangling.
        iii. This will set the stage for the bigger changes based upon the review of GE last year.
5. Adjourn

Curriculum and Research Committee Agenda

Meeting 7: November 26th, 2018
ADM 144
2:00-4:00 PM

1. Approval of Minutes from meetings X and 6
2. Curriculum (30 minutes Max, anything not completed will be tabled)
    a. GS&R voted to approve but contingent that final edits be made before sent to C&R. Maybe: Final discussion and vote on Audiology Program (depends if the updates can be sent in time)
    b. Vote to change Minor in "Mexican American Studies" to "Chicana and Chicano Studies
    c. Recommended Discontinuation of three concentrations in BA, Humanities (Asian Studies, Middle East Studies, and European Studies)
    d. New Minor Proposed, Recreation and Nature
3. Policy Material (2:30-4:00pm)
    a. What to do with University Writing Committee Policy (10 minutes)
        i. See feedback from Senate.
        ii. I see two options: (1) We do all the work and get it finished or (2) send back to GS&R (although they gave feedback already) and to University Writing Group that wrote the policy and ask them to make adjustments/changes.
    b. Discuss feedback on the University Grading System Policy. All notes are attached to the policy (feedback from Senate as well as UCCD). (20 minutes)
        i. Should we bring to final reading and vote for December 10th meeting.
    c. Amendment A to S14-9. Update from Thalia regarding EO1071 and 51% in the major? (15 minutes)
    d. Discuss Referral F18-7, Changes to General Education Area D. (30 minutes)
        i. See all attached feedback.
        ii. Bring to Senate for first ready for December 10th meeting (should it be final reading since we have significant feedback?)
        iii. This makes F18-6 all the more important to complete in the Spring (Separating the guidelines from the policy)
    e. Quick updates on the other policies we are working on that will move to spring:
        i. Continue discussions of the 4+1 Policy with feedback from Provost
        ii. Brief discussion Referral F18-5, regarding Review S08-3 and update as needed to be in compliance with AA-2013-03, AA-2015-22 and EO-1111
4. New Business
    a. Program Planning Data Elements issues (15 minutes)
        i. Data Elements for Accredited and Non-accredited programs should be the same.
        ii. Data elements listed in the guidelines are different than what are posted as separate on GUP webpage.
5. Adjourn

Curriculum and Research Committee Agenda

Meeting 8: December 3, 2018
ADM 144
2:00-4:00 PM

1. Approval of Minutes from meeting 7.
2. Curriculum (30 minutes Max, anything not completed will be tabled)
    a. BiTEP and LSTEP (Time Certain: 2:00-2:30pm)
    b. Audiology Program, Final Review and vote. (2:30-3:00pm)
3. Policy Material (2:30-4:00pm)
    a. University Grading System Policy (25 minutes)
        i. Bring to Senate for Final Reading.
    b. Review Policy Recommendation for GE Area D (25 minutes)
        i. Bring to Senate for Final Reading (not first).
    c. University Writing Committee Policy (10 minutes)
    d. Program Planning Data Elements issues (10 minutes)
    e. What we have lined up for Spring
        i. 4+1 Degree Model Proposal
        ii. Amendment A to S14-9, EO1071 and 51% in the major for compliance.
        iii. Incorporating Accessibility into the Curriculum Review process
        iv. Separating GE Guidelines from GE Policy
        v. Many, many others to come.
4. Adjourn, HAPPY HOLIDAYS and HAPPY NEW YEAR!

Curriculum and Research Committee Agenda

Meeting 9: January 28, 2019
ADM 144
2:00-4:00 PM

1. Approval of Minutes from meeting 8.

2. Curriculum (2:00-3:00pm
    a. Discuss and Vote on Minor in Sports and Social Change
    b. Discuss and Vote on BA Art History and Visual Culture Elevation

3. Policy Material (3:00-4:00pm)
    a. Discuss Area D Policy (New proposed language)
    b. Discuss 4+1 Degree Model Program (compare to materials from Provost)

4. Scheduled meeting dates for spring semester
    a. C&R Meetings: 2/4, 2/18, 2/25, 3/11, 3/18, 4/8, 4/15, 4/29, 5/6
    b. Senate Meeting: 2/11, 3/4, 3/25, 4/22, 5/13

5. Adjourn

Curriculum and Research Committee Agenda

Meeting 10: February 4, 2019
ADM 144
2:00-4:00 PM

1. Approval of Minutes from meeting 9.

2. Policy Material
    a. Discuss Area D Policy in current form. Need vote to bring to Senate for final read.
    b. Discuss 4+1 Degree Model Program
    c. Discuss referral from English regarding MFA and Thesis

3. Announcements
    a. February 18th meeting will be focused on the University Writing Committee (guests will be Tom Moriaty, Simon Rodan, Stef Frazier, Marc d'Alarcao, and Beverly Grindstaff)
    b. Scheduled meeting dates for spring semester
        i. C&R Meetings: 2/18, 2/25, 3/11, 3/18, 4/8, 4/15, 4/29, 5/6
        ii. Senate Meeting: 2/11, 3/4, 3/25, 4/22, 5/13

4. Adjourn

Curriculum and Research Committee Agenda

Meeting 11: February 18, 2019
ADM 167 Provost Conference Room
2:00-4:00 PM

1. Time Certain: 2pm. Discussion of University Writing Requirements Committee
    a. Guests: Tom Moriarty, Kathleen McConnell, Stef Frazier, Simon Rodan

2. Other Policy Material
    a. Discuss 4+1 Degree Model Program

3. Announcements
    a. February 25th meeting will be focused on the referral from Creative Writing Program in English.
    b. Scheduled meeting dates for spring semester
        i. C&R Meetings: 2/25, 3/11, 3/18, 4/8, 4/15, 4/29, 5/6
        ii. Senate Meeting: 3/4, 3/25, 4/22, 5/13

4. Adjourn

Curriculum and Research Committee Agenda

Meeting 12: February 25, 2019
ADM 167 Provost Conference Room
2:00-4:00 PM

1. Time Certain: 2pm. Discussion of MFA, Creative Writing Request for Paper Thesis
    a. Guests: Alan Soldofsky, Noelle Brada-Williams, Nick Taylor, and Revathi Krishnaswamy

2. Other Policy Material
    a. University Writing Committee Policy-Shall we send out for feedback?
    b. Referral F18-5, Review Policy S08-3, Incorporating Accessibility into the Curriculum Review Process. Are we compliant with AA-2013-03, AA-2015-22 and EO-1111 Overview from Wynn.

3. Announcements
    a. Scheduled meeting dates for spring semester
        i. C&R Meetings: 3/11, 3/18, 4/8, 4/15, 4/29, 5/6
        ii. Senate Meeting: 3/4, 3/25, 4/22, 5/13

4. Adjourn

Curriculum and Research Committee Agenda

Meeting 13: March 11, 2019
ADM 167 Provost Conference Room
2:00-4:00 PM

1. Announcements (5 minutes)
    a. Introduction of new committee member, David Emmert.
    b. Director of IEA is no longer on C&R, position was replaced with Dean of Graduate studies on senate floor at March 4th meeting through Senate Management Resolution (effective immediately)
    c. President still has not signed Area D policy.

2. Approval of minutes (5 minutes)
    a. February 4
    b. February 18
    c. February 25

3. Discussion of Policy Materials (PLEASE NOTE: I would like to bring to 3/25 senate meeting three policies that we are going to discuss today and we should be able to wrap up at our 3/18 meeting)
    a. University Writing Committee Policy (30 minutes)
        i. We need to decide on Section 2, new way or bring back to original as Dean d'Alarcao requested. I have written both into the policy for comparison. We need to decide this and move on.
        ii. Members from the Writing Requirements committee have reviewed and okay with what we have done so far (no vote provided).
        iii. O&G has reviewed and is also okay with the changes (no vote provided to me)
        iv. GOAL: Send to Senate 3/25 for final reading
    b. 4+1 Degree Policy (50 minutes)
        i. Please review feedback sent from GAPE
        ii. Going to UCCD on March 13th to receive feedback.
        iii. Registrar's Office and GAPE have concerns over "process" and "PeopleSoft implementation".
        iv. See policy with notes imbedded as feedback for our discussion.
        v. GOAL: Send to senate 3/25 for first reading
    c. Amendment A to University Policy 14-9, bringing us into compliance with EO1071 (30 minutes)
        i. We have been out of compliance with EO1071 for over two years.
        ii. Does Prep for the major count? Or is only major required courses (electives?)
        iii. Is it 50% + 1 unit or 51% that ensures compliance?
        iv. GOAL: Send to senate 3/25for final reading (there should be no reason to do two readings for this since it brings us into compliance)

4. Announcements
    a. Scheduled meeting dates for spring semester
        i. C&R Meetings: 3/18, 4/8, 4/15, 4/29, 5/6
        ii. Senate Meeting: 3/25, 4/22, 5/13

5. Adjourn

Curriculum and Research Committee Agenda

Meeting 14: March 18, 2019
ADM 144 (the normal meeting room)
2:00-4:00 PM

1. Approval of minutes from March 11th meeting

2. Discussion of Policy Materials. I would like to bring these to March 25th senate meeting. The copies sent in email were in clean format with no commentary.
    a. University Writing Committee Policy (30 minutes)
        i. This will go as a final reading.
    b. 4+1 Degree Policy (50 minutes)
        i. UCCD feedback focused around process but one interesting questions: Could this work for an undergraduate degree and a certificate or credential (such as teacher credential). Most thought that this would not work because it combines two degrees.
        ii. Many department chairs were very interested in this policy and developing 4+1 models for their programs.
        iii. Send to senate for first reading?
    c. Amendment A to University Policy 14-9, bringing us into compliance with EO1071 (30 minutes)
        i. Sent to senate for first reading?
    d. Continue discussion of Review of Policy S08-3, Incorporating Accessibility into the Curriculum Review Process. Are we compliant with EO1111 AA-2013-03, AA-2015-22 and EO-1111
        i. "shall designate an employee to coordinate compliance with the ADA and this executive order" Who is that on our campus?
        ii. Recommend that the SJSU ATI committee be tasked with this assignment? Also referral to O&G that this committee become either an operating committee or Special agency that reports to C&R.

3. Announcements
    a. Scheduled meeting dates for spring semester
        i. C&R Meetings: 4/8, 4/15, 4/29, 5/6
        ii. Senate Meeting: 3/25, 4/22, 5/13

4. Adjourn

Curriculum and Research Committee Agenda

Meeting 15: April 8, 2019
ADM 144 (the normal meeting room)
2:00-4:00 PM

1. Time Certain, 2:00-2:30pm: Kathleen McConnell and Cara Maffini. GE Taskforce, SJSU Campus.

2. Need Feedback to O&G regarding restructure of BOGS 2:30-3:00pm

3. Curriculum Discussion-Industrial technology CENT name change (to CNSM) 3:00-3:30

4. Policy Materials
    a. Amendment A to University Policy 14-9, bringing us into compliance with EO1071 (30 minutes)
        i. Discuss Feedback from Senate.
        ii. Final reading at 4/22 Senate
    b. Continue discussion of Review of Policy S08-3, Incorporating Accessibility into the Curriculum Review Process. Are we compliant with EO1111 AA-2013-03, AA-2015-22 and EO-1111
        i. "shall designate an employee to coordinate compliance with the ADA and this executive order" Who is that on our campus?
        ii. Recommend that the SJSU ATI committee be tasked with this assignment? Also referral to O&G that this committee become either an operating committee or Special agency that reports to C&R.

5. Announcements
    a. Scheduled meeting dates for spring semester
        i. C&R Meetings: 4/15, 4/29, 5/6
        ii. Senate Meeting: 4/22, 5/13

6. Adjourn

Curriculum and Research Committee Agenda

Meeting 16: April 15, 2019
ADM 144 (the normal meeting room)
2:00-4:00 PM

1. Announcement: Tax Day!

2. Time Certain, 2:00-2:45pm: Discuss ORU-Human Rights Institute, Presented by William (Bill) Armaline
    a. Bill must leave by 2:45, plan to discuss for 15 minutes afterward.

3. Updates from O&G, restructure of BOGS. (15 minutes)
    a. Please review responses from what we discussed.
    b. O&G plans to bring a second first reading to senate on 4/22. I have asked for a copy if possible before the meeting to give to C&R.

4. Policy Materials
    a. Amendment A to University Policy 14-9, bringing us into compliance with EO1071 (15 minutes)
        i. Are we happy with the wording?
        ii. Bring to senate for final reading at 4/22 meeting
    b. Continue discussion of Review of Policy S08-3, Incorporating Accessibility into the Curriculum Review Process. Are we compliant with EO1111, AA-2013-03, AA-2015-22. (Remainder of Time.)

5. Announcements
    a. Scheduled meeting dates for spring semester
        i. C&R Meetings: 4/29 (Minor in Black Women's Studies, 4+1 Degree Model, second ORU), 5/6 (Final meeting)
        ii. Senate Meeting: 4/22, 5/13

6. Adjourn

Curriculum and Research Committee Agenda

Meeting 17: April 29, 2019
ADM 144 (the normal meeting room)
2:00-4:00 PM

1. Time Certain, 2:00-2:30pm: Discuss of Minor in Black Women's Studies. Guest: Theodorea Berry.
    a. Theodorea has class during this time so her time will be limited.
    b. 2:30-2:45, we will discuss

2. Discuss Senate feedback on 4+1 Degree Model Program. (2:45-3:15)
    a. Consider changing "Blended" to something else or clarifying that blended does not mean online or hybrid.
    b. Consider removing "professional" from "graduate professional degree" in Section I.1.
    c. Clarify Section I.4.
    d. Consider moving the last sentence of Section II.1 to another area.
    e. Section III.3, why 60 units?
    f. Mark van Selst has concerns over this blended degree program and University Policy S89-2. Recall this has to do with what policy says and what GUP has on their website in the number of units and undergraduate can use for elective or transfer to graduate programs. S89-2 needs to be fixed ASAP.

3. Time Certain, 3:15-4:00: Discuss ORU Early Childhood Institute
    a. Guests (not confirmed): Heather Lattimer, Maria Fusaro, Andrea Golloher, Emily Slusser

4. Announcements
    a. Please review policy from O&G regarding BOGS restructure, we will not have time to discuss directly at this meeting. Please send comments directly to Chair of O&G. We will discuss at 5/6 meeting though.
    b. Scheduled meeting dates for spring semester
        i. 5/6 Final meeting: Vote on the two ORU's, Vote on minutes from last several meetings, wrap up 4+1 Degree model (if need be),
        ii. Senate Meeting: 5/13 (Bring 4+1 Policy to senate for final reading)

5. Adjourn

Curriculum and Research Committee Agenda

Meeting 18: May 6, 2019
ADM 144 (the normal meeting room)
2:00-4:00 PM

1. Approve of minutes
    a. March 11
    b. March 18
    c. April 8
    d. April 15
    e. April 29
2. Final read through of 4+1 Degree model with final vote to bring to last senate meeting.
3. Discuss and vote on ORU's
    a. Human Rights Institute (Please see updated materials)
    b. Early Childhood Institute
4. What is on the docket for C&R next year?
    a. Develop a Curriculum Policy (Review Curricular Priorities S93-14 policy)
    b. Separate GE Guidelines from GE Policy (or just update GE policy)
    c. Update S08-3, Incorporating Accessibility into the Curricular Review Process
    d. Update S89-2 (graduate units that an undergraduate can take)
    e. Continue to do follow up on the internships policy to try and bring in compliance (work with provost)
    f. Work with IS&A to review and update the University Policy on Academic Advising (S89-10)
    g. Degree Elevation in Art History

Curriculum & Research
Meeting Minutes
Monday, August 27, 2018
ADM 144
2pm-4pm

Present: Thalia Anagnos, Peter Buzanski, Cynthia Fernandez-Rios, Scott Heil, Susana Khavul, Gwendolyn Mok, Wynn Schultz-Krohn, Anand Ramasubramanian, Pamela Stacks, Lynne Trulio, Brandon White
Absent: Toby Matoush,
Guests: Nicole Mendoza (GUP Staff)

Start: 2:00pm

1. Introductions
    a. Five new committee members
    b. Education representative was just approved by Executive Committee and should be joining us next meeting.
2. Referrals
    a. Old Business- Things that were wrapped up over summer or things that were able to be completed.
        i. 18-1 regarding S66-12 on Transfer credit for continuing education units. Review was sent out and committee agreed that it should be left as is.
            1. It may have been sent to us due to the fact that the campus is looking to remove policies that are directed from Title 5 and CSU Executive Orders/AA.
            2. Tabled to next meeting...should we rescind? We will wait until we see what value Articulation office says.

        ii. 18-4 regarding S68-14 Special Major: GUP AVP and Associate Dean for Undergraduate Studies said this policy is still accurate and applicable
            1. Requires editorial changes due to Dean of Undergraduate Studies no longer exists.
            2. Table until we identify if we can make this minor change through senate executive committee.

        iii. S18-8 regarding S75-5 Undeclared majors: C&R recommended keeping as is.
            1. Edits were going to be suggested, but since Presidential Directive overrides policy the decision to leave as is was made.

****ACTION**: Approve keeping policy as is since Presidential Directive outlines process. 11-Yes, 0-No, 0-Abstain

        iv. S18-9 regarding S78-6 guidelines for continuing education units

1. Discussed and asked for review with Dean of College of International and Extended Studies. Their office felt it met the needs of continuing education.
2. Salary is outlined but uses term “maybe”, is it an issue considering CBA is now in place. This may not be an issue because it is CEU credit and verbiage states it aligns with the salary schedule for professors.
3. They will work with Registrar’s office to conduct his type of work.

****ACTION**: Approve keeping as is for S78-6. 9-Yes, 0-No, 2-Abstain

b. Old Business
   i. S18-5 regarding S73-10. How extension course units are used by disqualified students.
      1. Asked UGS and GS Associate Deans as this still pertinent
      2. S16-16 provides more comprehensive guidance on disqualification/probation units being used.
      3. Historical leg work was probably not conducted regarding this type of policy as there were plenty of rescinded language in older policies, for one we use Special Session versus Extended studies.
      4. Recommendation is to rescind S73-10 and keep S16-16 as official policy.

   ii. 18-6 regarding S73-24 Credit Grades in Graduate Courses.
      1. This policy is referencing Credit in a graduate course.
      2. We need to be more inclusive in our language regarding graduate programs include not only masters programs, but doctorate programs as well.
      3. Should we look at tackle all graduate level course/grade issues into one policy. Suggested by member we still have two policies or sections one about Masters and one about Doctorate. Professional accreditation agencies may require two different processes between masters and doctorate.
      4. EO 1100 that governs general education, one of the major changes was C to C-. The issue now is whether a Credit meets a C or C-. There is also language that needs to be adjusted regarding whether a masters program is B or better for credit based grade.
      5. Brandon will try to narrow down how to adjust this policy and bring back to committee for review

   iii. 18-7 regarding S74-8 KSJS radio station
      1. Policy states that there should have been some sort of administrative structure, and whether the communications board di the study.

2. Brandon will follow up with Kimb Massey and Karen McAffee.
3. Nicole will ask for a revised accessible syllabus and ask them to post on their public website.

iv. S18-13 regarding S02-6 MUSE courses
1. S02-9 should rescind all previous policies

v. S18-17 regarding S14-10 regarding Thesis Committees including MPPs
1. First read was not approved in senate.
2. Issue was around supervisory issues between MPPs being chairs and faculty who may be involved in a students thesis committee.
3. Seen as a management issue for the department and MPP responsibilities
4. What happens is a thesis chair is a faculty member who becomes an MPP while thesis goes through process?

vi. Curriculum Policy Updates

c. New Referrals
i. F18-1 regarding S02-6, this is duplicate/part of S18-3
ii. F18-2 regarding S14-9, concentration policy and EO 1071

3. Curriculum
a. What's coming
i. Tech Concentration CENT Name Change
ii. AuD Substantial Change
1. Tight Timeline to meeting professional accreditation deadlines
2. Needs to start Fall 2020, needs to be completed by F2018
3. They have been working with the Chancellor's Office for the last two years, along with 3 other CSU's.
4. Ask to have them upload into Curriculog for campus tracking

b. What to review
i. Look at things like overlap in courses, Assessment is mapped to LOs.
ii. Refer to New Proposal Checklist regarding what should be included
iii. Need and if there is a bandwidth issue

4. Other Business
a. General Education White paper that was reviewed by committee in early Spring.
i. That was a professional courtesy and not an official review. GE Action plan will be distributed through campus.

Adjourned 4:00pm

Future Meeting Dates:
September 10, September 24, October 1, October 15, October 29, November 5, November 12, November 26, December 3, January 28, 2019, February 18, March 4, March 18, April 1, April 15, April 22, May 6;

Curriculum & Research
Meeting Minutes
Monday, September 10, 2018
ADM 144
2pm-4pm

Present: Thalia Anagnos, Peter Buzanski, Cynthia Fernandez-Rios, Scott Heil, Toby Matoush, Wynn Schultz-Krohn, Anand Ramasubramanian, Pamela Stacks, Lynne Trulio, Brandon White

Absent: Susanna Khavul, Gwendolyn Mok

Guests: Nicole Mendoza (GUP Staff)

Start: 2:00pm

1. Curriculum
    a. Technology- They did submit updated materials per AVP Anagnos suggestions.
        i. Hidden prerequisites missing TECH 139 prerequisite of TECH 31, not in catalog or roadmap but outlined in proposal.
        ii. Missing Assessment plan
        iii. Missing faculty and college vote
        iv. Letter of support from Information Technology Systems (Business)
        v. Technical elective lists differently between proposal and roadmap
        vi. There is a comment about lab space being sponsored by industry, but does not outline how they would go about this and no letter of support from industry stating they will provide materials to lab spaces.
        vii. Need to be clear that the hidden prerequisites will not prevent a student from taking the courses required in the major.
        viii. In the campus comparison they list Dominguez Hills incorrectly.
        ix. Will ask them to respond with the update by 20th for review on 24th.
        x. Where does Tech 172 belong in the program? It is outlined but not in the roadmap.
    b. Doctorate in Audiology
        i. Updates in WASC summary to adjust change in college name
        ii. What is the collaborative effort with these other departments, and have they been consulted? Deans have been involved, but department chairs have not. Please obtain letters of support from Nursing, Occupational Therapy and Special Ed.
        iii. Why are they being housed in College of Ed, when most of the departments they are going to work with are all in College of Health and Human Sciences
        iv. They are applying to two professional accreditations, one for California specifically and another for students to be able to work out of state. This is to ensure that students are competitive and be able to move out of state if they need to.

v. For clinicals and internships, there may be a need for them to follow the agreement that occupational therapy uses.
vi. Include letters of support from VA, Stanford, Kaiser, etc regarding their commitment to working with them to provide clinical placements for this program.
vii. Cohorts are expected to be at least 10, and by year four faculty will have up to 4-5 students as direct or secondary support, will that be too much to manage for doctoral load?
viii. Expectation (that comes across in proposal) is that all faculty will chair or be part of the dissertation committee.
ix. There is no discussion about faculty workload and whether or not they have a specific teaching load.
x. Are faculty and clinical faculty the same or different? This pertains to how the workload portions out. Please clarify what that means, or is this a new line that the campus is developing?
xi. There are a lot of financial resources committed to students over space and research grants to support student work. Additional description of spaces and how they would support students when the program hits year four.
xii. In reviewing this proposal we are identifying the need for policies need to be created or revised to include doctorate programs, since most of our policies only incorporate undergraduate and masters programs.
xiii. Comparison of how this program aligns with the other proposed programs.

2. S18-1 regarding S66-12
    a. Recommendation is that this policy should stay as is.
    b. It can be courses taken [and transferred] at places such as Coursera
    c. While we no longer call them correspondence courses, the sense is the language is just outdated
    d. Leave policy as is

***__ACTION__: Keep Policy as is: 7-Yes, 0-No, 3-Abstain

3. S18-4 regarding 68-18
    a. Policy was fine, just minor edits around the name of the office(s).
    b. We are not making changes to these policies unless they are substantial

***__ACTION__: Keep policy as is: 10-Yes, 0-No, 0-Abstain

4. S18-5 Motion to rescind S73-10
    a. Scott revised policy, that we will forward
    b. Rescinding policy because it was basically rescinded due to redundant policy references in later policy S16-16
    c. There is practically no support after consulting with deans, etc.
    d. Will request this to be a first reading and then a vote.

***__ACTION__: Bring to Senate for first reading to rescind S73-10: 10-Yes, 0-No, 0-Abstain

5. S18-13 rescind S02-6
    a. This is the only remaining policy around the MUSE courses.
    b. We haven't used MUSE courses in over 10 years.
    c. Any reason why this policy was not rescinded when the rest of the MUSE policies were rescinded.
    d. This may not have been intentionally, just one that was connected but slipped through the cracks
    e. Should we do an addendum S09-4 to add this policy to the list of the other rescinded MUSE policies.
    f. Put forward our own request to rescind with the caveat that adding it as an addendum instead might be possible.
    g. It appears that this one needs to stand on its own, since S09-4 actually still references MUSE courses.
    h. Include the fact it was not rescinded under S09-4 in the rationale due to MUSE courses still being offered.

***ACTION**: Bring to Senate for first reading to rescind S02-6: 9-Yes, 0-No, 1-Abstain

6. S18-7 regarding KSJS
    a. Had a conversation with Kimb Massey, faculty from the Film and Theatre department, and she will put together some information about the station and its current governance.
    b. F68-4 regarding the governance and what the station should be doing or putting on air.
    c. This will be tabled until we get more information from Kimb Massey.
    d. There is some concern about budget and the fact that it shouldn't get outside funding from commercial advertisers. Funding was to be from internal sources only (or underwriters)
    e. Being interdisciplinary as far as allowing other majors to participate in station.

7. AS 1702 to rescind S67-31
    a. Allowing academic credit, faculty appointment, discipline specific expertise of faculty, and catalog publication of course.
    b. Suggestions from the minutes in C&R and senate sound like this should be kept as is.
    c. Concern is if we rescind does it restrict departments from having rights to oversee courses in their discipline.
    d. Focus of S67-31 is that a concern over safeguards for the type of language regarding the housing of discipline specific expertise in department coursework.
    e. This policy would prevent "poaching" or "FTE" grabs from happening across campus.
    f. If any changes should be made it should be the title and having a more specific title to address the real items involved.

g. The language is a bit out of date and doesn't allow for programs to evolve based on industry changes.
h. How you hire faculty can help the department evolve as well.
i. This should be included in a Curricular policy that is being requested. Include some of this policy under that.
j. Let senate know this will be tabled.

**ACTION: Table S67-31: 10-Yes, 0-No, 0-Abstain

8. S89-2 Undergraduate credit for Graduate
    a. Policy makes it appear that we could not do 4+1 degrees.
    b. This policy request has been sent to senate and president at least 2 times.
    c. We need to figure out why the president would not sign off on it.
    d. If it passed, and if still sitting on President's desk we need to obtain the notes to find out status and if we can get reason behind not signing so we can make proper adjustments.

9. Meeting Minutes from August 27th
    a. Chair asked if anything was needed, and it was nothing was noted.
    b. Minutes approved

Adjourned 3:58pm

Future Meeting Dates:
September 24, October 1, October 15, October 29, November 5, November 26, December 3, January 28, 2019, February 18, March 4, March 18, April 1, April 15, April 22, May 6;

Curriculum & Research
Meeting Minutes
Monday, September 24, 2018
ADM 144
2pm-4pm

Present: Thalia Anagnos, Peter Buzanski, Cynthia Fernandez-Rios, Scott Heil, Susanna Khaval, Cara Maffini, Toby Matoush, Wynn Schultz-Krohn, Pamela Stacks, Lynne Trulio, Brandon White

Absent: Anand Ramasubramanian, Gwendolyn Mok

Guests: None

Start: 2:00pm

1. Corrections to minutes for vote on item 5. Should be 9-0-1 not 10-0-1.
2. Curriculum
    a. Doctor of Audiology Program-Updates and Selected Appendices
        i. Numerous inconsistencies throughout appendices with course numbering, number of units per course, and pre-requisites.
        ii. Assessment plan needs to be updated mapping SLOs to PLOs to ULGs. Program needs to update assessment with Introduced, Developed, and Mastery instead of using 'X'.
        iii. Discussion of how program will select students. How they will recruit minorities or disadvantaged students.
        iv. Discussion of offering courses over summer (special session) vs regular session. Will financial aid or tuition deferral be offered to students in this program?
        v. Program directors have not reached out to OT yet. Unsure if they have reached out to the other programs.
        vi. Invite to C&R on October 22nd meeting for 1 hour. Email will be sent. Final vote on November 26th assuming that all other lower committees have reviewed and voted. (We indicated that it will depend on what the circumstances are at that time. Suggest - Final vote will occur on November 26th.)
    b. No updates on Technology other than they are "working on it". Will continue to email them for updates.
3. Policy Material
    a. Update on AS1701 (Amendment A to S89-2, Graduate Credit for Undergraduates, 4+1 Model).
        i. President will not sign. Waiting on feedback from President and Provost.
        ii. Should consider developing a separate 4+1 model. Then work to resolve the other issues in S89-2
    b. Amendment A to S14-9 (Referral F18-2) to make us compliant with EO1071
        i. Tabled until after GUP's meeting at Chancellor's office on October 11th and 12th. Will bring back to October 22nd meeting for discussion
    c. Discussion of Referral S18-17 (25 minutes) reference to university policy S14-10
        i. Reviewed notes from Senate meeting April 9, 2018.

    ***ACTION**: Keep current Policy as is: 10-Yes, 0-No, 1-Abstain

    d. Discussion of Referral S18-6 (35 minutes)
        i. S99-6 is in violation of the current EO-1100 requirements for GE by requiring a C or better in GE skills courses.
            1. Agreed to update policies to reflect C- or better throughout.
        ii. Consider developing new policy and rescinding all old policies: F88-6, S99-6, S10-2, S11-5. Most are amendments or modifications. Makes it difficult to find relevant material.

1. Process began on developing this policy. Will bring modified policy to next meeting and continue our discussion.
2. Need to update our policies with the +/- grading system.

iii. Need to consult with ISA. Discuss their grading policy S09-7. Ultimately may need to combine with them for a joint policy recommendation.

4. Adjourn

Curriculum & Research
Meeting Minutes
Monday, October 8, 2018
ADM 144
2pm-4pm

Present: Thalia Anagnos, Peter Buzanski, Cynthia Fernandez-Rios, Scott Heil, Toby Matoush, Gwendolyn Mok, Wynn Schultz-Krohn, Anand Ramasubramanian, Pamela Stacks, Brandon White

Absent: Lynne Trulio, Susanna Khavul

Guests: Nicole Mendoza (GUP Staff)

Start: 2:00pm

1. Curriculum
    a. BS Athletic Training Discontinuation
        i. Memo was unclear of when the degree would be discontinuing from catalog
        ii. It appears that they are looking to last admit Fall 2019
        iii. Need clarification about admission and teach out process (last admit, last post in catalog)

***ACTION**: Approve with clarification of when Program will not appear in the catalog: 9-Yes, 0-No, 1-Abstain

    b. TECH Name change for CENT Concentration
        i. Appears to be missing a full Assessment plan, there are some portions but not all mapped
        ii. PLO 1 and 2 do not have mastering
        iii. Using old language (C3, ENGL 1B)
        iv. The roadmap indicates it is for 2016
        v. Syllabi is not using accessible template
        vi. Final exam being 10% on one course
        vii. AMS 1A/1B entere but not entered on degree. Do they want to use AMS or regular AI package?
        viii. Suggest they work with Pat Backer who has lots of experience in preparing proposals.

***ACTION**: Reject needing additional modifications to proposal: 10-Yes, 0-No, 0-Abstain

    c. AuD Proposal
        i. This proposal has passed LCOE curriculum committee
        ii. GS&R is still working on reviewing the proposal and have requested a few updates already.

iii. Department was informed that they would need obtain GS&R approval prior to C&R vote.
iv. CO executive order outlines specific research project units and they appear to have more than required.
v. There will not be an interim masters degree so the research courses will be a bit heavier than normal to address the content that will need to be addressed
vi. Research courses should be split to show level, etc. 598, 599 etc.
vii. The courses are not called out as culminating experience even though technically the research/project courses are.
viii. We'll ask for these updates and re-review for October 22nd meeting.
ix. They were asked why Occupational Therapy (OT) was included in the proposal, but did not actually reach out to department? Their response was that they wanted to play nice, however OT participation could affect their Accreditation.

d.

i. Want to review materials, no vote

2. Policy
    a. 4+1 Policy
        i. Was rejected and needs revision to be resubmitted as soon as possible
        ii. President thought it was confusing, asked for a complete rewrite
        iii. There is the Cal-Poly Pomona policy that we could start from
        iv. Current policy only allows 6 units of grad work can be taken at undergrad level.
        v. We could leave this broad to allow the department to determine how the degree can be met.
        vi. There are issues about how this can balloon undergrad numbers
        vii. There needs to be escape clause to ensure that students have an out when they can't meet masters requirements (i.e. culminating experience)
        viii. EO needs to be noted to ensure that regulations are met (i.e. 120+30=150 max, how many units can be taken, etc)
        ix. Need to change the policy on how many grad units a undergrad can take to increase to 9 units.
    b. Internship and off-campus activity policy
        i. Requiring UOA to be covered by SAFECLIP
        ii. UOA must be in place prior to internship in order to be covered by SAFECLIP
        iii. If UOA is in process, can student still be covered, they are not
        iv. Can students purchase SAFECLIP on their own if self-placed?
        v. Could the university insure themselves? Student fees that go into pot to purchase insurance for off-campus activities.
        vi. What will happen to our CPT students, if self-placement is not allowed.
    c. Tabling EO 1071 concentration policy compliance until after Thalia returns from AVP meeting at CO.
    d. Grading System
        i. While the policy does not say pluses and minuses, but it is still used
        ii. It appears that the plus and minuses just appeared as an option one day
        iii. Plus and Minus is a local thing (not driven by CO), but there is or has not been an official policy on it.
        iv. Currently policy allows undergrads to obtain at least 60 units on credit/no credit courses.
        v. S83-15 outlines the plus minus implementation on campus.
        vi. Title 5 where credit/no credit is outlined.
        vii. Exceptions and changes to requirements must be approved by the Provost or designee.

Adjourned 3:58pm

Future Meeting Dates:
October 22, October 29, November 26, December 3, January 28, 2019, February 18, March 4, March 18, April 1, April 15, April 22, May 6;

Curriculum & Research
Meeting Minutes
Monday, October 22, 2018
ADM 144
2pm-4pm

Present: Thalia Anagnos, Peter Buzanski, Cynthia Fernandez-Rios, Scott Heil, Susanna Khavul, Cara Maffini, Toby Matoush, Gwendolyn Mok, Wynn Schultz-Krohn, Anand Ramasubramanian, Pamela Stacks, Lynne Trulio, Brandon White

Absent:

Guests: June McCullough (faculty, CDS), Paul Cascella (LCOE), Shaum Bhagat (Chair, CDS), Nicole Mendoza (GUP Staff), Jing Zhang (Chair, GS&R), Beverly Grindstaff (Interim AD Graduate Studies)

Start: 2:00pm

1. Curriculum
    a. Doctor of Audiology
        i. Field has changed over the last 15 years. Entry was the master's degree now doctoral is required.
        ii. Doctor of Audiology programs [within CSU] were typically offered in conjunction with another university outside of CSU (typically private institutions)
        iii. Recently the state legislation has changed and now allows CSU's to offer doctorates, specifically in Audiology.
        iv. Job growth far exceeds the number of audiologists who are authorized in the state.
        v. First year contains oncampus practicum, transition over the summer will take students off campus for practicum work. Lectures will still be held on campus.
        vi. A coordinator has been hired to help with clinical sites and creating relationships with sites that clinical practicum can be conducted at.
        vii. Fourth year is an externship, which is like a full time job under a professional audiologist.
        viii. Proposal was designed with WASC in mind.
        ix. Some questions were raised about proposal due to missing information and that was more than likely do to the fact they prepared the proposal for WASC not CSU.
        x. Lurie College of Education has already reviewed and approved, now awaiting GS&R and C&R review and approval.
        xi. Eventually will have 6 faculty, 5 with be TT/T and one adjunct. Currently have 1.5 faculty and will need to start recruiting for two new faculty and have obtained approval and funding from Provost to begin search.

xii. They have to obtain two accreditation reviews, unfortunately one of them (WASC) requires campus approval before they accept it, and then CSU must approve before the SLP professional accreditation agency could review.
xiii. CO did a call for campuses looking to propose, our campus applied and was accepted to propose program for opening in Fall 2020.
xiv. There are some building renovations that need to occur in order for the program to be offered.
xv. The assessment piece is a piece that always gets bounced back, have you compared the assessment plan from any approved program? Yes, CSU LA.
xvi. You use course grades as a measurement for assessment, how does that give the enough data as to whether the outcomes are being met. Appendix 7 regarding course grade assessment roadmap. Suggest changing language on this to “course grades” or “signature assignments”
xvii. There is alot wrapped into your PLO’s and maybe try unpacking them to ensure they can be measurable.
xviii. Adjust the PLO’s and then remap as needed
xix. GRE scores with a specific score can impact their applicants who have the grades to actually be successful. Have you looked at other clinical doc’s to see how they use the GRE or other admission criteria.
xx. Some schools use interviews as a means to review their applicants.
xxi. Noticed focus on pediatric, what about geriatric?
xxii. Are you going to look at the local community and how they receive audiology from a cultural perspective.
xxiii. Don’t worry about geriatric encounters, students will spend quite a bit of their time working in the field fitting hearing aids for geriatric specifically.
xxiv. Want to integrate more students as clients in their program, specifically music students.
xxv. Suggested they talk with Beethoven Center regarding presentations, etc.
xxvi. The summer session unit load seems quite large, how do you anticipate ensuring student success?
xxvii. Hiring faculty may be an issue once they see the cost of living for the area, state that they believe that is why the Provost wants them to start search now, to ensure they can find faculty by start of program.
xxviii. They have a cohort experience set up to assist with the research mentoring from peers and faculty.
xxix. The AUD513 will be their GWAR course which will be a methodology course.
xxx. Will they allow for Professional faculty, faculty that are paid salary but are also still professionals in the field. This isn’t something that has been done on campus due to how the student would be supported.

b. Mexican American Studies degree name changes to Chicana and Chicano Studies

i. Questions as to why some students support and some don't, but appears to be due to how a student of this descent self-identifies.
ii. They justification seems clear
iii. What choices were given to the students? MAS, Chicana/Chicano Studies, or Latina/o Studies

***ACTION**: Approve Degree Name Changes to BA and MA to Chicana and Chicano Studies: 11-Yes, 0-No, 0-Abstain

2. Grade Policy
    a. Should we send to UCCD for feedback, yes then senate.
    b. This would bring us into alignment, consolidating 6 policies
    c. Exceptions: There are a few campuses that give an A+ a 4.3
    d. Will this impact how the percentage of acceptable credit/no credit is allowed, we should ensure there is a stipulation in the policy that outlines what is acceptable.
    e. Current policies allow Laboratory courses allow graded, this exception may need to still be included to ensure Labs can select the appropriate option.
    f. If they are true credit/no credit keep them in exception, all else aren't allowable.
    g. Eliminating the Lab and activities from the exception list.
    h. There seems to be a disconnect over how people are classifying fieldwork and practicum in order to determine whether or not we should limit those type of course to credit/no credit
3. 4+1
    a. Provost reviewed and provided a few suggestions
    b. There will be some back end resources that will need to update forms to ensure that this is feasible to process.
4. New Referrals
    a. 18-4 establishing university writing committee. Writing committee exists but they want to change name which in turn means policy updates.
    b. Toby and Lynne will work on creating the 18-4 policy review
    c. 18-3 Accessible Technology Initiatives. Are we in compliance with the EO's etc. Funding resources to make this happen are non-existent.
    d. Wynn will look at the issues to work on this more next semester with Thalia.

Adjourned 3:59pm

Future Meeting Dates:
October 29, November 26, December 3, January 28, 2019, February 18, March 4, March 18, April 1, April 15, April 22, May 6;

Curriculum and Research Committee Meeting Minutes

Meeting 6: October 29, 2018
ADM 144
2:00-4:00 PM

Present: Cynthia Fernandez-Rios, Scott Heil, Lynne Trulio, Susanna Khavul, Toby Matoush, Gwendolyn Mok, Wynn Schultz-Krohn, Anand Ramasubramanian, Brandon White

Absent: Thalia Anagnos, Peter Buzanski, Pamela Stacks

Guest: Stefan Frazier, Chair of Academic Senate

1. Meeting commenced at 2pm. Minutes approved by consent for Meeting 4. Forgot to send out Meeting 5 minutes, will bring to our next meeting for approval.
2. Discussed the next steps for audiology program. No final feedback from committee. Next steps are to allow GS&R to finish their review. Once done we can do one final discussion before vote. The vote should occur at either the 11/26/18 or 12/3/18 meetings.
3. First discussion of establishing the University Writing Committee presented by Toby Matoush and guest Chair Frazier of academic senate (Time certain was 2:15pm). This policy is a consolidation of three policies. This was written by Stefan Frazier, Tom Moriarty, and Kathleen McConnell all from the current Writing Requirements committee. This comes from the Writing Requirements Committee and recommended to bring to senate.
    a. O&G suggested edits that will be incorporated into the policy as noted.
    b. Considerable discussion over several aspects of the policy such as whether all courses that contain significant amounts of writing should be included in this policy, word counts in some classes (100W, 200W, Area R), if BOGS was consulted on this policy. Chair Frazier indicated that nothing 'new' had been added and that this was just consolidation. Recommended getting policy passed first then seek to make necessary changes after the policy had passed. All of this became part of larger discussions on writing across the curriculum at undergraduate and graduate (Master's and Doctoral) levels.
    c. Agreed to bring to senate for first reading for feedback but also to send to BOGS for feedback.
4. Continue discussions of the new grade policy system.
    a. Modified policy in Section 2 to lists courses that 'may' be credit/no credit which allows programs to decide if they want to move to graded.
    b. Removed Activity and Laboratory in the Section 2 as these are graded classes
    c. Added Thesis and Dissertation Courses to Section 2.
    d. Removed the section on maximum of 60 units of degree to be Credit/No Credit. Could not find why this was in policy except maybe because degree programs were significantly larger than 120 units at one point. Another possibility may have to do with transfer students but was unclear.
    e. Agreed to bring to senate for first reading but also seeking feedback from UCCD (Lynda Heiden has been out of town but follow up with her as soon as she is back)
5. Short discussion on the 4+1 Policy but tabled because of time. Also were unable to introduce the new referrals at this time, will introduce at the next C&R meeting.
6. Adjourn at 4pm.

Curriculum & Research
Meeting Minutes
Monday, November 26, 2018
ADM 144
2pm-4pm

Present: Thalia Anagnos, Peter Buzanski, Scott Heil, Susanna Khavul, Toby Matoush, Wynn Schultz-Krohn, Anand Ramasubramanian, Pamela Stacks, Lynne Trulio, Brandon White

Absent: Cynthia Fernandez-Rios, Cara Maffini, Gwendolyn Mok

Guests: Nicole Mendoza (GUP Staff)
Start: 2:00pm

1. Approval of Meeting Minutes from October 29, 2018

***ACTION**: Approve Minutes from October 8th, with adjustment to name typo: 8-Yes, 0-No, 0-Abstain
***ACTION**: Approve Minutes from October 29th: 8-Yes, 0-No, 0-Abstain

2. Curriculum
    a. AuD- Will be brought to final discussion at next meeting as department just returned the GS&R edits this morning.
    b. MAS Minor name change-
        i. change to Chicana and Chicano Studies per the rest of their program and department name change
        ii. UGS wanted it noted that the Area D courses are still listed and no notations about the Area D update.

***ACTION**: Approve the Minor name change from MAS to Chicana and Chicano Studies: 8-Yes, 0-No, 0-Abstain

    c. Humanities Concentration Discontinuations
        i. Discontinuation of Asian Studies, Middle East Studies and European Studies concentrations
        ii. Part of the department refocus based on their action plan from last program planning cycle.
        iii. Small group of applicants, and very few majors

***ACTION**: Approve Discontinuation of Humanities Concentrations in Asian Studies, Middle East Studies and European Studies: 7-Yes, 1-No, 0-Abstain

    d. Minor in Recreation and Nature
        i. A collaborative effort between the Departments of Health Science and Recreation and Environmental Studies to design more course work together
        ii. Recreation wanted their students to get more focus on the environmental aspects of recreation, instead of focus just on human.

iii. Environmental Studies wanted to have students focus more on the human impact and felt that this minor would help with that.
iv. The focus is about the human impact on the natural dimensions and how to create the balance
v. Anticipate that most students would come from recreation and environmental studies.
vi. The ENVS Park Ranger and Administration minor enrollment has been down, and they are looking to identify if this minor is still needed (and relationship with West Valley) once the Recreation and Nature minor is rolled out.
vii. They are prepared to offer additional course sections if needed.
viii. There is not more focus on one versus the other, it is balanced coursework
ix. It says 20 units, although majors in recreation and environmental studies would typically take it as a 17 unit minor.

***ACTION**: Approve Minor in Recreation and Nature: 8-Yes, 0-No, 0-Abstain

3. Policy
    a. University Writing Committee Policy Feedback from Senate
        i. How students meeting 100W (i.e. a philosophy student taking PHYS 100W)
        ii. Is this just a proposal over Area Z?
        iii. Dropping fee waiver for 100W for WST, is this a testing office issue not policy?
        iv. How GWAR is met at the graduate level, various routes are possible
        v. What is considered equivalent, and hard to distinguish
        vi. Should how GWAR(equivalent is evaluated at graduate level be written in policy
        vii. Who evaluates 100W courses, as course coordinators don't always teach 100W
        viii. Any reference to 100W being a GE should be removed and changed to a University Requirement.
        ix. Be explicit when talking about what it is, to differentiate between GE (Area A1, A2 and A3) and Area Z 100W (Which should state SJSU Studies Area Z).
        x. "Guidelines for General Education (GE), American Institutions (AI) and Graduation Writing Assessment Requirement (GWAR)" is how the guidelines should be referenced.
        xi. Reference to Masters and Doctoral level writing should be included.
        xii. Interim Associate Dean for Graduate Studies Grindstaff has proposed some language to be added for graduate level writing.
        xiii. Suggest that Graduate Studies Office and University Writing Committee develop guidelines to be used for the graduate level.
        xiv. We can prepare updates and send back to the proposers.

xv. Core competency in writing should be included as a task for the committee.
xvi. Committee membership should include a member who represents Graduate level writing

b. University Grading System Policy
   i. Registrar's office states we have a plus minus system, but policy says we are ABC.
   ii. CSU policy says we can choose one or other
   iii. Plus minus is said to help with grade inflation, others say it is harder on students.
   iv. Policy should be flexible to allow faculty to choose whether they want plus and minus or not.
   v. UCCD was undecided about which way was best
   vi. Currently faculty can choose if they want to distribute pluses or minuses.
   vii. Instead of required, state it is allowed
   viii. Grading system is related to undergraduate courses not graduate (or 200W)
   ix. Credit by Exam are Credit/No Credit, and graduate level do not allow challenges.
   x. Where does the Credit fit in the ABC/No Credit grade mode? A "C-" will be credit for undergraduate, and at the grad level it would be a "B-"
   xi. Student must declare credit/no credit prior to starting course.

c. S14-9 update to reflect EO 1071 and greater than 50%
   i. Language regarding 30% should change to reflect "Must have more than 50%" in prep for the major and core.
   ii. Thalia will update language and bring back next week.

d. Area D update
   i. We were informed that EO 1100 has changed the definition and we need to change to comply.
   ii. Classes and conversations should not be included in policy
   iii. Suggest adding a sunset clause to have GE Guidelines updated to reflect updated Area D policy.
   iv. Course list will be shown, but not included in policy since list changes often.
   v. Needs to be done by Mid-February to ensure departments can discuss what changes are needed to courses or program requirements.
   vi. Sunset by AY 2023-2024

4. New Business
   a. Program Planning RDE Guidelines- Tabled to next meeting

Adjourned 4:00pm

Future Meeting Dates:
December 3, 2018; January 28, 2019, February 18, March 4, March 18, April 1, April 15, April 22, May 6;

Curriculum & Research
Meeting Minutes
Monday, December 3, 2018
ADM 144
2pm-4pm

Present: Thalia Anagnos, Peter Buzanski, Cynthia Fernandez-Rios, Scott Heil, Susanna Khavul, Toby Matoush, Wynn Schultz-Krohn, Pamela Stacks, Lynne Trulio, Brandon White

Absent: Cara Maffini, Gwendolyn Mok, Anand Ramasubramanian,

Guests: Nicole Mendoza (GUP Staff)

Start: 2:00pm

1. Approval of Meeting Minutes from November 26, 2018

****ACTION**: Approve Minutes from November 26, 2018 with minor changes: 10-Yes, 0-No, 0-Abstain

2. Curriculum
    a. Liberal Studies Teacher Prep Integrated Programs (ITEP and BITEP)
    b. These programs would allow students to complete a BA in Liberal Studies and their Credential through continuous course work, reducing the time to credential.
    c. Prepares students for subject matter credential
    d. Field study is part of every semester
    e. Provides students with flexibility to retreat to the regular liberal studies program
    f. Program starts in Junior year whether native or transfer. Students will apply into the credential program
    g. Higher criteria GPA for students looking to get into the program
    h. Must pass credential program with a “C” or better.
    i. There is a bilingual option in the program. Students must have the equivalent of four semesters of Spanish. This is not intended for students who are new to the language.
    j. Clinical practice is never enough; this program will start earlier providing students with much more work in the classroom for observations.
    k. Program will not start as ITEP only. The department anticipates moving towards cohorts that are only ITEP.
    l. There isn’t a reduction of credential coursework. Those requirements are staying the same.
    m. Introducing new coursework to merge some areas of study together, such as the PHYS 35 course that is in the works, that will address physics and chemistry.
    n. This is a multiple subject program. Students need to know a variety of subjects.
    o. How will Spanish proficiency be checked? Students who are admitted will have taken a CSET that includes Spanish. This must be completed prior to student teaching starting.

p. Provost has been alerted to the 120+ unit request of this program, which is allowed by the Chancellor's Office.
q. Is there a reason why ENVS 10 is in one but not the other?
r. Documentation requires a few additional edits, but can be done with GUP prior to submitting to Provost and Chancellor's Office.

***ACTION**: Approve Liberal Studies ITEP: 10-Yes, 0-No, 0-Abstain

***ACTION**: Approve Liberal Studies Bilingual ITEP: 10-Yes, 0-No, 0-Abstain

3. AuD. Proposal
    a. C&R Chair White wanted to recognize Graduate Studies and Research Committee for their thorough review and suggestions of numerous edits to improve proposal for successful approval.
    b. Proposers have been diligent about providing revisions to documentation as requested by committees.
    c. Proposers are trying to obtain two accreditation approvals which will require quite a few standards being met.
    d. Note in letter to Provost that the group has met with the committee a few times and the proposal has been discussed at numerous meetings.
    e. There is some concern about the faculty hires and whether they will be on board in time for program start.

***ACTION**: Recommend Approval of the Doctorate of Audiology: 10-Yes, 0-No, 0-Abstain

4. Policy
    a. Grading Policy
        i. Made changes as requested at last meeting
        ii. There are discrepancies in policies, we will consolidate the two policies into one comprehensive policy.
        iii. There is no opportunity for student to contest a grade if one section graded plus/minus versus a section that only did ABC.
        iv. We need to continue to allow faculty to adjust grade policies (specific to course grading) as needed for their class (i.e. choosing +/-)
        v. EO 1100 already dictates what qualifies as passing a GE course.
        vi. Whenever a course has a minimum grade required, any substituted course must be passed at the specified grade level or higher to meet that original course requirement.
        vii. Exceptions must be initiated by department chair or associate dean and approved by Provost or designee.
        viii. Chair will clean up edits from today and send out tonight for final vote by email.

    b. GE Area D
        i. Quoted EO 1100 in order to address reasoning for change in Area D.
        ii. Currently is not compliant with EO policy
        iii. Needs to be ready for schedule of classes by February 11th.

iv. Clarify what 12 units of Area D means, 9 Lower division and 3 upper division units.
v. Recommendations will sunset by AY 2023/24
vi. Appendix will not be part of policy, but will be sent out so members can see what is proposed.
vii. Suggest requirements to include statement that says 9-units in lower division area D, choose a minimum of two from D1, D2, D3 and then selecting a third from any D area. Additional discipline could come from SJSU studies (upper division).
viii. Concern that students will get stuck if we limit to specific D areas because of section offerings.
ix. Departments are already being consulted with by GUP regarding how to re-do the curriculum to make this work.
x. Short term fix that will be adjusted through GE policy update
xi. Changes discussed today will be sent out, to include Area V in the appendix.

c. Program Planning Data Elements
   i. There are subtle differences between an accredited program and a non-accredited program.
   ii. Section 7 is in guidelines, three are only discussed, suggest we simply say talk about the data elements?
      1. Leave as is
   iii. Use language from Section 4 in non-accredited to accredited for consistency.
   iv. Make accredited parallel to non-accredited.
   v. Chair will update the data elements and move it forward.

***__ACTION__: Approve adjusting the data element guidelines to parallel accreditation and non-accreditation: 0-Yes, 0-No, 0-Abstain

d. University Writing Committee Policy
   i. Adjusted the wording in the policy to reflect the correct GE and SJSU studies areas that address writing.
   ii. Language still states that UWC will approve 100W courses.
   iii. Invite BOGS, Writing Across Curriculum Chair, and policy proposer to discuss why one committee should be the approver versus the other.
   iv. Clean up the document, then look for additional comments from groups like UCCD.
   v. Suggest changing B.4 graduate professional publication is sole author, change to primary author. As to where the primary is in the list, is up to the discipline (since discipline determines how authors are listed).
   vi. Criteria/Standards for how the writing requirement is met (word count, page count, etc) is determined by Graduate Studies/GS&R.

Adjourned 3:56pm

Future Meeting Dates:
January 28, 2019, February 18, March 4, March 18, April 1, April 15, April 22, May 6;

Curriculum & Research
Meeting Minutes
Monday, January 28, 2019
ADM 144
2pm-4pm

Present: Thalia Anagnos, Cynthia Fernandez-Rios, Scott Heil, Cara Maffini, Gwendolyn Mok, Wynn Schultz-Krohn, Anand Ramasubramanian, Pamela Stacks, Lynne Trulio, Brandon White

Absent: Susanna Khavul,

Guests: Nicole Mendoza (GUP Staff), Marc d'Alarcao (Interim Dean, College of Graduate Studies)

Start: 2:00pm

1. Approval of Meeting Minutes from December 3, 2018

*****ACTION**: Approve Minutes from December 3 with minor changes from Thalia Anagnos: 7-Yes, 0-No, 0-Abstain

2. Policy
    a. GE Area D
        i. Quoted EO 1100 in order to address reasoning for change in Area D.
        ii. Currently is not compliant with EO policy.
        iii. Senate was not comfortable with the policy as outlined in the first read.
        iv. A small group of faculty whose departments would be affected (J. Lee, S. Frazier, M. VanSelt, K. Peters)
        v. We would still list courses in the former areas of D (no 1, 2, 3), and attempt to ensure students take a course from each of the areas
        vi. First Whereas outlines that faculty should have right to develop their curriculum, Second whereas states the CO is requesting change(s), and third states we're making an interim solution until a better one can be made.
        vii. Change in simplest form until a reasonable policy process can be developed. A sunset date has been added so that C&R and senate can develop a more appropriate policy for Area D within the GE policy.
        viii. Thalia has redesigned the GE page on info.sjsu.edu for Area D, to express and outline what changes are coming to this GE area. It also formats the headers by leaving the titles of the "Areas" and adding what courses are meeting American Institutions, but remove the simple letter of "D1" etc. Please send additional feedback regarding language to Thalia, however some language is specific to the guidelines.
        ix. Should we do a sense of the senate along with the policy. With the sense of senate outlining the issues the campus has with the requested EO changes. Not having the whereas' in the policy doesn't give it much teeth,

however there is a high chance that the President will not sign the policy if there are a lot of negative whereas'.

x. EO number should be called out in the third whereas.
xi. Is the whereas language too strong, will the president sign policy with the whereas' whether the language is strong or not.
xii. Include the fact that this is being driven with an immediate response (i.e. change by next Academic Year).
xiii. GE Designation tags will remain on courses (D1, D2, D3) so that the system can still check requirement has been made.

b. 4+1 Policy
   i. In consultation with the interim Provost, she suggested we look at the policy from Montclair State.
   ii. For the most part our policy does align with what Montclair state outlines.
   iii. Any department who is interested in developing a 4+1 must propose what that program looks like.
   iv. Now that we have a College of Graduate Studies, we will need to know what restrictions grad wants in a proposal.
   v. Programs that require clinicals have to plan appropriately to ensure students take the appropriate courses in order to be eligible to do clinical work.
   vi. Create a subcommittee to research what programs have had success and which ones haven't. What were those issues so we can develop process to help avoid them.
   vii. Students will need to know there is a difference between being an undergrad and being a grad. For instance, if a student moved into graduate work too soon, an acceptable undergraduate GPA of 3.0 could disqualify them as a grad since that GPA is considered low in graduate work.
   viii. Computer Engineering has attempted it and closed it down. Which was an advising issue (handled incorrectly by advisors) more than a curricular issue.
   ix. Some of the previous issues was the interpretation of the undergraduate student taking graduate courses policy.
   x. Since this policy should allow students who are going to be in blended are allowed to take more units than our current policy outlines, but still restricts non-blended students from taking more than 9 units.
   xi. Funding issues, graduate students pay more than undergraduate students.
   xii. Students become "Graduate" level once they have met the undergrad requirements of 120 units.
   xiii. Possible resource impacts: Programs who base resources on cohort sizes (how will they anticipate), programs who require fieldwork/practicum/clinicals will have impact on coordinators and sites as they possibly increase student engagement.

xiv. All lower division work must be completed prior to changing to graduate status and declaring this plan of study.
xv. Only Bachelors and Masters programs would be included, not speciality degrees (BM, BFA, MPA, etc).
xvi. Mix and matching programs to develop a plan would be based on department allowing proposal.
xvii. An official proposal process will need to be put in place to ensure admission materials, catalog, and roadmaps need to be included.

3. Curriculum
    a. Minor in Recreation and Nature
        i. Was approved by C&R last term was requested to have a name change by the Provost prior to their signing off due to the charge of the college (CHHS). It was then approved by departments to change title and ownership to Environmental Studies as a Minor Nature and Recreation.
    b. Minor in Sports and Social Action
        i. This program is anticipated to align with the ORTU Sports and Social Action.
        ii. An ORTU can not run programs, but may partner with departments that can offer programs that align with the charge of the ORTU.
        iii. This program was designed to work with other disciplines, such as Journalism and Justice Studies.
        iv. Knowing the college that will house this program is going through changes, does this work with the changes coming down the line for them.
        v. Whether the department moves in or out of this college, the proposal appears to be well constructed and will have “players” interested in taking part of this program.
        vi. Approve conditionally contingent on a letter of support from Department of Sociology and Interdisciplinary Social Sciences.

***ACTION**: Approve Minor in Sports and Social Action conditionally(see above): 9-Yes, 0-No, 0-Abstain

4. Other Business
    a. Referrals
        i. S18-6 was wrapped into grading policy which has been signed by president
        ii. We will remove the S18-7 KSJS radio station policy
        iii. F18-2 will look at again in March
        iv. F18-3 and 18-4 University Writing policy, about who will be responsible.
        v. F18-5 Accessibility in curricular review process- March
        vi. F18-6 GE Policy and Guidelines- tease out guidelines from policy
        vii. S19-1 Embargoing Creative Writing work and publication. Will also need title changes within policy. Will look at in late February.

Adjourned 4:02pm

Future Meeting Dates:
Feb. 4, Feb. 18, Feb. 25, Mar. 11, Mar. 18, Apr. 8, Apr. 15, Apr. 29, May 6

Curriculum & Research
Meeting Minutes
Monday, February 4, 2019
ADM 144
2pm-4pm

Present: Thalia Anagnos, Cynthia Fernandez-Rios, Susanna Khavul, Cara Maffini, Wynn Schultz-Krohn, Lynne Trulio, Brandon White

Absent: Scott Heil, Gwendolyn Mok, Anand Ramasubramanian, Pamela Stacks

Guests: Nicole Mendoza (GUP Staff), Marc d'Alarcao (Interim Dean, College of Graduate Studies)

Start: 2:00pm

1. Approval of Meeting Minutes from January 28, 2019

***ACTION**: Approve Minutes from January 28, 2019: 7-Yes, 0-No, 0-Abstain

2. Policy
    a. GE Area D
        i. Sent draft out to the faculty list provided by AVP Anagnos, and no responses have come back.
        ii. AS-3354-18/FA (rev) outlines what are limitations in curriculum development and changes and roll faculty play under HEERA.
        iii. We can decide not to bring a draft to the senate, however if we do, then the senate would not be able to take a stance.
        iv. Language clean up so it reads clearly
        v. Add workload impact: departments, advisors, catalog, senate
        vi. AVP Anagnos showed language that will be adjusted in the GE area of catalog policies.
        vii. Move policy amendment as written.

***ACTION**: Approve Minutes from January 28, 2019: 7-Yes, 0-No, 0-Abstain

    b. 4+1 Blended Program Policy
        i. Feedback needs to be solicited from: UCCD, Registrar's office, financial aid, GAPE and College of Graduate Studies.
        ii. Version distributed has been cleaned up from last round of edits.
        iii. Statement on "formal" application process needs to be flushed out as all programs need some sort of admissions process.
        iv. HEGIS codes will align with programs, if similar.
        v. Student working on undergrad → Applies to blended → Blended program (60-120) → Accepted → Completed Undergrad
        vi. At what point does a blended student apply for candidacy? Is it 120 units total or is it based on when another limit is reached?

vii. When and how a GWAR is accepted will depend on how the writing policy is rolls out.
viii. What form(s) will be required? Will student complete current grad form for candidacy and will it include a notation about 120 units needing to be completed by then?
ix. Sacramento State policy allows students to obtain the baccalaureate degree once 120-units and requirements for that degree have been completed.
x. Ensure programs have opt-outs to ensure there is a way to release students and guarantee success.
xi. Should we not allow students to apply to grad status until undergrad courses have been completed at the undergraduate rate.
xii. Ensure academic units can only be implemented when blending existing programs that use the same support mode.
xiii. How will financial aid distribution/application work for blended programs
xiv. Remove changing status process from policy
xv. We need to ensure we have a section for criteria separate from process.

3. Other Business
    a. English request for Thesis Embargo
        i. The department appears to want a different plan than what is offered in policy (A-Thesis, B- Project, C- Creative)
        ii. Currently you can't complete a thesis and then publish.
        iii. Current policy says a creative is a non-thesis option to allow for publishing etc, for embargoing. They could just not publish in Proquest.
        iv. Why do they not want to do option B or C?
        v. Invite to a future meeting.

Adjourned 3:59pm

Future Meeting Dates:
Feb. 18, Feb. 25, Mar. 11, Mar. 18, Apr. 8, Apr. 15, Apr. 29, May 6

Curriculum & Research
Meeting Minutes
Monday, February 18, 2019
ADM 144
2pm-4pm

Present: Thalia Anagnos, Cynthia Fernandez-Rios, Scott Heil, Susanna Khavul, Wynn Schultz-Krohn, Anand Ramasubramanian, Pamela Stacks, Brandon White

Absent: Cara Maffini, Gwendolyn Mok, Lynne Trulio,

Guests: Beverly Grindstaff (Interim Associate Dean, College of Graduate Studies), Stefan Frazier (Writing Committee), Simon Rodan (Board of General Studies, Chair), Kathleen McConnell (faculty), Tom Moriarty (Writing Requirement Committee), Nicole Mendoza (GUP Staff), Marc d'Alarcao (Interim Dean, College of Graduate Studies)

Start: 2:00pm

1. Policy Review
    a. University Writing Policy
        i. Referred by the University Writing Committee (UWC) to merge all writing policy on campus into one policy.
        ii. WRC has approved the policy as written by members of their committee.
        iii. It was recommended that they merge the policies first, then go back and edit as necessary.
        iv. Graduation Writing Assessment Requirement (GWAR) for graduates currently allows graduate students to take 100W level writing, which is not up to the rigor for masters level writing engagement.
        v. Question has been raised, that if Title 5 asks for greater rigor as the program elevates (i.e. undergrad to graduate to doctoral), this should apply to writing and not just discipline based curriculum.
        vi. Having a GWAR grad level would engage grad level students with literature reviews appropriate to discipline and/or engagement with documents/reports a masters level student would delve into deeper research writing for.
        vii. Section 2 specifically eliminates suggested language from UWC about the level of writing. Removing word count.
        viii. The hope is to get this proposal ready for a final read at next senate.
        ix. GWAR course should be embedded in a course early on in a graduate program experience.
        x. Review and feedback is required.
        xi. No word or page count.
        xii. No courses from other universities. Could they have completed a graduate level writing course elsewhere prior to enrollment?
        xiii. Masters students could submit a major written project that included review, feedback and revisions.

xiv. Concern that change in policy will change current policy/process for recertifying a GWAR course.
xv. Currently grad GWAR courses are reviewed against 8000 words, which will still be defined by the College of Graduate Studies (CGS).
xvi. Since most graduate programs embed GWAR into a core course, how do we ensure a student who passes course but not GWAR portion, how are these students assessed to meet the GWAR requirement.
xvii. Should there be a passage rate to ensure student passes both course and GWAR?
xviii. Review and certification of courses should not be reviewed and approved by the WRC, per the UWC recommendation. They feel these courses should follow current process for course approvals.
xix. BOGS should be the committee that reviews since they approve all general education requirements for the campus.
xx. How are 100W recertified, should they only be recertified at program review phase? Which is every 7 years.
xxi. Area Z will go to BOGS, and WST will go to UWC and Grad GWAR will go through CGS.
xxii. The level of rigor for masters and doctoral, who determines that? College of Graduate Studies or another entity/group.
xxiii. There should be foundational courses in graduate level work that are embedded with writing intensive activities.
xxiv. UWC should be the primary resource for creating and consultation work on developing writing courses.
xxv. Multilingual Language will be supported by the Coordinator of Multilingual Writing Support Services.
xxvi. The draft will be cleaned up and send back out to committee for review.

b. Masters level and Doctoral level rigor and outcomes
    i. Should we develop policy that addresses the changes in rigor among our programs, is this part of WASC?
    ii. It should clearly distinguish between the various levels of program.
c. Statewide senate dispersed their GE task force recommendations
    i. Discussed at Senate Executive Committee, who will put more focus on it next week.
    ii. Senate will develop a response from the campus.
    iii. C&R will not be responsible for taking this response on, and a task force may be convened to create the response.
    iv. Dialogue across campus should happen to ensure the positives and negatives are heard across the university.
d. 4+1
    i. A cleaned version was sent out.
    ii. At end of last meeting committee determined quite a bit of language that should be removed.

iii. A flowchart that was outlined on the board last meeting has been laid out to see how the flow will work.
iv. 60 units must be completed prior to applying to 4+1.
v. Departments can promote the 4+1 but must be clear that the student applies to undergrad program, then at 60 units they can declare to transfer into the +1 program.
vi. The department is the entity that will develop process and procedures for how students will complete work (i.e. roadmap), but the College of Graduate Studies would approve the proposed program structure.
vii. No fees to admit to graduate status, at this point is when the student's "Career" changes and they begin paying graduate level fees.
viii. Will student be waived a GWAR? No, expectations should remain the same as far as the writing requirements are concerned.
ix. Apply at least one semester prior to completion (or award) of baccalaureate work. The "Completion" semester triggers change into graduate level career.
x. Once the student is accepted into program, then their roadmaps can start including graduate coursework.
xi. Completion of 120 degree applicable units (undergrad and/or graduate) moves student into graduate career.
xii. Removed 9 unit restriction and will leave that to departments, but GWAR needs to be completed at undergrad level prior to advancing.

Adjourned 3:59pm

Future Meeting Dates:
Feb. 25, Mar. 11, Mar. 18, Apr. 8, Apr. 15, Apr. 29, May 6

Curriculum & Research
Meeting Minutes
Monday, February 25, 2019
ADM 144
2pm-4pm

Present: Cynthia Fernandez-Rios, Scott Heil, Susanna Khavul, Cara Maffini, Wynn Schultz-Krohn, Anand Ramasubramanian, Pamela Stacks, Brandon White

Absent: Thalia Anagnos, Gwendolyn Mok, Lynne Trulio,

Guests: Beverly Grindstaff (Interim Associate Dean, College of Graduate Studies), Noelle Brada-Williams (Chair, English), Nick Taylor (Professor, English), Alan Soldofsky (Professor, English), Nicole Mendoza (GUP Staff), Marc d'Alarcao (Interim Dean, College of Graduate Studies)

Start: 2:00pm

1. Policy Referral- Thesis
    a. Issues regarding Creative Writing projects.
    b. Open Access of thesis are creating issues with creative writing students in the English department.
    c. Twenty MFA students sent a petition into the English department regarding protecting their copyright of their thesis projects (generally novels and published works).
    d. The old system allowed for printing, newer campus system is PDF submission only for scholarworks.
    e. S14-10 the policy was updated to include embargo (using Proquest) used to allow for the students to embargo for 5 years before public release via library, and would be able to ask for it again once the five year has resulted in students being denied.
        i. The College of Graduate Studies website only has one form in which a student identifies their thesis to be embargoed. This form does not have an area for a GS representative to approve or deny, and there is not a separate form to request an additional embargo or extension (and therefore be denied by GS).
    f. Students have found works that were released publicly that shouldn't have been, articles etc being released online and some were found as being sold (not SJSU student).
    g. They do not believe the policy needs an update that requires senate approval. They suggest that College of Graduate Studies change their guidelines to include student printed document to submit thereby abiding by the campus policy but still allow the student to protect their work.
    h. The difference between creative works for an arts student vs. a science student. The formula is still seen as the creative property such as the novel work done by a creative writing student.

i. They considered moving towards a Plan C (Creative Work) to use as a work around, but then the document is not considered a thesis and then doesn't hold the weight that the student will need to be a successful professional after graduation.
j. Publishing companies are no longer interested in student work IF the student was to have any piece of their work published on the university website.
k. The student generally doesn't submit their works in entirety to a publisher, there is usually some rewrites that makes it slightly different than the original submission as a thesis.
l. Student could take the project, but call it a departmental thesis, which allows the student to be competitive but also protects their rights.
m. If we look at this issue at hand, the same could be said for projects on campus. Are we not sharing the public works like we should be.
n. Are the faculty doing their do diligence about advising students appropriately about what the thesis process and guidelines are.
o. The committee recommends that the department has found a temporary solution and is referring this to the COllege of graduate studies to resolve.

****ACTION**: Approve referring this issue to the College of Graduate Studies to determine if thesis guidelines need adjustment. 7-Yes, 0-No, 0-Abstain

2. University Writing Policy
    a. Should graduate students have an additional requirement by requiring them to take a GWAR that is not a 100w.
    b. The Interim Associate Dean for College of Graduate Studies does not feel that graduate programs should have to include the GWAR as part of their requirements. They shouldn't be directed on how that is met.
    c. Suggest that any bachelor's degree from the US would have a GWAR waived.
    d. AD for GS suggests that faculty advisors should be more involved in assisting the student to develop their writing.
    e. Allowing the department to determine how the GWAR is met, by the advisor, by a course (foundational) or by a 100w.
    f. If we allow this type of option to departments, does this mean our masters students will lose out by not being more effective writers.
    g. Chair White will include the adjustments to the graduate GWAR section of the policy as proposed by AD d'Alarcao.
3. Referral on Accessibility S08
    a. Policy refers to old Executive Orders and other policies.
    b. Campus is out of compliance with Accessibility
    c. Policy could be cleaned up with technical edits.
    d. Timely adoption of textbooks. This is necessary so the materials can be made available to students who are in need of this.
    e. Suggest that departments have a list of accessible texts that can be used in courses that are generally used with adjuncts who are brought in last minute.

f. Disencumbering the policy updates versus being compliant and changing campus climate around producing and abiding by making materials accessible.
g. Accessibility trumps academic freedom.
h. Who can make departments accountable for being compliant. Who holds the stick, what's the carrot?
i. How does the department report on how they review and assess course accessibility.
j. Should the Curriculum office review what courses have not been updated in a certain period of time, and request that departments update course syllabi with the office or inactivate the course.

Adjourned 4:05pm

Future Meeting Dates:
Mar. 11, Mar. 18, Apr. 8, Apr. 15, Apr. 29, May 6

Curriculum and Research Committee Meeting Minutes

Meeting 13: March 11, 2019
ADM 167 Provost Conference Room
2:00-4:00 PM

Present: Brandon White, Susana Khavul, Lynne Trulio, Winifred Shultz-Krohn, Gwendolyn Mok, Marc d'Alarcao, Cara Maffini, David Emmert, and Thalia Anagnos

Absent: Cynthia Fernandez-Rios, Pamela Stacks, and Anand Ramasubramanian

Minutes prepared by Chair White.

1. Meeting commenced at 2pm with the following announcements.
    a. Introduction of new committee member, David Emmert.
    b. Director of IEA is no longer on C&R, position was replaced with Dean of Graduate studies on senate floor at March 4th meeting through Senate Management Resolution (effective immediately)
    c. President still has not signed Area D policy.

2. Minutes for the past three meetings (February 4, 18, and 25) were approved by consensus with minor grammatical changes.

3. Discussion University Writing Committee Policy
    i. Members from the Writing Requirements committee and O&G reviewed our last revisions and were okay with them with no vote provided.
    ii. Discussion of Section 2, Graduate GWAR. Should we include 100W or not? Made changes to allow flexibility to all programs.
    iii. Only two programs currently use 100W (Physics and Chemistry). These programs should include 100W in their curriculum as it currently is not listed.
    iv. Drafted new language that allows program flexibility in GWAR courses.
    v. Included language for students who already have Master's or Doctorate from other universities.
    vi. Chair will create clean policy and bring to review before taking to March 25th senate.
4. Discussion 4+1 Degree Policy
    i. Going to UCCD on March 13th to receive feedback.
    ii. Majority of the feedback received from GAPE and Registrar's office revolved around processes and tracking in PeopleSoft. Committee agreed that this should not be in policy and if policy were to be approve would require solid communication between all parties.
    iii. Continued editing and making changes throughout policy. Committee thought we should follow closely what Sac. State does.
    iv. Chair will work on cleaning policy up to model Sac. State and bring a clean version to next meeting. Will decide if it is ready for Senate first reading.
5. Discussion Amendment A to University Policy 14-9, bringing us into compliance with EO1071
    i. We have been out of compliance with EO1071 for over two years.
    ii. Chancellor's Office has gone back and forth on whether Prep for the major counts. We have decided it does and will bring into policy.
    iii. Reviewed the FAQ's for EO1071, crafted language for undergraduate and graduate degrees indicating that options, concentrations, special emphasis or other subprogram must be less than 50% within a degree program.
    iv. Will clean up and bring to C&R for final read through before taking to March 25th senate.

6. Announcements
    a. Scheduled meeting dates for spring semester
        i. C&R Meetings: 3/18, 4/8, 4/15, 4/29, 5/6
        ii. Senate Meeting: 3/25, 4/22, 5/13

7. Meeting adjourned at 4pm.

Curriculum and Research Committee Minutes

Monday, March 18, 2019
ADM 144
2:00-4:00 PM

Present: Brandon White, Marc d'Alarcao, Susanna Khavul, David Emmert, Pam Stacks, Thalia Anagnos, Winifred Schultz-Krohn, Cara Maffini, Cynthia Fernandez-Rios, Lynne Trulio

Absent: Gwendolyn Mok, Anand Ramasubramanian

Minutes prepared by Chair White.

1. Meeting commenced at 2pm.

2. Discussion of University Writing Committee Policy
    i. Considerable discussion of resources and curricular content based upon language changes in GWAR for graduate programs.
    ii. Questions revolve around on what type of classes may fulfill graduate GWAR. Policy is written to allow maximum flexibility by programs and College of Graduate Studies.
    iii. College of Graduate Studies will develop guidelines in consultation with UWC on requirements of FWAR within courses offered by SJSU programs.
    iv. Read through remaining sections to ensure spelling/grammar checked.
    v. ***ACTION: Approve to bring as final reading to 3/25/2019 senate meeting. 9-0-1

3. Discussion of 4+1 Degree Policy
    i. Information: UCCD feedback focused around process but one interesting question: Could this work for an undergraduate degree and a certificate or credential (such as teacher credential). Most thought that this would not work because it combines two degrees.
    ii. Committee agrees that this would only work for degree programs and not certificate or credentials.
    iii. Many department chairs were very interested in this policy and developing 4+1 models for their programs.
    iv. Action: Bring to senate for first reading. 10-0-0

4. Discussion of Amendment A to University Policy 14-9, bringing us into compliance with EO1071 (30 minutes)
    i. EO1071 has an FAQ section which helps clarify the language in EO1071.
    ii. Delete all of Section I.A (1-4) and replace with single sentence, "Options, Concentrations, Special emphasis or other similar subprogram represent less than 50 percent of the major requirements within a degree program. Major requirements may include preparation for the major."
    iii. This allows maximum flexibility for all programs.
    iv. Do the same for Section B on graduate degrees.
    v. Update Section IV to reflected College of Graduate Studies
    vi. ***Action: Bring to senate for first reading. Approved: 10-0-0

5. Continue discussion of Review of Policy S08-3, Incorporating Accessibility into the Curriculum Review Process. Are we compliant with EO1111 AA-2013-03, AA-2015-22 and EO-1111
    i. Problem with how to enforce the requirements specified in EO1111.

ii. Most syllabi are now compliant. However, PowerPoints, Overhead Projection, textbook adoptions are more problematic.
iii. What resources are available to help programs come into compliance?

6. Announcements
    a. Scheduled meeting dates for spring semester
        i. C&R Meetings: 4/8, 4/15, 4/29, 5/6
        ii. Senate Meeting: 3/25, 4/22, 5/13

7. Meeting adjourned at 4pm.

Curriculum & Research
Meeting Minutes
Monday, April 8, 2019
ADM 144
2pm-4pm

Present: Thalia Anagnos, Marc d'Alarcao, David Emmert, Cynthia Fernandez-Rios, Cara Maffini, Gwendolyn Mok, Wynn Schultz-Krohn, Anand Ramasubramanian, Pamela Stacks, Lynne Trulio, Brandon White

Absent: Susanna Khavul,

Guests: Nicole Mendoza (GUP Staff), Kathleen McConnell (Chair, SJSU GE Asmt Task Force)

Start: 2:04pm

1. Approval of Meeting Minutes from December 3, 2018
2. SJSU GE Assessment Task Force
    a. Convened first time this semester. 9 members made up of faculty, deans, students and administrators.
    b. Charge is to take the GE Program Review Action Plan and self-study and decide what needs to change/be implemented on campus
    c. They have created a list of items to assess and review the GE program on campus
    d. Working on Drafting new program goals, and recommendations as to how to redevelop GE assessment on campus.
    e. Looking at other CSU programs at possible models
    f. How will this fit into the possible restructuring of GE by the CSU. The Task Force has read the proposal from the CSU in order ensure that proposal is considered as they restructure local SJSU GE structure.
    g. Some of the issues from Student point of view is not understanding the value of GE program on campus.
    h. Identifying what/how SJSU sees General Education
    i. Changing the frame of being a checklist to being a route for creative exploration and critical thinking. Preparing students to be more well rounded employees and citizens of the world.
    j. Two sections of recommendations, proposed learning goals and also recommendations for restructuring assessment process.
    k. Restructuring of assessment from each GE course every year, to maybe something program or area specific.

3. Policy
    a. BOGS reorganization from Organization and Governance
        i. In essence it appears they are trying to dissolve BOGS, and create a smaller group that will only look at new GE courses and not assessment or recertification.

ii. This would put more workload on Program Planning Committee (PPC)
iii. Suggestion would be that if BOGS current structure is dissolved, then the .2 release should go to PPC and not BOGS.
iv. PPC would then include GE Assessment and recertification.
v. Suggesting recreating BOGS as GEAC (GE Assessment Committee)
vi. How will assessment committee fit into new structure. Will Assessment Facilitators then get release time?
vii. Recommendation appears to state that GE courses would be reviewed during Program Planning Cycle like all other program courses, and no recertification would be required.
viii. Committee structure of (new) plan would need to be considerate of the college and GE expertise is represented membership. New model could eliminate College of Business and Education.
ix. The SJSU GE Task Force requested additional clarification about why the restructuring is necessary.
x. A lot of the restructure proposal would or could have an impact to any recommendations that could come from SJSU GE Assessment Task Force. This [GE program] should be looked at holistically and the restructure proposal should hold off until those recommendations can come forward.
xi. In new proposed model, GEAC/BOGS would report to C&R.
xii. Rationale is unknown, which leads to multiple questions and concerns over the recommendations
xiii. The Provost would appoint the Chair of GEAC/BOGS from the committee membership.
xiv. Too many moving pieces, we need to wait until they all settle down so that we can develop a model that will work for the campus moving forward.
xv. You build foundation before structure, and we need to identify all of the foundation pieces before we can develop an appropriate working structure for the campus.
xvi. Motion to recommend that senate delays discussion on this proposal until SJSU GE Assessment Task Force recommendations and the results of the AS-CSU vote on GE Task Force, are available to provide feedback and analysis for the campus to create a more comprehensive model.

***ACTION**: Approve motion to recommend holding off on proposal: 9-Yes, 0-No, 0-Abstain

b. Concentration Referral S14-9
   i. Need to add back a section that was removed (10%, A.4). Is 10% okay rather than units? Could be too little for small programs, suggest 2 courses or minimum of 6 units different among degree concentration.
   ii. At least 12 degree units must be unique to that concentration.
   iii. 9 units of degree program for a Masters program. Is units a fair gauge or should number of courses be used.

iv. Departments will work to fix issues around their concentration compliance by their program review cycle.

c. S08-3 Accessibility Compliance
    i. Policies to comply with EO 1111, AA2013-03 which need to be in the policy
    ii. Accessible Technology committee is not an official committee.
    iii. Resources are limited to make compliance checks outside of syllabi.
    iv. Senate may need to make this group a committee in order to get a champion behind it.
    v. Do we as a campus have a robust training mechanism for this.
    vi. Discuss with provost and rest of senate exec on how to solve this.
    vii. Creating a compliance course via the “CSULearn” Training modules.

4. Curriculum
    a. Industrial Technology BS Technology Concentration Name Change
        i. Conditionally accept as long as the Undergraduate Education office confirms acceptance of side-by-side and assessment documentations.
        ii. Suggest reducing the amount of units in Fall Year 3 on roadmap, seems quite high load for student success.
        iii. Look at realigning Chemistry course to reduce units taken in a semester.

***ACTION**: Approve Name Change of Industrial Technology concentration to Computer Network System Management: 9-Yes, 0-No, 0-Abstain

5. Upcoming Business
    a. ORTU proposals- Will send out checklist for how to review
    b. Curriculum: Minor in Black Women Studies, Elevation of Animation/Illustration

Adjourned 4:00pm

Future Meeting Dates:
Apr. 15, Apr. 29, May 6

Curriculum & Research
Meeting Minutes
Monday, April 15, 2019
ADM 144
2pm-4pm

Present: Thalia Anagnos, Marc d'Alarcao, David Emmert, Cynthia Fernandez-Rios, Susanna Khavul, Cara Maffini, Wynn Schultz-Krohn, Pamela Stacks, Lynne Trulio, Brandon White

Absent: Anand Ramasubramanian, Gwendolyn Mok

Guests: Nicole Mendoza (Staff), William (Bill) Armaline (faculty, SISS), Walt Jacobs (Dean, COSS)

Start: 2:04pm

1. ORU- Human Rights Institute
    a. Dr. Armaline was hired in 2007 to develop the human rights institute, curriculum and program for SJSU.
    b. Curriculum and a minor have been developed, and now is the time to start creating an institute to really look into the praxis of human rights issues.
    c. Human Rights Working Group is a group of SJSU faculty that have come together who all create human and justice based coursework. This group has been the group working to develop this ORU
    d. The group has been developing relationships with community organizations to bring a community engagement practice to the student experience.
    e. Focus will be on Education, Programming and Praxis. Education focus on the ideas of the program and encourage enrollment in their minor program since ORU can not distribute the actual degree.
    f. The educational component not only plays out in the classroom but also the work the students do in the community with the partners.
    g. Wants to have scholarship that surrounds issues that affect the area around san jose state, but also the opportunity to create localized scholarship on human rights issues.
    h. What the institute plans to do is already being done, but now at a point to ensure sustainability of program is possible.
    i. The institute will not be a Political Think Tank.
    j. Human rights news network that they would like to work with journalism to develop a program that supports human rights journalism.
    k. The Human Rights Minor when all faculty advising is in place they have up to 100 students taking the minor.
    l. There are discussions going on how the Justice Studies department and the Sociology department work together to make the relationship work around this project.
    m. Is Social Work involved in anyway? Social Work faculty have been involved in the discussions and they have been invited to participate, and a few faculty from

social work have been involved with the working group when their bandwidth allowed.

n. This HRI ORU is open to working with the Institute for Sports and Social Change as there are many areas that the two can connect and support each other.
o. The College of Social Sciences has committed to supporting the growth of this institute to support the fundraising efforts and assigned time of faculty to make this institute succeed. There has been interest from donors, but must get this in place in order to begin official fundraising conversations.
p. Have been working with University Advancement around their fundraising goals and how to hit those targets.
q. They plan to target hard money as opposed to grants to ensure that the faculty can focus on growing the institute and not on grant proposals or reporting.
r. The news network will use a journalism editorial team outside of working groups members to keep the integrity of the stories they plan to tell.
s. The group agreed they would take money from any foundation, however those foundations will not have seats at the table.
t. No decision hasn't been made regarding whether or not community members will be part of the working group. Currently is only SJSU faculty.
u. Proposal does outline how the director will be chosen and the term they will serve.
v. Should there be an updated letter from College of Health and Human Sciences Interim Dean be included in the packet?
w. An external advisory/review group/panel or structure that would allow the opportunity for different perspectives could be offered to ensure the institute grows as opposed to being stagnant as leadership changes.
x. Should develop a process on how the board is chosen and the term cycle and how to ensure commitment to growing this institute.
y. Purpose states that it will consolidate human rights projects on campus, however the proposal does not show any consolidation of groups on campus.
z. It [purpose] also still incorporates quite a bit of advocacy which is something President requested they reduce focus on. So how much advocacy will actually be done?
aa. Who are the advisory group members currently.
bb. Is budget actually feasible?
cc. Send email to Bill and Walt with specific questions to be addressed before C&R conducts a vote.

2. Follow up to BOGS reorganization from O&G
    a. O&G wants to get this on and approved by senate as soon as possible
    b. There appears to be a political issue driving this policy to be pushed
    c. Rushing something through can create acromony among campus members by not allowing to be fully vetted.
    d. Currently BOGS has a policy that non-tenured faculty are not allowed to sit on BOGS.

3. Amendment to A to University Policy 14-9
    a. The options, specializations will be included.
    b. Units vs percentage because of how course structure could play out. Some programs it could be one course if percentage, using units ensures more than two courses are being used.
    c. At least 12 units for undergraduate must be unique requirements.
    d. At least 8 units for Graduate must be unique requirements.

***ACTION**: Approve Moving Senate for final reading - 8- Yes, 0- No, 0- Abstain

4. Accessible Review Policy update
    a. There are concerns with syllabi compliance but it's more than that, it is also the course materials.
    b. There is no funding resources for departments to create processes to do this review process.
    c. EO states CO was supposed to provide funding to campuses to do compliance checks. But the funds were one time funds and were only distributed at start of order.
    d. Turn over and course restructures do not always account for ensuring the accessibility is being taken care of.
    e. What can we do, what is the liability? There are outsiders that are going around looking at universities to see if they are compliant.
    f. A more formal or institutionalized committee on accessibility could allow for a way to review? There is an official campus committee.
    g. Having book materials accessible needs to be codified.
    h. Push to make this happen may only come when the campus would move more online, because that is when money will probably come to assist.

Adjourned 3:57pm

Future Meeting Dates:
Apr. 29, May 6

Curriculum and Research Committee Minutes

Meeting 17: April 29, 2019
ADM 144 (the normal meeting room)
2:00-4:00 PM

Present: Brandon White, Marc d'Alarcao, Susanna Khavul, Anand Ramasubramanian, Pam Stacks, Thalia Anagnos, Winifred Schultz-Krohn, Cara Mafini, Cynthia Fernandez-Rios, Lynne Trulio

Absent: Gwendolyn Mok, David Emmert,

Minutes prepared by Chair White.

Guests: Theodorea Berry, Maria Fusaro, Andrea Golloher, Emily Slusser

Meeting commenced at 2pm.

1. Discuss of Minor in Black Women's Studies. Guest: Theodorea Berry.
    a. Emerging filed, that has grown in the last 10 years in the field of African-American Studies
    b. Met with student groups and this was a common theme that came out of discussions
    c. Very limited CSU and UC that offer this minor. Only CSU school that would offer this minor.
    d. Several classes are being offered online which would help with flexibility
    e. Long term goal to increase the library resources for this discipline through grants.

***ACTION: Vote to approve the minor with no changes. 10-0-0

2. Discuss Senate feedback on 4+1 Degree Model Program. (2:45-3:15)
    a. Change "Blended" to "Combined" throughout policy.
    b. Removed "professional" from "graduate professional degree" in Section I.1.
    c. Deleted Section I.4, problematic if a capstone project doesn't work (Fails) in certain disciplines. Remove gives more flexibility to programs
    d. Last sentence of Section II.1 was moved to a whereas clause because it is not a minimum requirement.
    e. Will Send to Registrar and Assistant Registrar the final copy feedback and committee will do final read through at last meeting. .

3. Time Certain, 3:15-4:00: Discuss ORU Early Childhood Institute
    a. Main goals of ECI are to develop a network of university researches engaged in asking and answering questions related to early child care and education, bridge the research to practice gap, provide training and support for early childhood practitioners and family members, and contribute to the professionalization of early childhood care and education.
    b. Discussed in detail the various things the group had been already doing and why creating this institute would be very synergetic. There is already a lot of research being done as well as community engagement.
    c. An external advisory board has already been formed and being used.
    d. Discussed ethical concerns and how group would manage those situations if approached.
4. Announcements
    a. Ping Anthony on Art Degree and EO1071 compliance .
    b. O&G should remove things that are more relevant to C&R such as the review of GE Guidelines, who approves GE curriculum.
    c. HRI is working on modified budget because of not able to meet with advancement.
    d. Scheduled meeting dates for spring semester

i. 5/6 Final meeting: Vote on the two ORU's, Vote on minutes from last several meetings, wrap up 4+1 Degree model (if need be),
ii. Senate Meeting: 5/13 (Bring 4+1 Policy to senate for final reading)

5. Meeting adjourned at 4pm.

Curriculum and Research Committee Minutes

Meeting 18: May 6, 2019
ADM 144 (the normal meeting room)
2:00-4:00 PM

Present: Brandon White, Marc d'Alarcao, Susanna Khavul, David Emmert, Pam Stacks, Winifred Schultz-Krohn, Cara Maffini, Cynthia Fernandez-Rios

Absent: Thalia Anagnos, Lynne Trulio, Anand Ramasubramanian

1. Approve of minutes
    a. March 11
    b. March 18
    c. April 8
    d. April 15
    e. April 29

Approved by consensus March 11, March 18, April 8, and April 15. April 29 notes were missing some details. Will send out April 29th and May 6th minutes via email.

2. Final read through of 4+1 Degree model with final vote to bring to last senate meeting.
    a. Fixed all typo's
    b. Discussion of implementation timeline. Is it a roadmap/catalogue issue or a master plan issue that requires us to report to the CO.
    c. Catalogue deadlines are November so probably could not get this going until Fall 2021.
    d. Will not include timeline because the process follows the same process for all curriculum and as such, people should be aware.
    e. No feedback provided from Registrar on final document.

****Motion to approve to send to senate for final reading. Motion passes, 8-0-0

3. Discuss and vote on ORU's
    a. Human Rights Institute (Please see updated materials provided in email)
        i. At the core, a great opportunity for our campus and community.
        ii. Email did not include the summary letter from Professor Armaline. The committee reviewed the letter at the start of discussion.
        iii. Appreciate the reduced budget since they could not meet with advancement. Budget should be checked (tower, research and Dean's office) and signed off by appropriate institutional officers. Reduced budget is still very high compared to other ORU's . There is significant university commitment which is not in alignment with the standard practice of ORU's. However, the COSS Dean has agreed to cover a large portion of the costs (e.g. release time for faculty). Budget justification should include analysis of the revenues and expenditures beyond the release time. Year 1 budget includes faculty and graduate research grants but unclear where those funds are committed? What is the contingency plan?
        iv. The meeting with the Tower Foundation to strategize over fund-raising should occur as soon as possible.
        v. Caution on the 'advisory role' in making staffing decisions for courses in the minor. That is described in the CBA and circumvents the department chair's role.
        vi. Please provide to the Provost a plan to engage a broader cross-section of the university community engaged in work on Human Rights and Social Justice.

vii. External advisory board, confusion over the role/purpose of the board. Not for philanthropic use but for academic review/check and balance/consultation. It is typically normal to have an external advisory board, they help the institute and give feedback as well as community networking/partnerships.
viii. No clear commitment from CHHS (indicated in budget) but COSS dean has indicated that he would pick this up.

***Motion: Conceptually, we support the mission and recommend the creation of the HRI. There are numerous items to be discussed with the Provost to ensure viable and long-term operations (budgetary and governance/operational concerns). It is unclear what the contingency plans are if this falls through. Motion passes, 8-0-0

b. Early Childhood Institute
   i. Strong Track History for this institute
   ii. Includes an External Advisory Board which will be useful
   iii. Strong community engagement already in place.
   iv. ECI is set up to succeed.

***Motion: Move to recommend the ECI. Motion passes, 8-0-0

4. What is on the docket for C&R next year?
   a. Develop a Curriculum Policy (Review Curricular Priorities S93-14 policy)
   b. Separate GE Guidelines from GE Policy (or just update GE policy)
   c. Update S08-3, Incorporating Accessibility into the Curricular Review Process
   d. Update S89-2 (graduate units that an undergraduate can take)
   e. Continue to do follow up on the internships policy to try and bring in compliance (work with provost)
   f. Work with IS&A to review and update the University Policy on Academic Advising (S89-10)
   g. Degree Elevation in Art History