

Executive Committee Meeting
February 6, 2017
12-1:30 ADM 167

1. Lunch
2. Approval of 1/30/17 meeting minutes
3. Consent Calendar
4. 2017/18 Senate Calendar
5. Policy Committee Updates
 - a. ISA
 - b. C&R
 - c. PS
 - d. O&G
6. Senate discussion on strategic planning
7. Faculty Diversity Task Force
 - a. Update
 - b. Faculty Diversity Committee Charge
8. Updates
 - a. President
 - b. Provost
 - c. VPAF
 - d. CDO
 - e. Statewide Senate
 - f. Associated Students

**Executive Committee Meeting
February 6, 2017
12-1:30, ADM 167**

Present: Peter, Shifflett, Schultz-Krohn, Mathur, Frazier, Lee, Feinstein, Faas, Kaufman, Kimbarow, Riley, Papazian, Perea, Wong(Lau)

Absent: Blaylock

1. The minutes of January 30, 2017 were approved as amended by Provost Feinstein, Senator Mathur, Senator Frazier, and President Papazian (14-0-0).
2. The consent calendar of January 30, 2017 was approved as written (14-0-0).
3. Senate Calendar of 2017-2018. The Executive Committee discussed two versions of the Senate calendar. The first version was presented by Vice Chair Frazier (see version A attached), and the second version was presented by the Senate Administrator, Eva Joice, (see version B).

The Executive Committee discussed the differences between each calendar. Calendar A had three policy committee meetings and four weeks before the first Senate meeting and then one week between each of three Senate meetings in the Fall. Vice Chair Frazier explained that this would give the policy committees more time to get resolutions ready for the first Senate meeting. Calendar B spread out the Senate meetings to allow for a more equal amount of time between meetings to give the Senate Administrator sufficient time to prepare for each meeting. Calendar B also moved the Senate meeting the Monday before Thanksgiving to the next Monday to allow for those individuals that take the whole week off. Vice Chair Frazier explained that the Monday before the Senate meeting was still a duty day for faculty.

Senator Shifflett presented an amendment to version A of the calendar that was friendly to the committee to move the Senate meeting from September 25, 2017 to September 18, 2017. The Executive Committee did not consider version B of the calendar and voted to approve version A of the calendar as amended by Senator Shifflett (9-0-5).

4. Updates:
 - a. From the Curriculum and Research Committee (C&R):
The C&R Committee will be bringing the Internship policy for a final reading at the February 13, 2017 Senate meeting. C&R is also working on the Program Planning Guidelines.
 - b. From the Chair of the Professional Standards Committee (PS):
The PS Committee will be bringing a policy on early tenure, and a chairs/directors policy for first readings at the February 13, 2017 Senate meeting. The SOTE policy will be coming back for a final reading this meeting. The Information Privacy policy is on hold. The President may approach this issue with a Presidential Directive. Finally, the PS Committee will be surveying the campus to collect information from program coordinators.

- c. From the Organization and Government Committee (O&G):
O&G will be bringing a policy to remove obsolete policies that were missed. The concurrent membership on policy and operating committees proposal will come back for a final reading at the February 13, 2017 meeting.

O&G is hosting voting rights open forums next week and hopes to have a policy ready for a first reading at the March Senate meeting.

O&G will also be bringing the Selection and Review of Administrators policy to the Senate for a first reading, and the Student Success Committee policy for a final reading at the February 13, 2017 meeting.

- d. From the Instruction and Student Affairs Committee (I&SA):
I&SA will be bringing the Final Exam and Continuous Enrollment for Graduate Students in RP Status policies to the Senate for final readings at the February 13, 2017 meeting. In addition, I&SA will also be bringing back the Priority Registration policy for a first reading.
- e. From the Chair of the Senate:
The Senate Chair will be leading a discussion at the February 13, 2017 Senate Meeting on how we envision the strategic planning process for campus outreach, and transparency, etc. The Strategic Planning Committee would like to get feedback from all faculty and staff on strategic planning and will be hosting walk-in coffee/breakfast events in the near future. Last week Kathy Wong(Lau), the CDO, and VP Blaylock tracked down the goal groups from the past to get information from them.

- 5. The Faculty Diversity Taskforce has met approximately 5 times since last October. Each of these meetings was about 2 hours long. The Faculty Diversity Committee (FDC) reports to the PS Committee. Until Proposition 209, there was an Affirmative Action Committee (this committee was merged with the Affirmative Action Committee in 2005—SM-S05-6). The FDC is suggesting they become a group such as the Faculty-in-Residence to assist on all searches in the university and to act as an advisory body for the CDO.

6. Updates:

- a. **From the President:**
International students, faculty, and staff are impacted by the Executive Order from President Trump. SJSU is researching Letters of Intent such as from the ACLU that we can use. Dean Huard is providing outreach to our international students.

The President and VP Faas attended a meeting this morning at VTA regarding the proposed location of the downtown San Jose BART station.

Students have been very articulate around the issue of tuition increases. The CSU is working hard to try and not put the burden on our students.

The President has been taking “listening tours” of the colleges to hear what people on campus have to say and understand their concerns.

The CIO Search is ready to launch. The President is also considering a new VP of Research and Innovation position.

- b. **From the Provost:** No report.
- c. **From the Vice President of Administration and Finance (VPAF):** No report.
- d. **From the Associated Students President (AS):**
AS will be celebrating their 120th year Anniversary this year.

AS is working to fill two vacancies on their Board of Directors by February 22, 2017.

AS will be hosting a workshop series aimed at encouraging students to go to graduate school.

AS is hosting, "Riding in Cars with Black People," at 6 p.m. on Monday, February 13, 2017 in the Student Union.

AS recently held their Spring Welcome event for students.

- 7. The meeting adjourned at 1:34 p.m.

These minutes were taken and transcribed by the Senate Administrator, Eva Joice on February 6, 2017. The minutes were edited by Chair Kimbarow on February 16, 2017. The minutes were approved by the Executive Committee on February 20, 2017.

Academic Senate
2017-2018 Calendar of Meetings
Senate, Executive Committee,
and Policy Committees

Office of the Academic Senate
Administration Building 176, 0024
Office: 4-2440 Fax: 4-2451
<http://www.sjsu.edu/senate>
eva.joice@sjsu.edu

Fall 2017		Spring 2018	
Aug. 28	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)	Jan. 29	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)
Sept. 11	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)	Feb. 5	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)
Sept. 18	Senate Meeting (2-5 p.m.)	Feb. 12	Senate Meeting (2-5 p.m.)
Sept. 25	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)	Feb. 19	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4pm)
Oct. 2	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)	Mar. 5	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4pm)
Oct. 9	Senate Meeting (2-4 p.m.) (AA and University Budget)	Mar. 12	Senate Meeting (2-5 p.m.)
Oct. 16	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)	Mar. 19	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)
Oct. 23	Senate Meeting (2-5 p.m.)	Apr. 2	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)
Oct. 30	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)	Apr. 9	Senate Meeting (2-5 p.m.)
Nov. 6	Policy Committee Meetings (2-4 p.m.)	Apr. 16	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)
Nov. 13	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)	Apr. 23	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)
Nov. 20	Senate Meeting (2-5 p.m.)		
Nov. 27	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)	April 30	Senate Meeting (2-5 p.m.)
Dec. 4	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meetings (2-4 p.m.)	May 7	Executive Committee Meeting (12-1:30 p.m.) Policy Committee Meeting (2-4 p.m.)
Dec. 11	Senate Meeting (2-5 p.m.)	May 14	Senate Meeting (2-4 p.m. Last of 2016-17) Senate Meeting (4-5 p.m. First of 2017-18)
	Meeting Locations: All Senate meetings held in Engr. 285/287; Exec. Meetings held in ADM 167; Policy Committees – check with Senate Office		Senate Retreat: TBD

Approved by Executive Committee _____ February 6, 2017

Approved by Senate _____ February 13, 2017

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