

**Executive Committee Minutes**  
**April 21, 2014**  
**Noon-1:30 p.m.**

Present: Bibb, Dukes, Feinstein, Frazier, Gleixner, Heiden, Kaufman, Kimbarow, Lessow-Hurley, Nance, Ng, Peter, Von Till

Absent: Ayala, Qayoumi

1. Consent Calendar: There was no Consent Calendar to approve.
2. The minutes of March 17, 2014 were approved with one abstention.
3. General Updates and Discussion

- Task Force on Racial Discrimination: The Task Force produced recommendations and these are posted on the website. The Commission on Diversity is currently reviewing the recommendations.
- Budget Advisory Committee (BAC): The possibility of reactivation the BAC was discussed. Further discussion will address the process for its reactivation, its charge, and its membership.

The Provost's office is currently developing a resource allocation model that will give colleges more control over their budgets. Over the past several years, it has been difficult for colleges to operate within budget. The question now is how to make the colleges whole with finances that are available.

The Executive Committee also discussed the use of CERF funds and how the results of the recent audit will affect college and departmental resources.

- Library Materials/IRC: There was concern about the IRC is discarding old videotapes and CDs. Some of the materials had not been used for more than 5 years and some, but not all, materials are being digitized to allow streaming. The materials in question have been pulled back to allow consultation with librarians before decisions are made.

4. Referrals

- Support for Statewide Senate resolution—increasing unit limit for Engineering: Should SJSU Academic Senate have an SOS allowing for an exemption for Engineering for the 120 units? Chair Heiden will develop and present to Exec.
- Departmental Voting Rights: A referral came from the chair seeking greater clarification regarding lecturer's voting rights when the number of lecturers, or their collective votes, may exceed the votes of T/TT. The concern was in regard

to policies, such as curriculum, that carry long-term consequences for a department and yet may be determined by temporary faculty. Current policy separates temporary and T/TT votes for department chair nominations; however, distinctions are not made in other departmental votes. It might be investigated as to whether entitlement time of the lecturer (3-year and 1-year) should be under consideration in departmental voting rights. This was referred to Organization and Government.

- Senate Seat Elections: A referral came from a senator that suggested seats for different senate terms need to be specified clearly so that senators know what seat they will be assigned to if elected. This was referred to Organization and Government.

## 5. Updates

- Student Affairs: Regarding Fall 2014 enrollment, the “intent to enroll” commitment from California residents is down; international and non-resident “intent to enroll” is up. It appears that California residents are either not responding to offers at the same rate as last year, or they may respond at the last minute. The deadline is May 1.
- Instruction and Student Affairs: Working on a referral regarding deadlines for class/course cancellations. Reviewing the policy on religious accommodations after the first reading. There is an additional referral on the UNVS 290 course that is required for graduate students and how it is being paid for.
- Provost: The Provost provided a hand-out on search and review updates. The candidates for the IES search will be on campus on April 30, May 1, 2, and 5.
- Organization and Government: Working on a number of continuing referrals including the name and charge of heritage and preservation committee; change the charge of Undergraduate Studies to encourage and support curricular and innovation on campus; update the policy on review of administrators; referral suggesting that the AVP for faculty development should be on the Professional Standards committee.
- Professional Standards: Currently working on procedures used by the Board of Academic Freedom and Professional Responsibility; revision of selection and review of department chairs (expanding the procedures including external searches).
- Advancement: Alumni Association has five new scholarships for that can be used for incoming freshman and continuing students in the amount of \$1500. Students do not need to demonstrate financial need, but need a 3.25 GPA. The scholarship is renewable for up to 4 years. Other scholarships and mini-grants for students are also in the works.

- Curriculum and Research: Animal Care and concentrations policy; working on thesis policies. Working on the PE/Activity requirement policy
- Statewide Senate: There is much discussion about SB 850, which will enable community colleges to offer Baccalaureate degrees.
- Admin & Finance: No report.

6. The meeting adjourned at 1:32 pm.

These minutes were taken and transcribed by Wendy Ng, Associate Vice-Chair on April 21, 2014. The minutes were approved by the Executive Committee on May 8, 2014.