

Minutes of the Executive Committee

May 2, 2011

Present: Michael Kaufman, Beth Von Till, Don Kassing, Rose Lee, Jason Laker, Nancy Bussani, Kenneth Peter, Mark Van Selst, Tomasz Kolodziejak, Susan McClory, Lynda Heiden, Stacy Gleixner, Michael Kimbarow, Wendy Ng

Absent: Gerry Selter

- I Senator Laker reported that Next Steps has been down since Saturday around noon. Since Sunday was the last day to complete the intent to enroll process, an extension will be given once the system is functioning again. An extensive messaging campaign is being launched.
- II There were three candidates forwarded for the College of Social Sciences seat on the Academic Senate for the 2011-2012 academic year. The candidates were Stephanie Coopman, Preston Rudy and Anne Marie Todd. Consultation with the Senators from the COSS led to a discussion of the three candidates prior to a vote by the Executive Committee to appoint Preston Rudy. AVC McClory will notify him.
- III A update on the procedure for the potential merging of departments within the College of Humanities and Arts. Faculty votes were taken and the results were reported to Provost Selter. There is still some concern about how this process is being handled. Senator Von Till offered that Sean Spano in Communications Studies is a skilled mediator and could be helpful. President Kassing will discuss the matter with Provost Selter when he returns on May 9.

Senator Ng reported about the move of criminology to Justice Studies and the issues they are dealing with. Senator Heiden reported that Curriculum and Research will be bringing something to Senate in the fall regarding implementation of the policy.

- IV Senator Heiden updated the committee on the status of the smoking policy. Consultations are ongoing. A time line for moving forward with the policy was provided to the committee. Senator Heiden also reported that there is an opportunity for a grant from the CDC that would cover signage and some smoking cessation programs if we pass a policy by February. An outside speaker will address the Senate in the fall.

Senator Lee requested that FD&O and the UPD be consulted during the process, especially with respect to building doorways and windows that fall within 25 feet of city streets.

- V Senator Heiden reported she had heard the CSU was thinking of using lottery funds for Early Start. Senator McClory reported that there had been no discussion regarding using those funds. The most recent information is that Early Start will be self support and will be offered at a consistent fee at all CSU campuses.

Senator McClory also that a small Early Start pilot program for 2 sections of math and 1 of writing would be offered this summer.

- VI Senator Van Selst raised a question about signage on buildings used by multiple units. The example was the Valley Foundation School of Nursing on the building that also houses the Student Health Center.

A discussion followed regarding how to locate departments and services on campus. Also discussed was the issue of responsibility for signage.

Senator Von Till reported the interactive SJSU App for the iPhone. President Kassing will bring this issue to his cabinet to discuss solutions.

- VII Senator Van Selst reported that the Board of Trustees is working on policies affecting General Education to address the American Institutions requirement. There is a GEAC meeting this week to discuss the policies and possibly additional legislation. Senator Peter recommends that Curriculum and Research will need to work on a procedure to request a waiver pending passage by the Board of Trustees and that the appropriate GEAPs and Department Chairs be consulted.

It was reported that three other campuses have endorsed the policy passed by our Academic Senate on March 25 regarding the American Institutions requirement. A Trustee has also been in contact with Chair Kaufman.

- VIII The candidates for Faculty Trustee have been interviewed and an appointment should be made by July. Senator Khan is a finalist for the position of Student Trustee.

- IX A call will go out soon for a faculty member to join with the Executive Committee to serve as the interim Budget Advisory Committee. The Council of Deans will also be choosing a representative. Meetings will be set to coordinate with the Executive Committee meetings and the schedule of President Qayoumi once the new Executive Committee has been elected at the May 9 Senate meeting.