

**SAN JOSE STATE UNIVERSITY  
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**SM-F08-6, Senate Management Resolution, Changing the  
Composition of the Program Planning Committee**

**Legislative History:**

The Program Planning Committee was created in Spring 1996 by Senate Management Resolution, SM-S96-4. The committee's membership was enlarged in Fall 2003 by Senate Management Resolution, SM-F03-2. This resolution adds the AVP or OIR, or his/her designee to the existing committee membership.

**At its meeting of December 15, 2008, the Academic Senate approved the following Senate Management Resolution presented by Senator Backer for the Organization and Government Committee.**

**SENATE MANAGEMENT RESOLUTION  
Changing the Composition of the Program Planning Committee**

Resolved: that the AVP, Office of Institutional Research (OIR), or his/her designee, be added as a voting ex-officio member of the Program Planning Committee

Approved: November 3, 2008

Vote: 7-0-0

Present: Backer (chair), Main, McClory, Norton, Selter, Hebert, Cerda

Absent: Vanniarajan, Hendrick

Excused: Rickford, Reade

**Rationale:**

Data Elements from the past five years are required for each department's program planning self-study. These data elements are used to evaluate past performance, project future performance, and help departments in future strategic planning.

Currently, the AVP of the Office of Institutional Research is providing all of the departments with these required Data Elements. Since this is an important part of the Self-Study, the Program Planning Committee requests that the AVP of the Office of Institutional Research should be an ex-officio voting member of the committee.

Financial Impact: none

Workload Impact: minimal