

SAN JOSE STATE UNIVERSITY ACADEMIC SENATE

2016/2017

Agenda

September 26, 2016, 2:00 pm – 5:00 pm

Engineering 285/287

- I. Call to Order and Roll Call –**
- II. Approval of Minutes:**
 - Senate Minutes of May 9, 2016 (last meeting of AY 2015-2016)**
 - Senate Minutes of May 9, 2016 (First meeting of AY 2016-2017)**
- III. Communications and Questions:**
 - A. From the Chair of the Senate**
 - B. From the President of the University**
- IV. Executive Committee Report:**
 - A. Minutes of the Executive Committee –**
 - EC Minutes of May 23, 2016**
 - EC Minutes of June 22, 2016**
 - EC Minutes of July 13, 2016**
 - EC Minutes of August 3, 2016**
 - EC Minutes of August 17, 2016**
 - EC Minutes of August 29, 2016**
 - B. Consent Calendar –**
 - Consent Calendar of September 26, 2016 (Includes all appointments approved by the Executive Committee over the summer while the Senate was not in session.)**
 - C. Executive Committee Action Items –**
- V. New Business:**
 - Election of Senate Officers for 2016-2017**
 - a. Election of Associate Vice Chair**
 - Statement from Senator Schultz-Krohn**
 - b. Election of Faculty-at-Large to the Executive Committee**
 - Statement from Senator Riley**
 - (if Senator Schultz-Krohn is not elected AVC**
 - Senator Schultz-Krohn remains the FAL to the Executive Committee and there will be no election)**
- VI. Unfinished Business:**

- VII. Policy Committee and University Library Board Action Items (In rotation)**
- A. Instruction and Student Affairs Committee (I&SA):
AS 1625, Policy Recommendation, Amendment A to F14-1, Scheduling of Advance Registration and Priority Registration (First Reading)
 - B. Professional Standards Committee (PS):
AS 1630, Policy Recommendation, Amendment A to S15-1: Allocation of Assigned Time for Exceptional Levels of Service to Students as per the Extension to the CFA/CSU Collective Bargaining Agreement 2014-2017 (Final Reading)

AS 1631, Policy Recommendation, Rescinding amendments made to S15-7 by the Executive Committee Acting as Senate last Summer: The Amendments Clarified FERP Membership and Year-Long Service on RTP Committees (Final Reading)
 - C. Organization and Government Committee (O&G)
AS 1627, Senate Management Resolution, Undergraduate Studies Committee Membership (Final Reading)

AS 1628, Policy Recommendation, Modification of Bylaw 15 Pertaining to Editorial Changes of Senate Documents (First Reading)

AS 1629, Policy Recommendation, Modification of Bylaw 6: Concurrent Membership on Operating and Policy Committees (First Reading)

AS 1626, Policy Recommendation, Modification of Bylaw 6: Conversion of College Seats to at-large Seats (First Reading)
 - D. University Library Board (ULB)
 - E. Curriculum and Research Committee (C&R)
- VIII. State of the University Announcements:**
- A. Vice President for Administration and Finance
 - B. Vice President for Student Affairs
 - C. Associated Students President
 - D. Vice President for University Advancement
 - E. Statewide Academic Senators
 - F. Provost
- IX. Special Committee Reports:**
Faculty Office Hours Report by Scott Heil, AVP of IEA, Time Certain: 3:00 p.m.

Academic Integrity Report by Shannon Quihuiz, Director, Student Conduct and Ethical Development, Time Certain: 3:30 p.m.

X. **Adjournment:**

2015/2016 Academic Senate

MINUTES
May 9, 2016

I. The meeting was called to order at 2:05 p.m. and roll call was taken by the Senate Administrator. Forty-Two Senators were present.

Ex Officio:

Present: Kimbarow, Amante, Van Selst, Lee,
Heiden, Sabalius

CASA Representatives:

Present: Lee, Shifflett, Sen, Grosvenor, Schultz-Krohn

Administrative Representatives:

Present: Martin, Feinstein, Blaylock
Absent: Larochelle, Lanning

COB Representatives:

Present: Virick, Sibley
Absent: Campsey

Deans:

Present: Green, Jacobs, Hsu
Absent: Stacks

EDUC Representatives:

Present: Mathur, Laker

Students:

Present: Medrano, Romero, Sandoval-Rios
Absent: Sarris, Abukhdeir, Gay

ENGR Representatives:

Present: Sullivan-Green, Backer
Absent: Hamed-Hagh

Alumni Representative:

Present: Walters

H&A Representatives:

Present: Frazier, Khan, Grindstaff, Bacich, Riley

Emeritus Representative:

Present: Buzanski

SCI Representatives:

Present: Kaufman, Beyersdorf, White, Clements

General Unit Representatives:

Present: Matoush
Absent: Kauppila, Medina

SOS Representatives:

Present: Peter, Curry, Wilson
Absent: Coopman

II. Approval of Academic Senate Minutes–

The minutes of April 25, 2016 were approved as amended (41-0-1).

III. Communications and Questions –

A. From the Chair of the Senate:

Chair Kimbarow welcomed Senators to the last meeting of AY 2015-2016.

Chair Kimbarow presented *Certificates of Service* to departing Senators.

Chair Kimbarow presented a plaque for 10 years of service to the Senate to Senator Pat Backer.

B. From the President of the University –

Interim President Martin thanked the Senate and said she and her husband would come back to visit SJSU and they would be double "Spartans" forever.

IV. Executive Committee Report –

A. Executive Committee Minutes –

Executive Committee Minutes of April 18, 2016 – No questions.

B. Consent Calendar – No consent calendar.

C. Executive Committee Action Items:

Chair Kimbarow presented *AS 1624, Sense of the Senate Resolution, Honoring and Thanking Eva Joice for Fifteen Years of Service as Senate Administrator (Final Reading)*. **The Senate voted and AS 1624 passed as written** (42-0-0).

Chair Kimbarow presented *AS 1614, Sense of the Senate Resolution, Supporting Efforts to Reduce Student Costs for Textbooks by Encouraging the Use of High-Quality Open Educational Resource Course Material (Final Reading)*. **The Senate voted and AS 1614 passed as written** (25-11-1).

Chair Kimbarow presented *AS 1623, Sense of the Senate Resolution, Honoring and Thanking President Susan Martin for Her Service to San José State University (Final Reading)*. **The Senate voted and AS 1623 passed as written** (34-0-0).

V. Unfinished Business - None

VI. Policy Committee and University Library Board Action Items. In rotation.

A. Curriculum and Research Committee (C&R) –

Senator Mathur presented *AS 1622, Policy Recommendation: Academic Certificate Programs: Review and Approval Process (Final Reading)*.

Senator Shifflett presented an amendment that was friendly to the body to change line 66 to read, "administered by CIES, but curricular reviews will be conducted through the normal curricular review processes, and will be overseen by GUP."

Senator Mathur presented an amendment that was friendly to the body to change line 135 to remove the word "the" before "CIES" at the end of the line.

Senator James Lee presented an amendment that was friendly to the body to change line 186 to read, "iii. Departments/programs must go through a recertification process every 5 years...".

The Senate voted and AS 1622 passed as amended (35-0-2).

B. Instruction and Student Affairs Committee (I&SA) –

Senator Kaufman presented *AS 1620, Policy Recommendation, Probation and*

Disqualification (Final Reading).

Senator Kaufman presented an amendment that was friendly to the body to change lines 228-229 to read, "If the course in question is offered by another department, the program may choose to consider the first two attempts in determining probation or disqualification."

Senator James Lee presented an amendment that was friendly to the body to change line 189 to read, "will include a referral of the students to the appropriate advisors for consultation."

The Senate voted and AS 1620 was approved as amended (34-0-0).

C. Professional Standards Committee (PS) –

Senator Peter presented *AS 1619, Policy Recommendation, Adopting New SOTE and SOLATE Instruments (Final Reading)*.

Senator Beyersdorf presented an amendment to add a new resolved clause to read, "Resolved, that the results of the SOTES and SOLATES be shared with instructors prior to the start of the following semester." Senator Heiden presented an amendment to the Beyersdorf amendment that was friendly change the amendment to read, "Resolved, that the Office of Institutional Effectiveness and Analytics (IEA) be strongly encouraged to share the results of SOTES and SOLATES with instructors prior to the start of the following semester. **The Senate voted and the Beyersdorf/Heiden amendment passed** (32-1-1).

Senator Peter presented an amendment to add a new resolved clause to read, "Resolved, data collected from the informational items of the SOTES and SOLATES that can be identified by individual section shall be shared only with the instructors, although aggregated data from information items that cannot be identified to specific sections may be made available for institutional use. The exception would be questions on undue influence which should be monitored by IEA and flagged for intervention if they reach a threshold identified by IEA in consultation with SERB as significant, be it further."

Senator Peter presented an amendment to his amendment to change "information items of the SOTES and SOLATES that can be identified by individual section" to read, "data collected from question 18 on the SOTE and question 13 SOLATE...", and to change the second sentence to read, "Questions on undue influence should be monitored by IEA..." The Senate voted and the Peter Amendment to the Peter Amendment failed (10-21-1).

Senator Riley presented an amendment that was friendly to the body to the Peter Amendment to change "shall be shared only with the instructors, although aggregated data..." to read, "shall be shared only with the instructors in a separate document, although..."

The Senate voted and the Peter/Riley Amendment passed (21-12-1).

Senator Shifflett presented a motion to refer back to the Student Evaluation Review Committee (SERB) with instructions and congratulations and thanks for their hard work. The instructions are as follows: "to seek wider consultation, but constrain it to the informational/context item so the campus can wade in on it. The reason for the constraint is so we don't open up the entire SOTE again. The changes are good. The notion of context needs to be discussed campus-wide and there needs to be input about whether we want this data as part of the SOTE. If we need some sort of information collected through staff to get that content related to hours and obligations that's done through a separate mechanism." The motion was seconded. **The Senate voted and the Shifflett motion passed** (34-2-0).

Senator Peter presented *AS 1617, Sense of the Senate Resolution, Calling for Widespread Consultation Prior to Finalizing any Standards and/or Implementation Strategies Pertaining to Electronic Communications (Final Reading)*.

The Senate voted and AS 1617 passed as written (34-2-0).

D. Organization and Government Committee (O&G) – No report.

E. University Library Board (ULB) – No report.

VII. Special Committee Reports – None.

VIII. New Business – None.

IX. State of the University Announcements. Questions. In rotation.

A. CSU Statewide Senators – No report.

B. Provost – No report.

C. Vice President for Administration and Finance (VPAF) – No report.

D. Vice President for Student Affairs (VPSA) – No report.

E. Associated Students President – No report.

F. Vice President for University Advancement (VPUA) – No report.

X. Adjournment – The meeting adjourned at 4:00 p.m.

2016/2017 Academic Senate

**MINUTES
May 9, 2016**

I. The meeting was called to order at 4:15 p.m. and roll call was taken by the Senate Administrator. Forty-One Senators were present.

Ex Officio:

Present: Kimbarow, Sabalius,
Van Selst, Lee
Absent: Perea

CASA Representatives:

Present: Schultz-Krohn, Lee, Shifflett, Grosvenor, Sen

Administrative Representatives:

Present: Martin, Feinstein
Absent: Lanning, Larochelle,
Blaylock

COB Representatives:

Present: Reade, Rodan
Absent: Campsey

Deans:

Present: Green, Jacobs
Absent: Schutten, Stacks

EDUC Representatives:

Present: Laker, Mathur

Students:

Present: Balal, Caesar, Medina,
Medrano, Spica
Absent: Torres-Mendoza

ENGR Representatives:

Present: Sullivan-Green, Chung
Absent: Hamedi-Hagh

Alumni Representative:

Present: Walters

H&A Representatives:

Present: Frazier, Grindstaff, Miller,
Ormsbee, Khan
Absent: Riley

Emeritus Representative:

Present: Buzanski

SCI Representatives:

Present: Kaufman, White, Cargill, Boekema

Honorary Representative:

Present: Lessow-Hurley

SOS Representatives:

Present: Peter, Curry, Wilson, Trulio, Ng

General Unit Representatives:

Present: Matoush, Trousdale,
Higgins
Absent: Kauppila

II. Approval of Academic Senate Minutes–
There were no minutes for approval.

III. Communications and Questions –

A. From the Chair of the Senate:

Chair Kimbarow welcomed new Senators for AY 2016-2017.

Chair Kimbarow announced that today's meeting was primarily to elect Senate Officers for the 2016-2017 Academic Senate and thanked all the candidates for their willingness to serve as leaders in the Senate.

B. From the President of the University –

IV. Executive Committee Report –

A. Executive Committee Minutes –

B. Consent Calendar –

The Senate Administrator, Eva Joice, presented the initial consent calendar for 2016-2017 and made one amendment. **The Senate voted and the consent calendar was accepted as amended.**

C. Executive Committee Action Items: None

V. Unfinished Business - None

VI. Policy Committee and University Library Board Action Items. In rotation.

A. Professional Standards Committee (PS) – None

B. Curriculum and Research Committee (C&R) – None

C. Organization and Government Committee (O&G) - None

D. Instruction and Student Affairs Committee (I&SA) – None

E. University Library Board (ULB) – None

VII. State of the University Announcements. Questions. In rotation.

A. Provost – None

B. Vice President of Finance and Administration – None

C. Vice President for Student Affairs – None

D. Associated Students President –

E. Vice President for University Advancement – None

F. CSU Statewide Senators – None

VIII. Special Committee Reports – None

IX. New Business – Election of 2015-2016 Senate Officers

A. CSU Statewide Representative to the Executive Committee

Chair Kimbarow announced the candidates and called for any additional nominations from the floor. There were no additional nominees. Senators Mark Van Selst and James Lee presented their candidacy statements. **Senator Lee was elected.**

B. Chair of the Professional Standards Committee

Chair Kimbarow announced the candidate and called for any additional nominations from the floor. There were no additional nominees. Senator Peter presented his candidacy statement. **Senator Peter was elected by acclamation.**

C. Chair of the Curriculum and Research Committee

Chair Kimbarow announced the candidate and called for any additional nominations from the floor. There were no additional nominees. Senator Mathur presented her candidacy statement. **Senator Mathur was elected by acclamation.**

D. Chair of the Instruction and Student Affairs Committee

Chair Kimbarow announced the candidates and called for any additional nominations from the floor. There were no additional nominees. Senators Kaufman and Laker presented their candidacy statements. **Senator Kaufman was elected.**

E. Chair of the Organization and Government Committee

Chair Kimbarow announced the candidates and called for any additional nominations from the floor. Senators Shifflett and Laker presented their candidacy statements. **Senator Shifflett was elected.**

F. Associate Vice Chair of the Senate

Chair Kimbarow announced the candidates and called for any additional nominations from the floor. There were no additional nominees. Senators Ng and Grosvenor presented their candidacy statements. **Senator Ng was elected.**

G. Faculty-at-Large to the Executive Committee

Chair Kimbarow announced the candidates and called for any additional nominations from the floor. Senators Grosvenor, Laker, and Schultz-Krohn presented their candidacy statements. **Senator Schultz-Krohn was elected.**

X. Adjournment – The meeting adjourned at 4:55 p.m.

Executive Committee Meeting Minutes
May 23, 2016
12-1:30 p.m., ADM 167

Present: Kimbarow, Peter, Frazier, Shifflett, Schultz-Krohn, Feinstein, Ng, Larochelle, Lee, Mathur, Lanning, Kaufman

Absent: Martin, Blaylock, Perea

Guest: Bleymaier

1. The minutes of May 2, 2016 were approved (10-0-2).
2. The committee discussed a potential amendment to the Retention-Tenure-Promotion (RTP) policy. The old policy excluded FERP faculty from serving on RTP committees. Our new contract allows FERP faculty to serve, but doesn't specify that they must be included. Our new policy does not include FERP faculty. AVP Green could issue an administrative fiat, or a policy amendment could be worked on over the summer. The committee voted to take care of this over the summer and send an amendment to the Senate in the Fall 2016 (12-0-0).
3. The committee discussed three confidential naming proposals. All three proposals were recommended for approval with the understanding that a financial plan for the last (stadium naming) proposal will be discussed further at the June 22, 2016 Executive Committee meeting. The stadium naming proposal was approved by a vote of 8-2-1.
4. The committee voted to extend the meeting for an extra 15 minutes (12-0-0).
5. The meeting adjourned at 1:45 p.m.

These minutes were taken by the Senate Administrator, Eva Joice, on May 23, 2016, and edited by Chair Michael Kimbarow on May 24, 2016. The minutes were approved by the Executive Committee on June 22, 2016.

Executive Committee Meeting Minutes
June 22, 2016
12-2:00 p.m., ADM 167

Present: Kimbarow, Peter, Shifflett, Schultz-Krohn, Ng, Faas, Lee, Lanning, Kaufman, Blaylock, Pérea

Absent: Mathur, Martin, Feinstein, Frazier

Guest: Bleymaier, Kemnitz

1. The minutes of May 23, 2016 were approved (8-0-3).
2. The committee discussed future minutes from this meeting and a decision was made to keep them confidential until such time as the naming proposals had been discussed by the Board of Trustees.
3. There was no dissent to the consent calendar of May 23, 2016.

4. Updates:

a. **From the Vice President for Student Affairs:**

Recent events included the New Student Orientation.

There are over 50 new student leaders due to recent AS elections.

Kell Fujimoto has been appointed the new Director of Counseling Services. In addition, there are several other new directors in Student Affairs including new directors in IT and Housing. Student Affairs is almost fully staffed.

b. **From the Vice President for University Advancement:**

The Koret Foundation had made a donation of \$2 million to SJSU.

University Advancement is in the process of being reorganized. The AVP for Development is one of the positions created in the reorganization. Several other positions are being recruited for including the Director of Development for Student Success Programs.

The Tower Board has four new members.

The Washington Square Magazine will be out in the next couple of weeks featuring Dr. Harry Edwards.

University Advancement has raised \$45 million this fiscal year and that is the second highest amount ever raised for SJSU. University Advancement raised \$14 million last year as a comparison.

- c. **From the Vice President of Administration and Finance:**
Major construction is underway and Campus Village 2 should be completed by the middle of August 2016. It will be tight and contingency plans are in place.

The Spartan Bookstore should open in the new location in mid-August.

Work is being done on the AC system in the DMH building. Faculty should be back in the building by January 2017.

A formal search will be conducted to find the new AVP of FD&O. The department has suffered from a lack of leadership in the past and VP Faas wants to ensure the right person is hired for the job.

- d. **From the Associated Students President:**
AS President Pérea became the new AS President on June 1, 2016. President Pérea has spent most of his first few weeks traveling.

SJSU will celebrate Diversity Day across all CSU campuses and AS will be participating.

- 5. Spartan Stadium Naming Proposal: [Note: This information Confidential until after the Board of Trustees Meeting in July 2016.]

A confidential naming proposal will be considered by the Board of Trustees at their July meeting. The proposal is to name the Spartan Stadium the "CEFCU Stadium – Home of the Spartans."

A member asked if there would be a decrease in funding to the Athletics budget due to the \$8.6 million donation? The intent is to use the funds for scholarships for student athletes.

The following confidential statement was inserted into the minutes as part of the approval of the proposal:

"The proposed naming of the facility recognizes the \$8.6 million commitment by Citizens First Credit Union (CEFCU) to SJSU's Department of Intercollegiate Athletics. The arrangement stipulates CEFCU will contribute \$450,000 annually, with a 3.5% annual escalator,

for a period of 15 years. In recognition of this commitment the university will rename the stadium "CEFCU Stadium – Home of the Spartans" for that same 15-year term.

Funds will be used to support athletics operations currently paid for by the university's base budget, including facility improvements to the stadium and the university's obligation to fully fund scholarship commitments for student athletes, thus lessening the department's dependence upon university funds to do so.

The President will make final decisions on allocation of funds each year, in keeping with university policies and institutional priorities. The Vice President for Administration and Finance will annually provide full transparency to the Academic Senate regarding budget allocations, including specific use of CEFCU funds derived from the stadium naming commitment."

6. The committee discussed Amendment D to S15-7, the Retention-Tenure-Promotion (RTP) Procedure policy. The old policy excluded FERP faculty from serving on RTP committees. Our new contract allows FERP faculty to serve, but doesn't specify that they must be included. Our new policy did not include FERP faculty. Senator Peter presented a full page of amendments that were friendly to the body. The Executive Committee voted and the amendment passed (9-0-2).
7. The committee discussed the AB 798 campus proposal. The campus is requesting \$49,000 (the top amount that can be requested is \$50,000). Of this \$49,000, \$36,000 would be used for Professional Development Funds. The online materials must be free, but the printed material does not have to be free. The bookstore is working with us on this.

The committee discussed the need to market what we are doing to make sure our students have access to materials. Perhaps a survey could be done by IEA on the amount saved by our doing this and it could be reported to our students. The committee voted on the resolution and it passed (11-0-0).
8. The committee selected one chair, two faculty, and two staff members for the Strategic Planning Steering Committee from among all nominations submitted to the Senate Office and Associate Vice Chair (AVC).
9. AVC Ng has been selected as the new Associate Dean of GUP and must resign her Senate seat and her elected seat as AVC. Senator Schultz-Krohn will fill in until an election can be held by the Senate at the September 26, 2016 meeting for a replacement.

10. There are two proposed dates for the Senate Retreat and they are January 27 or February 3, 2017. Chair Kimbarow will check with the administrators to see when they are available. The Senate Administrator informed the committee that she needed to confirm the availability of the room for both dates first. [Note: The room is available on January 27, 2017 only.]
11. The meeting adjourned at 2:00 p.m.

These minutes were taken by the Senate Administrator, Eva Joice, on June 22, 2016, and edited by Chair Michael Kimbarow on July 11, 2016. The minutes were approved by the Executive Committee on July 13, 2016.

Executive Committee Meeting Minutes
July 13, 2016
12-2:00 p.m., ADM 167

Present: Kimbarow, Peter, Shifflett, Schultz-Krohn, Faas, Lee, Kaufman, Blaylock, Pérea, Mathur, Papazian, Feinstein

Absent: Lanning, Frazier

1. The committee welcomed President Papazian and introductions were made.
2. The committee approved the minutes of June 22, 2016 (8-0-4).
3. The AVC and Senate Administrator gave an update on the vacancies on Senate committees and the upcoming election for a General Unit representative to the RTP Committee.

4. Updates:

a. **From the President:**

The President thanked the faculty members for working so hard over the summer.

The President will be focusing on creating a diverse campus that is dedicated to excellence. The President applauded the efforts by the Student Affairs and Academic Affairs Divisions around Student Success initiatives.

The President commented that we cannot ignore the anger in the country surrounding social justice issues. We need to be able to talk and to listen to each other. Our challenges are real, but before anyone jumps to a negative conclusion, let's discuss the issue(s).

b. **From the Provost:**

The Academic Affairs and Student Affairs leadership team will attend a Student Success Retreat on July 27, 2016.

There will be a College Readiness Summit on September 30, 2016. The focus is on college readiness, remediation, student success, and graduation rates.

Our 6-year graduation rate was in the low 40% range four years ago and has now increased to over 61%. Our 2025 target set by the Chancellor's Office was 57%, and we have already exceeded that. SJSU is now in the top quartile for Student Success in the CSU.

Our 4-year graduation rates are still low and we have had public discussions about why our students are graduating in 6 years and not 4 years. We still have some bottleneck courses and chairs are afraid to open additional sections. We need to encourage students to take 15 units per semester instead of limiting them to 12 units.

c. **From the Vice President of Student Affairs:**

The return of the Pell Grant is a game changer. This grant allows students to go to school over the summer.

Freshman orientation is happening today.

Summer Bridge/EOP students moved in on Sunday (60 students). They will take remediation classes over the summer to be ready for fall classes.

Student Affairs purchased laptops for 123 Freshmen from low income families (Spartan Scholars) that began summer remediation classes to get them ready for SJSU fall classes.

"Steps to Graduation" is a new preparation pamphlet for undergraduate students that will be distributed campus-wide. Academic Affairs and Student Affairs worked on this project jointly through the Enrollment Planning Committee. A similar pamphlet will be developed for graduate students in the near future.

Student Affairs has selected the entire faculty in residence and faculty fellows. The committee discussed how having faculty living in the residences changes the atmosphere and assists the staff and students.

d. **From the Vice President for Administration and Finance:**

Finishing construction on Campus Village 2 will be tight, but CV2 is still scheduled to be open for Fall 2016. However, contingency plans are in place if it is not finished. Fire testing is currently underway and is one of the finishing projects.

The top two floors of DMH are scheduled to have air conditioning installed along with fans for circulation on the bottom floor. The fans should cool the bottom floor sufficiently with the air conditioning on the top two floors. If not, additional work will be done.

e. **From the Associated Students President (AS):**

Associated Students is working on their strategic plan.

AS is looking at ways to improve campus climate.

AS is working on establishing partnerships with the city and other local establishments.

The AS House will need to relocate in order to accommodate the space needs of the new Science building.

AS participated in the Frosh Orientation.

- f. **From the Organization and Government Committee (O&G):**
O&G is working on a voting rights policy and asked for feedback from committee members. This policy will come back to the Senate for another first reading.

- g. **From the Instruction and Student Affairs Committee (I&SA):**
I&SA is working on the revising the SOTE policy that the Senate returned to committee in Spring. Chair Kaufman had hoped that student evaluations of lab course would have open-ended responses. The committee discussed the fact that the current policy refer to SOLATES as well as SOTES when it talks about SOTES. It states that all SOTES should provide open-ended comments, so does this also apply to SOLATES?

The committee discussed the need to align learning outcomes with the questions we are asking students. The focus should be on learning as opposed to teaching.

SOLATES are currently out of compliance with policy. Hopefully, the Student Evaluation Review Board (SERB) can bring a policy the Senate can pass this year.

Although SOTES results were sent out much earlier this year, they are still not available to each individual.

- h. **From the Curriculum and Research Committee (C&R):**
The committee discussed a situation in which an individual from one college is sitting on all the curriculum approving committees for the college and the university and this is a conflict of interest. Senate bylaws do not currently restrict the membership, although most faculty members do not have time to sit on that many committees. A referral will be made to the O&G Committee to investigate and recommend changes.

5. The committee discussed the Fair Chance in Higher Education Pledge. SFSU has signed onto the pledge and there was discussion about whether the Senate should prepare a Sense of the Senate Resolution Endorsing it.
6. The meeting adjourned at 2:00 p.m.

These minutes were taken by the Senate Administrator, Eva Joice, on July 13, 2016, and edited by Chair Michael Kimbarow on July 14, 2016. The minutes were approved by the Executive Committee on August 3, 2016.

Executive Committee Meeting Minutes
August 3, 2016
12-1:30 p.m., ADM 167

Present: Kimbarow, Peter, Shifflett, Schultz-Krohn, Faas, Lee, Pérea, Mathur, Papazian, Frazier

Absent: Lanning, Feinstein, Blaylock, Kaufman

1. The Executive Committee minutes of July 13, 2016 were approved (9-0-1).

2. a. Consent Calendar:

The Executive Committee reviewed nominee statements for the GU sabbatical replacement on the IRB Committee for Bernd Becker. A replacement was selected.

The Executive Committee decided to delay the selection of nominees for the Alumni and Community Member seats on the Strategic Planning Steering Committee to allow the President to review and present any additional nominees.

There was no dissent to the consent calendar.

b. Election and Committee Updates:

As soon as faculty return a special election will be conducted by the AVC and Senate Administrator to find a replacement for Wendy Ng on the Senate from the College of Social Sciences.

At the first Senate meeting of fall on September 26, 2016, an election will be held to find a replacement for Wendy Ng as AVC. An additional election may need to be held to find a replacement for the Faculty-at-Large to the Executive Committee as well.

In addition, as soon as faculty returns a call will be put out by the AVC for nominees for the Athletics Board. There are two vacant seats. One is for a tenured faculty member and the other seat can be tenure/tenure-track or a lecturer.

The Senate Administrator is currently conducting an election for a General Unit member on the University RTP Committee. Eligible faculty members in the General Unit have until close of business on August 12, 2016 to vote for one of the two candidates nominated by the MLK Library and Counseling Faculty of the General Unit.

3. Updates:

a. **From the President:**

The President thanked the faculty members for working so hard over the summer.

The President commented on the track and field announcement and said that sports are often a springboard for conversations around diversity and track and field stars often become educators. Several members asked why we found out about this from the San José Mercury News and not the university?

The new Chief Diversity Officer is Kathy Wong and she is now on campus. The President noted that the Senate would be a good place to have conversations about diversity.

b. **From the Vice President of Administration and Finance:**

Campus Village 2 (CV2) is on track. Fire and Elevator Testing are currently being conducted. The "Bricks" are being cleaned just in case they are needed should CV2 not be completed in time. In addition, 350 beds and desks were ordered for the bricks in the event that CV2 is not completed. If CV2 is completed the beds and desks will be used in Joe West.

The repairs to DMH are on schedule and faculty should be able to move back in as of January 2017.

Science 142, the Auditorium, is being refurbished. The contractor is an alum of SJSU and took classes in the auditorium and is looking forward to the remodel.

The VPAF is interviewing candidates for the AVP of FDO. This may take some time to get the right person for the job.

The VPAF cautioned all expense approvers to remember and be careful what they are approving and to make sure that the trip is really necessary.

c. **From the AS President (AS):**

The Child Development Center is at 90% of its capacity for the semester.

AS is moving its professional staff into 12 month appointments.

The AS Printshop and the Computer Services Center will be merged together in the new Student Union and be located on the 2nd floor above Transportation Services.

AS is working on establishing a credit line or student organizations.

AS is also participating in freshmen orientation.

4. The meeting adjourned at 1:30 p.m.

These minutes were taken by the Senate Administrator, Eva Joice, on August 3, 2016, and edited by Chair Michael Kimbarow on August 16, 2016. The minutes were approved by the Executive Committee on August 17, 2016.

Executive Committee Meeting Minutes
August 17, 2016
12-1:30 p.m., ADM 167

Present: Kimbarow, Peter, Shifflett, Schultz-Krohn, Faas, Lee, Pérea, Mathur, Papazian, Frazier, Feinstein, Blaylock, Kaufman

Absent: Lanning

1. The Executive Committee minutes of August 3, 2016 were approved (11-0-2).
2. There was no dissent to the consent calendar of August 17, 2016.
3. Updates:

a. From the President:

Campus Village 2 (CV2) has encountered some issues during fire and elevator testing that have delayed students moving in. Students will be temporarily moved into the bricks until the issues can be resolved. Student safety must come first. It is hoped that these issues will be resolved during the first week of classes.

The President met with our legislators in Sacramento and had some good conversations. The current CSU funding model is not sustainable. There are many other models in California and other states that are better.

The President wants to focus on bringing SJSU into the 21st Century and the Science Building if the first and foremost project. Many of our transfer students have come from community colleges with better labs than we have.

The President is working on cultivating relationships this year and progress is being made.

The President hopes to use the men's track experience to launch conversations on campus pertaining to social justice and equity.

Moss Landing will be having its 50th Anniversary Celebration and the President hopes to find ways to connect the work of faculty at Moss Landing with the faculty-at-large on campus.

The President will be launching a new Leadership Council and will be asking the Deans, members of the President's Cabinet, and the Senate Chair, etc. to participate.

The President will be hosting two open forums for faculty and staff and a third forum for students.

b. **From the Vice President of Student Affairs (VPSA):**

There are 820 students scheduled to move into CV2 as soon as it is cleared. Student Affairs is hosting a number of events for Frosh including games, giving out sweatshirts, and having an opportunity to meet with staff.

Student Affairs is happy to announce that parents have been calling the parent hotline for assistance and there have been no complaint calls to the President's Office. Housing staff have been responding to every question.

The Title IX search was unsuccessful. There was one strong candidate that declined. There will be a new search.

Student Affairs has four weeks of welcome events setup for students. The first week is getting to know fellow students. The second week is focused on getting connected and providing access to resources. The third week is focused on Academic Success, and the fourth week is all about campus pride.

The VPSA thanked the AS President for his consistent participation and support of events, and commented on what a great team he works with including the President and the Provost. The positive changes in leadership are well known all over the campus.

Student Affairs has just completed the "Steps to Graduation for Graduate Students 2016-2017" pamphlet for distribution all over campus. The undergraduate pamphlet was a big success with department personnel.

c. **From the AS President:**

AS has hired a new manager for the Cesar Chavez Community Action Center that is a SJSU graduate and is coming from CSU Los Angeles.

AS will be having a retreat this weekend and is working on establishing cohesive advocacy and creating a sense of community.

AS is interested in ways the faculty might assist in getting the word out to undocumented students that they can attend SJSU and it is a safe and welcoming environment. The Executive Committee will discuss this further at the August 29, 2016 meeting.

d. **From the Provost:**

The Student Success Retreat was held on July 27, 2016. The retreat focused on creating action plans for the Provost's four pillars of student success.

The Chancellor's Office has taken notice of the strong relationship and alignment at SJSU between Academic Affairs and Student Affairs. This has become an example for other campuses. SJSU has went from the lower percentages in student success to a leader within the CSU.

On September 30, 2016, the Provost will host the first ever Student Success Summit. Over 20 leaders from the community including K-12 Principals, etc. will address student success issues and solutions to remediation.

The Provost gave an update on new CSU Graduation rates and 2025 goals.

Jeff Gold has developed dashboards to assist faculty in determining how well they are doing in graduating students from their classes. It is going live now at <https://csudata.dev.calstate.edu:8881/beta-dashboard-isabella/public/faculty-dashboard-student-progress-swarm>. The committee discussed the need to let faculty know that this is a constructive tool and will not be used punitively.

We are working on the possibility or reorganizing Student Academic Success Services (SASS). Deputy Provost Kemnitz will give a brief presentation to faculty of the Executive Committee after this meeting.

The President spoke to students and parents about whether they wanted to graduate in four years and they do, but students do not make the connection between the number of units they need to take and pass each semester to get there. Graduating in more than four years is not only expensive for the student and the university, but also impacts incoming students as well. Any efforts that help graduate students in four years will have a multiplying effect. We need to address everything we can do to assist students and then provide individual mentoring.

CSU Long Beach identified 97 students within six units of graduation at the end of a Spring semester. They offered these students free tuition if they took classes over the summer instead of in the fall to graduate sooner. Forty-seven of the 97 took those classes and graduated at the end of the summer. This is one approach we might consider.

e. **From the Chair of the Senate/Executive Committee:**

The next meeting on August 29, 2016 will be dedicated to Student Hunger and Homelessness, and addressing the needs of undocumented students. Both are tied to student success.

4. The meeting adjourned at 1:30 p.m.

These minutes were taken by the Senate Administrator, Eva Joice, on August 22, 2016, and edited by Chair Michael Kimbarow on August 22, 2016. The minutes were approved by the Executive Committee on August 29, 2016.

Executive Committee Meeting Minutes
August 29, 2016
12-1:30 p.m., ADM 167

Present: Kimbarow, Peter, Shifflett, Schultz-Krohn, Faas, Lee, Pérea, Mathur, Papazian, Frazier, Feinstein, Kaufman

Absent: Lanning, Blaylock

1. The Executive Committee minutes of August 17, 2016 were approved (11-0-1).
2. There was no dissent to the consent calendar of August 29, 2016.
3. Updates:

a. **From the Vice President of Administration and Finance (VPAF):**

The VPAF and Vice Chair of the Senate held the first Budget Advisory Committee meeting recently, and another meeting is scheduled for this month.

The VPAF is preparing for the October 10, 2016 Senate meeting where he will present the University Annual Budget Report. The Provost will also present the Annual Academic Affairs Budget Report at this meeting.

Student occupation of Campus Village 2 (CV2) is still a little way off. There are state and local fire code issues that must be addressed. Student occupation is expected by 9/17/16. Student Affairs has been working very hard in preparation for the move. Students will be provided with boxes and movers.

Barry Swenson recently purchased a building that is being advertised as housing for San José State University students at 3rd Street in San José. The committee discussed the need for experience when dealing with student housing.

Questions:

Q: Are there any plans to buy property around the university for additional housing?

A: Not at the moment.

- b. **From the Provost and Vice President of Academic Affairs (VPAA):**
No report at this time.
 - c. **From the AS President:**
AS is looking for a Government and Leadership Coordinator to assist with filling committees.

AS is working on building a community with the University Police Department (UPD).

AS recently updated their budget policies.

AS is looking for ways to reach out to undocumented students. A newsletter was suggested.
- 4. The Executive Committee meeting of September 19, 2016 will be a "faculty only" meeting.
 - 5. The committee discussed nominees for the Faculty-at-Large seats on the Athletics Board. It was determined that three seats must have tenured, and not tenure-track, faculty in them and two of these seats are currently filled. It was further determined that two seats are Faculty-at-Large that may be filled with any faculty member, and there is one vacant seat at this time. The committee voted and one nominee was selected to be recommended to the President for the Faculty-at-Large seat. The committee requested that nominations be reopened for the tenured Faculty-at-Large seat in order to increase the pool of eligible candidates. The Senate Office will send out a call for additional nominations.
 - 6. The committee discussed Student Hunger and Homelessness. Several suggestions were made. One suggestion was to establish a "Green Folder" that is comparable to the "Red Folder" all faculty and staff have on their desktops with information on where to direct students, faculty, and staff for mental health assistance, etc. The Green Folder would contain information on where to direct students and student resources relating to hunger and homelessness, such as the Santa Clara Consortium on Homelessness and the Consortium of Churches. Another suggestion was to allow homeless students to stay in the "bricks" until they are ready to be torn down, and/or using Scholarship funds that go untapped as an emergency fund for these students.

7. The meeting adjourned at 1:30 p.m.

These minutes were taken by the Senate Administrator, Eva Joice, on August 29, 2016, and were edited by Chair Michael Kimbarow on September 7, 2016. The minutes were approved by the Executive Committee on September 12, 2016.

Senate Consent Calendar

9/26/2016

Committee	Last Name/First Name	Term	Phone	Seat/College
Accreditation Review Committee	Kemnitz, Carl	EXO	42400	Provost Rep.
Accreditation Review Committee	Blaylock, Reggie	2019	45900	Member of Pres. Cabinet
Accreditation Review Committee	Faas, Charlie	2019	41500	Member of Pres. Cabinet
Accreditation Review Committee	Nguyen, Nancy	2019	45975	Staff Mbr Student Affairs
				Faculty Mbr serving as Chair (mbr of Steering Committee)
Accreditation Review Committee	Johnson, Camille	2019	43619	
Accreditation Review Committee	Riley, Shannon Rose	2019	41365	Department Chair
Accreditation Review Committee	Tseng, Chris	EXO	47255	Director of Assessment
Acad. Dis. & Reinst. Rev. Committee	Cascella, Paul	EXO	43607	Dean, Education or Designee
Acad. Dis. & Reinst. Rev. Committee	Ng, Wendy	EXO	42443	AVP GUP or designee
Board of General Studies	Bremer, Martina	2019	42396	COS/Math
Board of General Studies	Ng, Wendy	EXO	42443	AVP GUP or designee
Budget Advisory Committee	Faas, Charlie	EXO	41500	VPAF
Campus Planning Board	Van Selst, Mark	2017	45674	Business - FAL
Curriculum and Research Committee	Balal, Natalya	2017	46408	Student Senator
Faculty Diversity Committee	Boylan-Ashraf, Peggy	2018	47689	Faculty, Engineering
Faculty Diversity Committee	Chan, Emily	2019	82044	General Unit
Faculty Diversity Committee	Manzo, Ariadna	2017	46409	AS Director of Intercultural Affairs
Graduate Studies and Research Committee	Saran, Sameer	2017		Graduate Student
Graduate Studies and Research Committee	Tran, Ngoc-Yen	2019	82315	Faculty, General Unit
Institutional Review Board	Chan, Emily	Dec. 2016	82044	General Unit
Institutional Review Board	Cisar, Craig	2019	43018	Faculty, CASA
Institutional Review Board	Speer, Leslie	2017	44376	Faculty, Humanities and the Arts
Instruction and Student Affairs Committee	Medina, Carmen	2017	46419	Student Senator
Instruction and Student Affairs Committee	Perea, Hector	2017	46244	AS President
Instruction and Student Affairs Committee	Saran, Sameer	2017		Graduate Student
Instruction and Student Affairs Committee	Simpson, Lisa	2017	43700	Faculty, Education
Instruction and Student Affairs Committee	Spica, Jack	2017	46418	AS Dir. Stud Res. Affairs
Instruction and Student Affairs Committee	Torres-Mendoza, Juritzi	2017	46415	Student Senator
Instruction and Student Affairs Committee	Whyte, Jenny	2017	45967	Director, Student Involvement

International Pgms. & Stud. Committee	Pyeon, Jae H.	2019	43853	Faculty, Engineering
Organization and Government Committee	Boylan-Ashraf, Peggy	2017	47689	Faculty, Engineering
Organization and Government Committee	Hart, Tabitha	2017	45510	Faculty, Social Sciences (2)
Organization and Government Committee	Medrano, Eric	2017	46414	Student Senator
Professional Standards Committee	Caesar, Skylar	2017	46413	Student Senator
Program Planning Committee	Eastwood, Adrienne	2017	44509	Faculty-at-Large H&A (Educ seat)
Program Planning Committee	Haight, Colleen	2017	45422	Faculty-at-Large Business (GU seat)
Program Planning Committee	Ivanov, Stoyu	2018	43934	Faculty, Business
Program Planning Committee	McClusky, John	2019	44371	Faculty, Humanities and the Arts
Program Planning Committee	Pruthi, Sarika	2018	46540	Faculty, Business
Program Planning Committee	Rangasayee, Vidya	2019	45060	Faculty, Science
Program Planning Committee	Speer, Leslie	2019	44376	Faculty, Humanities and the Arts
Program Planning Committee	Tseng, Chris	EXO	47255	Director of Assessment
Strategic Planning Steering Committee	Blaylock, Reggie	EXO	45900	President's Cabinet Member
Strategic Planning Steering Committee	Jacobs, Walt	2018	45396	Dean
Strategic Planning Steering Committee	Mdaszko, Marcia	2019		Alumni
Strategic Planning Steering Committee	Radine, Gary	2018		Community Member
Strategic Planning Steering Committee	Wong, Kathy	EXO	41187	President's Cabinet Member
Student Evaluation Review Board	Lee, Bee Leng	2019	45099	Science
Student Evaluation Review Board	Slusser, Emily	2019	43752	Education
Student Fairness Committee	Bullen, Maria	2017	43433	Faculty, Business
Student Fairness Committee	Castillo, Efrain	2017		Student
Student Fairness Committee	Cohen, Edward	2017	45824	Faculty-at-Large CASA (H&A seat)
Student Fairness Committee	Corrales, Samantha	2017		Student
Student Fairness Committee	Gonzales, James	2017		Student
Student Fairness Committee	Joice, Eva	2018	42440	Staff/Non-Management
Student Fairness Committee	Najib, Lana	2017		Student
Student Fairness Committee	Rivera, Victoria	2017		Student
Student Fairness Committee	Russo, Kyle	2017		Student
Student Fairness Committee	Sanchez-Cruz, Blanca	2018	43895	Staff (Non-Management)
Student Fairness Committee	Skovran, Elizabeth	2018	44846	Faculty (Science)
Student Success Committee	Corrales, Samantha	2017		Student
Student Success Committee	Eastwood, Adrienne	2019	44509	Humanities
Student Success Committee	Gleixner, Stacy	EXO	42706	AVP Stu. Acad. Suc. Svcs/designee

Student Success Committee	Gregg, Jennifer	2019	45621	Faculty, Social Sciences
Student Success Committee	Griffith, Debra	EXO	42637	Student Affairs Rep
Student Success Committee	Russo, Kyle	2017		Student
Student Success Committee	Spica, Jack	2017	46418	Student
Sustainability Board	Lopez, Patricia	2019	43615	Faculty, Education
Sustainability Board	Jones, Cher	2019	45281	Staff Member
Traffic, Transit, and Parking Committee	Kothari, Tanvi	2018	43577	Faculty at Large
Traffic, Transit, and Parking Committee	Busch, Joel	2018	43494	Faculty at Large
Undergraduate Studies Committee	Balal, Natalya	2017	46408	Student
Undergraduate Studies Committee	Ng, Wendy	EXO	42447	AVP GUP or designee
				Business Sem. Repl. For Jang Cho while
Undergraduate Studies Committee	Pruthi, Sarika	Dec. 2016	46540	on Sabbatical
University Library Board	Elliott, Tracy	EXO	82419	Dean, MLK Libr.
University Library Board	Megwalu, Anamika	2019	82089	Library Faculty
University Library Board	Taylor, Nick	2019	82067	Faculty, Humanities and the Arts
University Library Board	Wilburn, Jerry	2017		Student

REMOVE:

Accreditation Review Committee	Jackson, Melinda	EXO	45293	Director of Assessment
Athletics Board	Tian, Yao	2017	43482	Faculty-at-Large (1 yr Sabbatical)
Graduate Studies and Research Committee	Grindstaff, Beverly	2018	44394	Faculty, Humanities and the Arts
Institutional Review Board	Duzak, Jim		46122	Physician/or licensed health prof.
Instruction and Student Affairs Committee	Aguilar, Katya	2017	43770	Faculty, Education
Instruction and Student Affairs Committee	Brooks, Demerris	2017	45967	Director, Student Involvement
Professional Standards Committee	Middaugh, Ellen	2017	46594	Education
Program Planning Committee	Coelho, Raquel	2019	44340	Faculty, Humanities and the Arts
Program Planning Committee	Rodan, Simon	2018	43415	Business
Program Planning Committee	Jackson, Melinda	EXO	45293	Director of Assessment
Student Fairness Committee	Brooks, Demerris	EXO	45967	University Administrator
Student Fairness Committee	Joice, Eva	2018	42440	Staff (Non-Management)

Student Fairness Committee	Miller, Cathleen	2017	44441	Faculty, Humanities and the Arts
Student Fairness Committee	Sirkeci, Birsen	Dec. 2016	43913	Faculty, Engineering
Student Success Committee	Busalacchi, Cathy	EXO	46310	Student Affairs Rep
Sustainability Board	Hobbs, Gary Craig	H&A	44401	Faculty, Humanities and the Arts
Undergraduate Studies Committee	Pruthi, Sarika	2017	46540	Faculty, Business (Sabbatical Repl. Busine

ess)

SAN JOSE STATE UNIVERSITY
Academic Senate
Instruction & Student Affairs Committee
September 26, 2016
First Reading

AS 1625

Policy recommendation:
**Amendment A to F14-1, Scheduling of Advance Registration and
Priority Registration**

Background: University Policy F14-1 ('Scheduling of Advance Registration and Priority Registration') lists the groups of students who are eligible for priority registration. Among the groups listed are Educational Opportunity Program (EOP) students. Before mandatory orientation was instituted, EOP students received priority registration for their first semester. Since the institution of mandatory orientation, this is no longer the practice. The inclusion of the EOP category in F14-1 has led to confusion, as EOP students were never granted priority registration in subsequent semesters. In order to eliminate the confusion, we propose to remove this category from the list of priority students.

Resolved: that EOP students be removed from Category A in F14-1.

Approved:	September 12, 2016
Vote:	13-0-0
Present:	Khan, Ng (non-voting), Bruck (non-voting), Sen, Miller, Yao, Sullivan-Green, Medina, Torres-Mendoza, Spica, Perea, Whyte, Wilson, Campsey, Walters
Absent:	Aguilar, Kaufman, Nash, Trousdale, Rees
Curricular Impact:	None – aligns with current practice
Financial Impact:	None
Workload impact:	Slight reduction in time spent explaining the inconsistency

Policy Recommendation
Modification of Bylaw 6: Conversion of College Seats to at-large Seats

Legislative History: Modifies bylaw 6.13 which pertains to the timing of the change in college seats to at-large seats on committees.

Whereas: Vacancies may have arisen since the call in the spring, and it is important that colleges have the opportunity to fill their vacant seats, and

Whereas: It is critical that committees have a full slate of members as soon as possible to make timely progress on their work, and

Whereas: Due to the requirement to approve the at large seats on consent calendars at both the Senate Executive committee and the Senate, the length of time seats go unfilled under the current provision is significantly longer than four weeks. Depending on the calendar, it can be at best seven weeks and as long as nine weeks, therefore be it

Resolved That bylaw 6.13 be modified as follows:

a) Each year the Senate Executive committee will create a calendar for appointing faculty to operating committees (referred to below as "appointment calendar"). The calendar will be structured such that colleges are given ample notification of vacancies before the start of the fall semester and also allow for faculty-at-large appointments to be confirmed at the first Senate meeting of the semester.

b) Notwithstanding the provisions of bylaw 6.10.1, college seats on both policy and operating committees for which no faculty from that college willing to serve have been found by the date specified on the appointment calendar shall become faculty-at-large seats for the balance of the academic year.

c) By the date specified on the appointment calendar, the Associate Vice Chair of the Senate shall inform each college representative and college dean which of that college's operating committee seats are still vacant and invite them to recommend faculty for those seats within one week's time. The college representative and deans shall be reminded that the seats will become faculty-at-large seats for the year if no college faculty to fill them can be found. The dean's recommendations shall be forwarded to the college's Committee on Committees representatives who shall present

one name to the Associate Vice Chair of the Senate to be reported to the Senate or to the Executive Committee, as appropriate under bylaw 6.2.

d) By the date specified on the appointment calendar, all vacant college seats on operating committees for which no faculty from the college have been recommended under paragraph (c) above (or otherwise identified) shall become faculty-at-large seats for the balance of the year and all members of the Committee on Committees shall be requested to supply names of faculty from any representative unit to fill these vacancies.

e) By the date specified on the appointment calendar, all vacant college seats on policy committees shall become faculty-at-large seats for the balance of the year. First priority in filling these vacancies shall be given to elected faculty representatives not assigned to other policy committees. If all elected faculty representatives (other than Senate officers) have been appointed to policy committees and there are policy committee seats still remaining vacant, they shall be filled as provided in 6.13c for policy committees and 6.13d for operating committees.

f) The Associate Vice Chair of the Senate shall coordinate this selection process so as to maintain as far as possible a representative balance across committees and shall report one name for each vacancy to the Senate or the Executive Committee as appropriate under bylaw 6.2.

g) Elected faculty representatives (other than Senate officers) not appointed to seats designated for representative units and also not appointed to faculty-at-large seats as provided above shall be appointed as additional members-at-large of policy committees. If there is only one such member, s/he shall be appointed to the Organization and Government Committee. If there is a second, s/he shall be appointed to the Instruction and Student Affairs Committee. A third shall be appointed to the Professional Standards Committee and a fourth to the Curriculum and Research Committee. The provision shall be implemented in a manner consistent with Academic Senate bylaw 6.10.1.

Rationale: The length of time seats go unfilled under the current provisions in Senate bylaws often leaves committees with vacancies. For example, in the fall 2016 semester, following the four-week rule, the earliest the Executive Committee of the Senate could review a consent calendar for at-large appointments would be during their meeting the first week of October. Connecting the calendar to the first Senate meeting allows for the flexibility needed in setting deadlines for the transition of college seats to at-large seats.

77	Approved:	9/12/16
78	Vote:	9-0-0
79	Present:	Gleixner, Laker, Curry, Shifflett, Rajkovic, Higgins, Ormsbee,
80		Boekema, Grosvenor
81	Absent:	Medrano
82	Financial Impact:	None expected
83	Workload Impact:	No change from current situation.

San Jose State University
Academic Senate
Organization and Government Committee
September 26, 2016
Final Reading

AS 1627

Senate Management Resolution Undergraduate Studies Committee Membership

Legislative History: Modifies SM-F15-2 which updated the charge of the Undergraduate Studies Committee

Whereas: The membership of the Undergraduate Studies Committee not been officially stated via University Policy or Senate Manage Resolution, and
Whereas: The current and past practice with respect to membership has been aligned with the membership of other operating committees (faculty representation from each college and relevant ex-officio administrators), therefore be it
Resolved That SM-F15-2 be modified to include the membership of the Undergraduate Studies Committee as follows:

AVP Graduate & Undergraduate Programs or designee (EXO)
1 faculty member CASA
1 faculty member Business
1 faculty member Education
1 faculty member Engineering
1 faculty member General Unit
1 faculty member H&A
1 faculty member Science
1 faculty member Social Science
2 Students

Rationale: Having the membership of the Undergraduate Studies Committee formally documented provides current and future faculty, staff, and administrators with a concrete source to refer to when needed. Formal documentation of the charge and membership should exist for all committees in order to facilitate an understanding of the roles and responsibilities for current and prospective members and committee chairs.

Approved: 8/29/16
Vote: 9-0-0
Present: Gleixner, Laker, Curry, Shifflett, Rajkovic, Higgins, Ormsbee, Boekema, Medrano
Absent: Grosvenor
Financial Impact: None expected
Workload Impact: No change from current situation.

San Jose State University
Academic Senate
Organization and Government Committee
September 26, 2016
First Reading

AS 1628

Policy Recommendation
Modification of Bylaw 15 Pertaining to Editorial Changes of Senate Documents

Legislative History: Modifies bylaw 15c passed in Spring 2016 which pertains to the correction of errors in policy recommendations and Senate management resolutions that would not change the intent of the policy recommendation or resolution.

Whereas: The revisions made to bylaw 15c in Spring 2016 were intended to permit changes to be made to documents by the Executive Committee rather than have minor matters brought to the full Senate, and

Whereas: The language in the modification was subsequently found to actually restrict action, therefore be it

Resolved That section c of bylaw 15 be modified as follows:

c) When a policy recommendation or Senate management resolution is found to contain errors, that when corrected would not change the intent of the policy ~~recommendation~~ or resolution, the Senate Chair, following consultation with and unanimous consent from, the Executive Committee can correct the error(s) ~~prior to forwarding the policy recommendation to the president or implementation of a Senate management resolution~~. Such editorial corrections shall be recorded in the Senate Executive Committee meeting minutes.

Rationale: This modification recognizes that the need for changes are often not detected until after a recommendation has gone to the President or has been implemented. The matter of timing should not result in the Senate having to take up discussion of changes to documents that do not change the intent of a policy or resolution.

Approved: 9/19/16

Vote: 9-0-0

Present: Laker, Curry, Shifflett, Rajkovic, Higgins, Ormsbee,
Boekema, Medrano, Grosvenor

Absent: Gleixner

Financial Impact: None expected

Workload Impact: No change from current situation.

San Jose State University
Academic Senate
Organization and Government Committee
September 26, 2016
First Reading

AS 1629

Policy Recommendation
Modification of Bylaw 6: Concurrent Membership on Operating and Policy Committees

Legislative History: Modifies bylaw 6.11 which pertains to Standing Committees (membership)

Whereas: There is a conflict of interest when a faculty member concurrently serves on an operating committee and the parent policy committee, and

Whereas: Encouraging diversity in the formation of university senate committees is an essential component of shared governance, therefore be it

Resolved That bylaw 6.11 be modified as follows: (addition of new 6.11 a & b)

6.11 Appointments of faculty to operating committees shall be for staggered three-year terms unless otherwise specified. After service for a full three-year term, members should be reappointed only in special circumstances. Appropriate administrative officers or their officers or designees shall be included on operating committees as ex officio members.

a) *Faculty serving on a policy committee are ineligible to serve on any operating committee reporting to the same policy committee.*

b) *The Committee on Committees chair will assure that when appointments are made they take into consideration part (a).*

Rationale: There is a potential conflict of interest if a faculty member serves on an operating committee that makes a recommendation to the parent policy committee and in essence is voting twice on the same item. The recommendation proposed would keep policy and operating committees operating independently and eliminate the possibility of crossover membership. In addition, with the new RTP standards in place this fall 2016 and the explicit expectations for service, this bylaw change would result in more service opportunities to be available to faculty.

Approved: 9/12/16

Vote: 9-0-0

Present: Gleixner, Laker, Curry, Shifflett, Rajkovic, Higgins, Ormsbee, Boekema, Grosvenor

Absent: Medrano

Financial Impact: None expected

Workload Impact: No change from current situation.

SAN JOSE STATE UNIVERSITY
Academic Senate
Professional Standards Committee
September 26, 2016
Final Reading

AS 1630

POLICY RECOMMENDATION
Amendment A to S15-1: Allocation of Assigned Time for Exceptional
Levels of Service to Students
As per the extension to the CFA/CSU Collective Bargaining
Agreement 2014-2017

Resolved: That the following amendments be adopted immediately.

Rationale: The 2014-2017 Collective Bargaining Agreement requires Academic Senates to create policies to implement the allocation of a small amount of assigned time "for Exceptional Levels of Service to Students." S15-1 accomplished this and then expired with the conclusion of the program. However, the most recent collective bargaining extended the contract, including this program, by one year. These amendments make the policy flexible enough to handle this extension and any other extensions or similar agreements that may come along, and also make several other modest improvements to improve the process.

Approved: September 12, 2016

Vote: 9-0-0

Present: Green, Lee, Reade, Hamed-Hagh, Kauppila, Riley, White, Peter, Caesar

Guest: Lessow-Hurley

Absent: None

Financial Impact: No direct impacts beyond those anticipated in the extension of the CBA to fund the program for an additional year.

Workload Impact: No significant changes beyond the old system, other than the notification of applicants of the rank of their proposals.

ASSIGNED TIME FOR EXCEPTIONAL LEVELS OF SERVICE TO STUDENTS

1. PURPOSE

To provide a process for all unit 3 faculty to ~~request write proposals for~~ assigned time for exceptional levels of service to students that supports the priorities of the California State University (CSU) system and support San José State University's mission pursuant to Article 20, Section 20.37 of the 2014-2017 Collective Bargaining Agreement (CBA) between CSU and the faculty.

2. EXCEPTIONAL ASSIGNED TIME COMMITTEE (EATC)

2.1. Membership

One Department Chair from each college chosen by the Department Chairs in that college, and one faculty member from the General Unit appointed by the Executive Committee of the Academic Senate. A student appointed by the Associated Students, Inc. The Provost or his/her designee will serve as a non-voting *ex officio* member. Each member serves a one-year term.

2.2. Functions

2.2.1. To evaluate faculty applications for assigned time for exceptional levels of service to students

2.2.2. To make recommendations based on those evaluations to the Provost.

2.2.3. To periodically review and, if needed, make recommendations for changes in this policy to the Professional Standards Committee.

3. ASSIGNED TIME BUDGET AND REPORTING

Pursuant to the above-referenced article of the CBA the CSU has agreed to provide resources to each campus for assigned time for exceptional service to students based on the number of full-time equivalent students at that campus.

3.1. SJSU shall expend all funds allocated to them under this program. SJSU shall provide an accounting of expenditures for this program for the prior fiscal year by no later than November 1 of the subsequent year to the EATC, the Academic Senate, and the CSU.

3.2. ~~Any unused funds shall roll over for use in the following academic year for the 2014/2015 academic year and the 2015/2016 academic year. All funds must be expended in the 2016/2017 academic year. Any funds allocated to support this program will normally be expended during the Academic Years designated by the language in the Collective Bargaining Agreement which creates the program. If the program has a multi-year allocation, unused funds may be rolled over from one year to the next, but all funds must be expended by the end of the academic~~

year following the designated conclusion of the program.

3.3. For accounting purposes, costs of assigned time shall be calculated based on the minimum salary for assistant professor.

3.4. Awards from appeals shall not exceed 10% of the annual budget and shall be funded in the subsequent academic year. During the last year of the agreement, appeals must be funded from the funds for that year, including any rollover from previous years.

4. ELIGIBILITY & RESTRICTIONS

4.1. Eligibility

4.1.1. All unit 3 faculty employees are eligible to submit a proposal to request assigned time for exceptional levels of service to students.

4.1.2. Faculty members already receiving assigned time for the same general category of activity shall not be eligible for support from this program.

4.2. Restrictions

Assigned time can only be utilized during the academic year (August – May) during which the activity is performed ~~with the exception of assigned time granted in the 2014/ 2015 academic which may be utilized in the 2015/2016 academic year.~~

5. TIMELINE

~~**5.1.** For activities in the 2014/ 2015 academic year and activities planned for the 2015/2016 academic year, applications, committee review, and decisions will be conducted according to a calendar determined by the Provost in consultation with the Executive Committee of the Academic Senate, and awards announced by May of 2015. In any academic year which has disbursable funds available, applications shall be due by November 15 and awards announced no later than the end of January.~~

~~**5.2.** For the 2016/2017 academic year applications will be due on 1 October of 2015 and awards announced in December of 2015.~~

6. APPLICATION MATERIALS

An application for assigned time to support exceptional levels of service to students shall consist of: 1) a narrative proposal, not to exceed two pages; 2) an updated curriculum vitae (CV), 3) a signature page signed by the Chair and the Dean indicating that they have reviewed the proposal and have determined each of the following three items:

6.1. The proposal meets the minimum requirements and criteria as outlined in 7.1

136 **6.2.** The activities described in the proposal are not already supported by assigned
137 time or they substantially exceed the level of support that is currently provided
138 **6.3.** If awarded, the assigned time can be implemented in a manner that will not
139 create undue hardship for scheduling or staffing critical curricula.
140 The signature page will be devised by the Office of Faculty Affairs. Incomplete
141 applications will not be reviewed.
142

143 **7. SUPPORTED ACTIVITIES AND REVIEW CRITERIA**

144 **7.1. The following activities may be supported provided they represent a level**
145 **of service that goes significantly beyond the normal expectations of all**
146 **faculty:**

147
148 7.1.1. Student mentoring, advising, and outreach, especially as these activities
149 support underserved, first-generation, and/or underrepresented students.

150
151 7.1.2. The development and implementation of high-impact educational
152 practices; curricular redesign intended to improve student access and
153 success.

154
155 7.1.3. Service to the department, college, university, or community that goes
156 significantly beyond the normal expectations of all faculty, and that directly
157 or indirectly is of benefit to students.
158

159 7.1.4. Assignment to courses where increases to enrollment have demonstrably
160 increased workload.

161
162 7.1.5. Other extraordinary forms of service to students.

163 **7.2. Review Criteria**

164
165 ~~Some or all of the following criteria should be demonstrated or hypothesized in~~
166 ~~the narrative proposals: The proposal narrative should include a description of~~
167 some or all of the following:
168

169
170 7.2.1. The impact of the proposed activity on and/or quality of student
171 experience

172
173 7.2.2. The extent to which the proposed activity does or would create an
174 overload that would be mitigated by assigned time could not be maintained
175 without an increase in workload or the continuation of excessive workload.
176

177 7.2.3. The impact of the activity on student success and/or educational
178 experience.
179

180 7.2.4. The impact of the activity on historically underserved populations.

181
182 7.2.5. ~~Establishment of the number of students that will be served~~ The number of
183 students who will be served by the proposed activity.

184
185 **7.3. Limits to multiple applications**

186 7.3.1. Applicants shall be limited to a single application for a single award of
187 assigned time during any one academic year.

188
189 7.3.2. Any applicant who has previously received an award under this program
190 must disclose that award in future applications and must add a one page
191 assessment of the results of the prior award reviewed and signed by his/her
192 department Chair.

193
194 **8. RECOMMENDATIONS**

195 8.1. The EATC shall establish its own procedures to systematically evaluate the
196 proposals and prioritize them for funding prior to beginning the review process.

197
198 8.2. The EATC shall submit its evaluations and the application materials to the
199 Provost who in consultation with the appropriate administrator responsible for
200 assigning workload (e.g., Dean), shall make the determination regarding the
201 approval or denial of assigned time.

202
203 **9. INFORMATION PROVIDED TO APPLICANTS**

204 Once a decision is reached by the Provost, he/she will forward his/her approval or
205 denial as well as the evaluation of the EATC to the applicant. He/she also will
206 communicate the EATC's ranking of the proposal to each applicant.

207
208 **10. APPEALS**

209 **10.1. Appeals Committee**

210 The Appeals Committee shall be comprised of one member of the EATC, two
211 faculty members of Academic Senate Executive Committee, and two faculty
212 members of the Professional Standards Committee. The Appeals committee
213 shall be appointed by Chair of the Academic Senate. It shall consult with the
214 Provost prior to making its decisions.

215
216 **10.2. Grounds for Appeal**

217 Grounds for appeal include 1) procedural violations of the terms of this policy or
218 the collective bargaining agreement that manifestly placed an application at a
219 disadvantage, and 2) evidence of conflicts of interest or bias against an
220 application.

221
222 **10.3. Timeline and Notification of Decisions**

223 Appeals shall be made, in writing, to the Chair of the Academic Senate and shall
224 be filed no more than ten working days after the date upon which the Provost

225 notifies the applicants of his/her decision. The Chair of the Academic Senate will
226 appoint the Appeals Committee within ten working days of receiving the first
227 appeal. The Appeals Committee shall complete their review in no more than
228 thirty working days after receipt of the appeal. The Appeals Committee shall
229 send the appellant notification of its decision. Decisions made by the Appeals
230 Committees shall be final and binding and are not subject to the grievance
231 procedures in Article 10 of the CBA.
232

233 11. **EFFECTIVE DATES**

234 The policies and procedures in this document are an implementation of Article 20,
235 section 37 of the 2014-2017 CBA. ~~The 2016/2017 academic year marks the end of~~
236 ~~this program and, barring action by the Academic Senate Executive Committee, this~~
237 ~~policy shall no longer be in effect on or after September 1, 2017. This policy shall~~
238 remain in effect as long as Article 20, section 37 entitled "Assigned Time for
239 Exceptional Levels of Service to Students" of the Collective Bargaining Agreement
240 remains in effect.

POLICY RECOMMENDATION
To Rescind amendments made to S15-7
by the Executive Committee Acting as Senate last Summer;
The Amendments Clarified FERP Membership and Year-Long Service
On RTP Committees

Resolved: That the following amendments (as shown below with strikeout and underline) which were recently adopted by the Executive Committee acting on behalf of the full Senate, signed by the President, and incorporated in University Policy S15-7, be removed at the conclusion of AY 2016-17.

3.1.3 Election of RTP members

.....
3.1.3.6 Only faculty who will be on academic assignment for both semesters of the Academic Year are eligible to serve on RTP committees.

3.1.3.7 Faculty members who are enrolled in the early retirement program (FERP) are eligible to serve on RTP committees if they meet all other criteria, including holding the appropriate rank, being active for both semesters of the academic year, and being elected by secret ballot. Elsewhere where this policy says "tenured faculty" it includes FERP faculty in that definition, as per the Collective Bargaining Agreement.

.....
3.2 Department Committees.

.....
~~3.2.6 Participants in the Faculty Early Retirement Program may not serve on retention, tenure, or promotion committees.~~

[with remaining items in 3.2 renumbered accordingly]

Rationale for the motion to rescind:

Over the summer the University was informed that a provision of our RTP procedures policy that excluded FERP faculty from service on RTP committees was not in compliance with the Collective Bargaining Agreement. It was essential to correct this prior to the fall since departments would meet and elect members of RTP committees prior to the Senate's next session. Under the Senate by-laws, the Executive Committee may act on behalf of the full Senate when it is not possible for the Senate to meet. This was done,

and the Executive Committee created and passed the amendments necessary and they have been incorporated into policy. However, this power of the Executive Committee is intended to be exercised on an emergency basis only until the Senate can convene, and the decision was made to bring the issue to the full Senate at the first opportunity so that it could confirm or reverse the decision made by the Executive Committee. A NO vote means the Senate agrees with the actions of the Executive Committee and wishes to let the policy amendments stand as they are. A YES vote means the Senate wishes to reverse the actions of the Executive Committee and restore the policy to its original form at the conclusion of this Academic Year. By phrasing the motion in this manner, we likely will avoid the need to send the policy forward for the President's signature two separate times.

Original Rationale for the Amendment:

The 1998 RTP policy excluded FERP faculty from serving on RTP committees because the Collective Bargaining Agreement (CBA) excluded FERP faculty from serving. The contract was changed in the early 2000s to allow FERP faculty to serve with special permission, and they began to do so despite the fact that it remained in violation of the old University Policy. In 2015 when the RTP policies were revised, the new policies allowed FERP faculty to serve on appointment committees but continued to exclude them from service on RTP committees. One ground for continued exclusion was that RTP committees needed to have a stable year-long membership so the same membership would be in place over two semesters to deal with late-adds and the occasional procedural issue that remands a review to the lower levels, but most FERP faculty follow a semester-on/semester-off work pattern.

Attorneys for the CSU have advised that FERP faculty cannot be excluded under the terms of the contract. This amendment makes it clear that FERP faculty can now serve if they meet all other eligibility requirements. Only those FERP faculty who serve for the entire year would become eligible. This amendment also makes it clear that faculty who will be away on sabbatical or on leave for one of the two semesters are not eligible to serve—thus treating all faculty equally.

This amendment will “fix” the problem identified by the CSU attorneys. However, the SJSU Academic Senate holds that setting the membership of review committees ought to be a matter of professional standards, not collective bargaining

Unfortunately, the full Senate cannot meet in time to consider this resolution prior to departments and colleges conducting their elections of RTP committees in August and early September. The Executive Committee is authorized to act as the full Senate during the summer months (Bylaw 4.3b) and proposes to do so. This will avoid chaos in the upcoming RTP committee elections. However, after an email conversation on the Senate list, the final resolved clause has been inserted to assure that the measure will be brought back to the Senate at the first available opportunity, thus assuring the principle of full Senate discussion.

101 *Vote on the motion to bring this motion forward to the Senate for its consideration: (8-0-1)*
102
103 *Vote that Professional Standards recommends that the Senate defeat this motion to*
104 *rescind: (7-0-2)*
105
106 *Present:* *Green, Lee, Reade, Hamed-Hagh, Kauppila, Riley, White, Peter,*
107 *Caesar*
108 *Guest:* *Lessow-Hurley*
109 *Absent:* *None*
110 *Financial Impact:* *No changes over the previous policy.*
111 *Workload Impact:* *No changes over the previous policy.*

Student Use of Faculty Office Hours

An Analysis for the Professional Standards Committee | August 22, 2016

In March 2012 the Academic Senate updated the office-hours policy for faculty (S12-1). The adopted policy acknowledged that student-faculty interaction had changed by becoming much more reliant on electronically mediated methods of communication. The new policy allowed faculty to potentially reduce the number of in-person office hours as they supported students at other times through electronic communications.

The new policy also recognized that educational technologies were changing rapidly and the policy should be revisited periodically to ensure it was effective and workable. This report is the first review of how S12-1 affects students.

Methods

In spring 2016, two student focus groups were held to get an in-depth understanding of the current state of faculty availability and student-faculty interaction outside the classroom. The Office of Institutional Effectiveness and Analytics (IEA) invited a simple random sample of SJSU undergraduates to be part of the groups, which followed a protocol of questions developed by IEA. A total of ten students participated in the focus groups between the two sessions. Below is a demographic summary of the participants.

Gender: 6 Female; 4 Male

Student Level: 1 Sophomore; 4 Juniors; 5 Seniors

Colleges: 3 CASA; 1 Education; 2 Engineering; 1 Humanities & Arts; 3 Social Sciences

Finding 1: Students see faculty as welcoming, responsive, and available

Overall, participants were satisfied with current faculty office hours. When the scheduled office hours were inconvenient for the student, faculty made themselves available at other times or by other means. Generally, faculty response time for e-mail correspondence was expected and experienced to be within 24 hours. However, students did note that the larger the class size, the longer faculty took to respond. Below are a few representative comments from students on their experiences with office hours.

- faculty were “happy to see students”
- understanding and helpful
- respond “right away”
- faculty “makes it work”
- “in general [faculty] have always been available”
- encourage students to attend office hours

Finding 2: Student needs are being met

Students expressed having their needs met effectively through faculty contact outside the classroom. They noted that faculty provide a multitude of services to students. Students seek faculty outside the classroom for help with coursework, academic and career resources and opportunities, logistics, and relationship building. Other examples of needs that motivated a student to reach out to faculty are listed below.

- clarification of material
- add classes, turn in/pick up papers, feedback on exams/assignments
- discuss paper topic and receive guidance
- career, research, internship, and study abroad opportunities and advice

- “Sometimes if you ask it in class, it would just take forever to explain the specific thing, so it’s better to go to ... office hours and ask the thing that you’re interested in.”
- “I’ll get work back and I’ll like see that, like, oh, I did it right but the teacher kind of graded it weird, like I’ll go in and just ask about that.”
- “I contact my professor for, like, letter of recommendation, help with like scholarship application or job application.”
- “Talking to your professor more on a personal level kind of makes learning, the learning part a little easier.”

Finding 3: E-mail is used most often to ask/answer questions outside class

Outside office hours, e-mail was the most frequent way that participants contacted faculty. Using e-mail had many advantages as stated by students: professors normally respond to e-mail within reasonable time; e-mail allows students to track their conversations with faculty and can serve as a source of evidence that work was completed e-mail works best for quick questions. However, for complicated questions, they said, e-mail may not be optimal.

Below are additional modes of contact with faculty that were mentioned but used less frequently.

- phone
- text
- Canvas
- casual hallway run-ins
- non-office hour drop-ins
- clubrooms

Occasionally, faculty may opt to hold virtual office hours via Skype, Canvas, or similar platforms. The focus group participants generally did not embrace the idea of virtual office hours. They felt virtual office hours were not a productive use of their or the professor’s time.

Finding 4: Congestion at peak times in the semester is an area for improvement

Although students are generally satisfied with their communication with faculty, they did mention several areas that were working less well for them and that faculty could improve on:

- Inconvenience of time and location: The time of office hours sometimes was not convenient for students, and locations of faculty offices were a frustration because they were scattered across the campus.
- Too crowded: Several students complained that during office hours, the offices were too crowded, especially at the end of the semester or before big assignments or projects are due.
- Unwelcoming and inconsistent: A couple of students mentioned that some of their professors appeared intimidating and not welcoming. Also some instructors’ office hours were not consistent, which caused confusion among students.

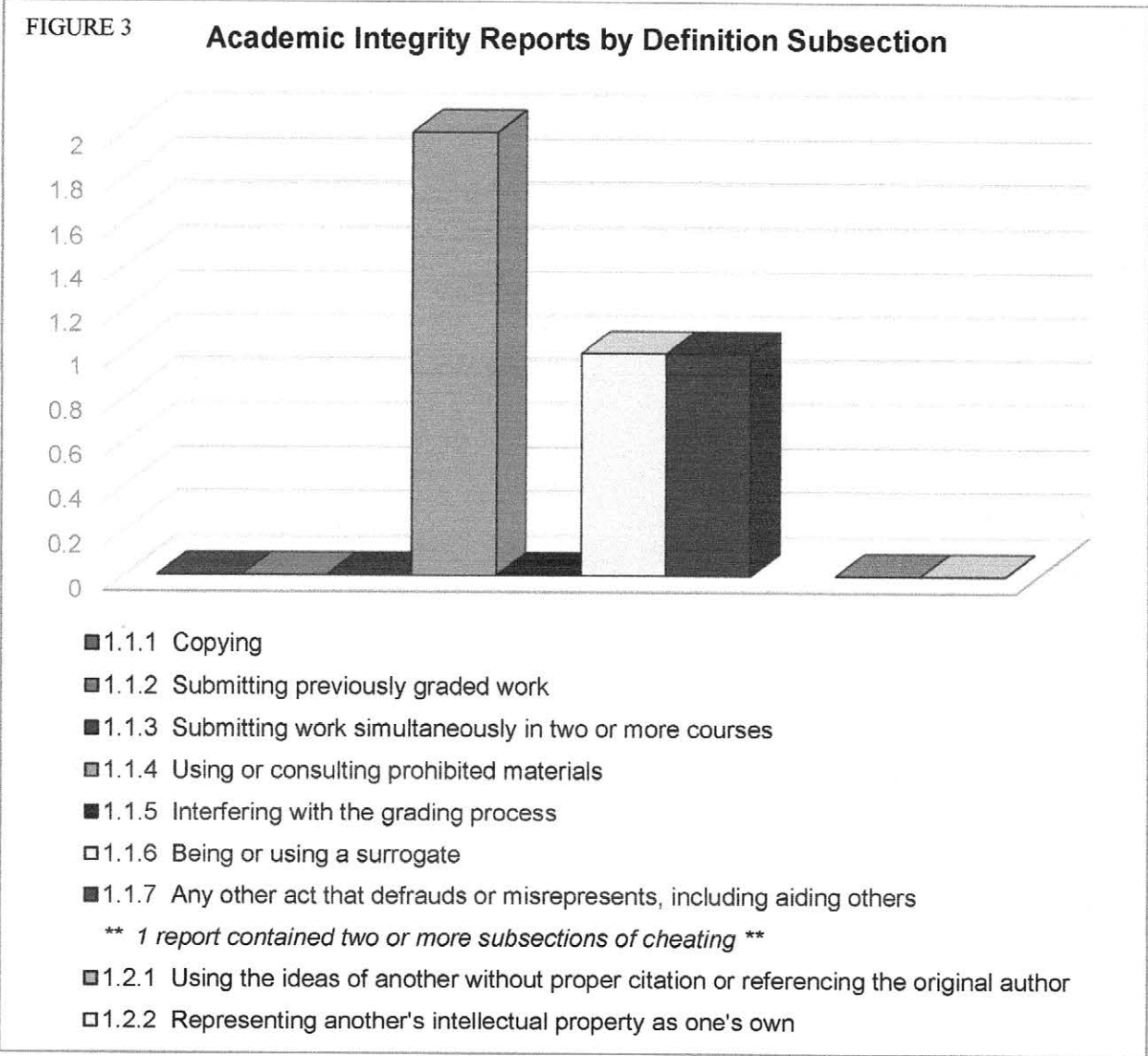
Recommendations and limitations

We found little evidence overall that students are not being served well under the current policy. Students in the focus groups believed that faculty availability is generally sufficient and they appreciated the ability to communicate electronically with their instructors outside class, with some reporting that electronic contact enhanced rather than detracted from student-faculty interaction. Based on these findings, we recommend that the policy on faculty office hours (S12-1) does not require modification at this time. In addition, student responses were consistent enough that we do not believe that this issue warrants further study in the near term.

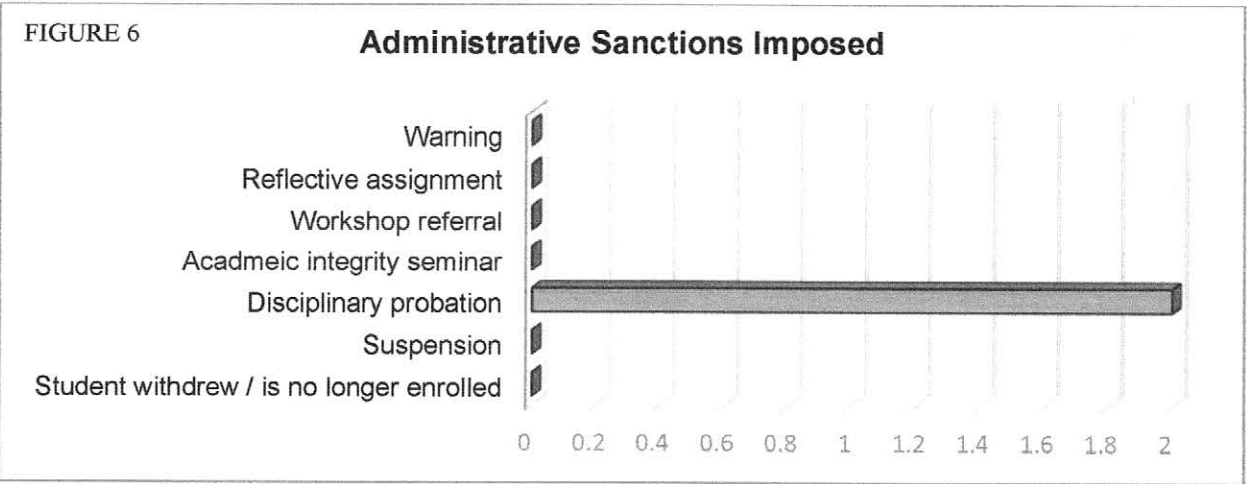
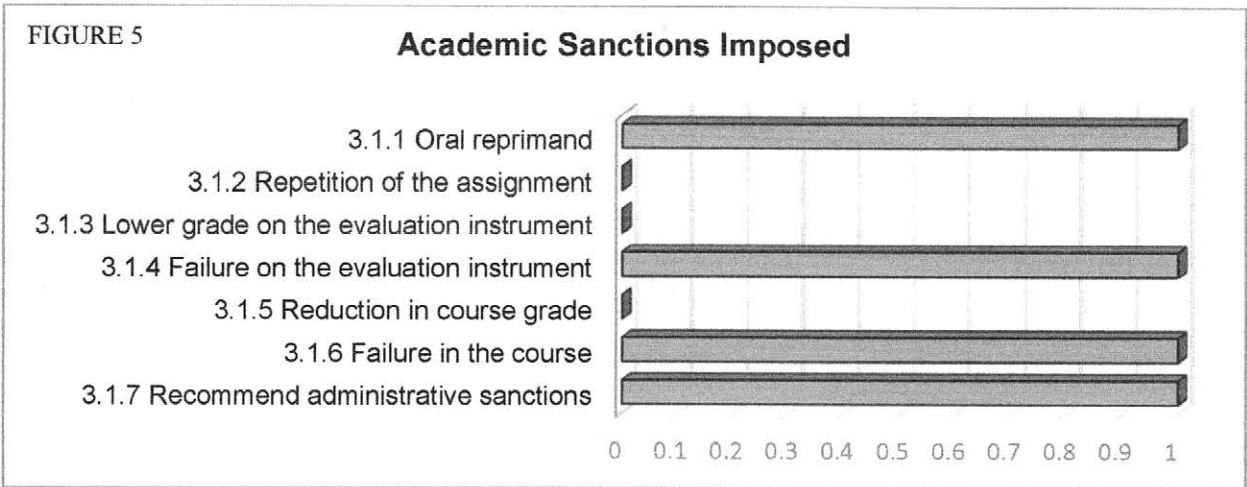
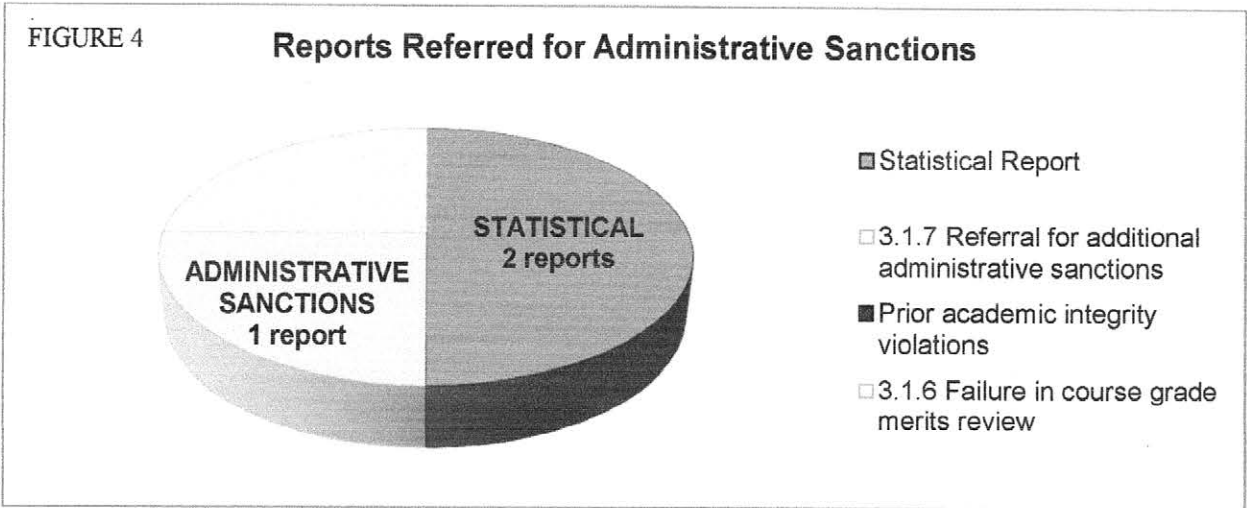
The present study had several limitations. As in any qualitative study, the focus group participants were not necessarily representative of the student body as a whole; there is a chance that a different set of participants would have expressed very different views. The study also did not attempt to collect direct comparisons of experiences before and after the policy change.

ADMINISTRATION

During the 2015-2016 academic year, **3 reports** were filed regarding violations of the Academic Integrity Policy. **3 reports** were classified as cheating and **0 reports** were classified as plagiarism. Figure 3 captures the total number of reports organized by the subsections.



Faculty impose academic sanctions and determine which cases are reviewed for violations of the Student Conduct Code (i.e., 3.1.7 Recommendation of additional administrative sanctions). Student Conduct and Ethical Development will initiate the student conduct process beyond the faculty designation in limited circumstances (i.e., when a student has prior violations of the Academic Integrity Policy and when faculty impose 3.1.6 Failure in the course). Figures 4 captures the number of reports referred for additional administrative sanctions. Figure 5 displays the academic sanctions imposed while Figure 6 displays the administrative sanctions imposed. *Note: two or more academic and administrative sanctions may be assigned in one case.*

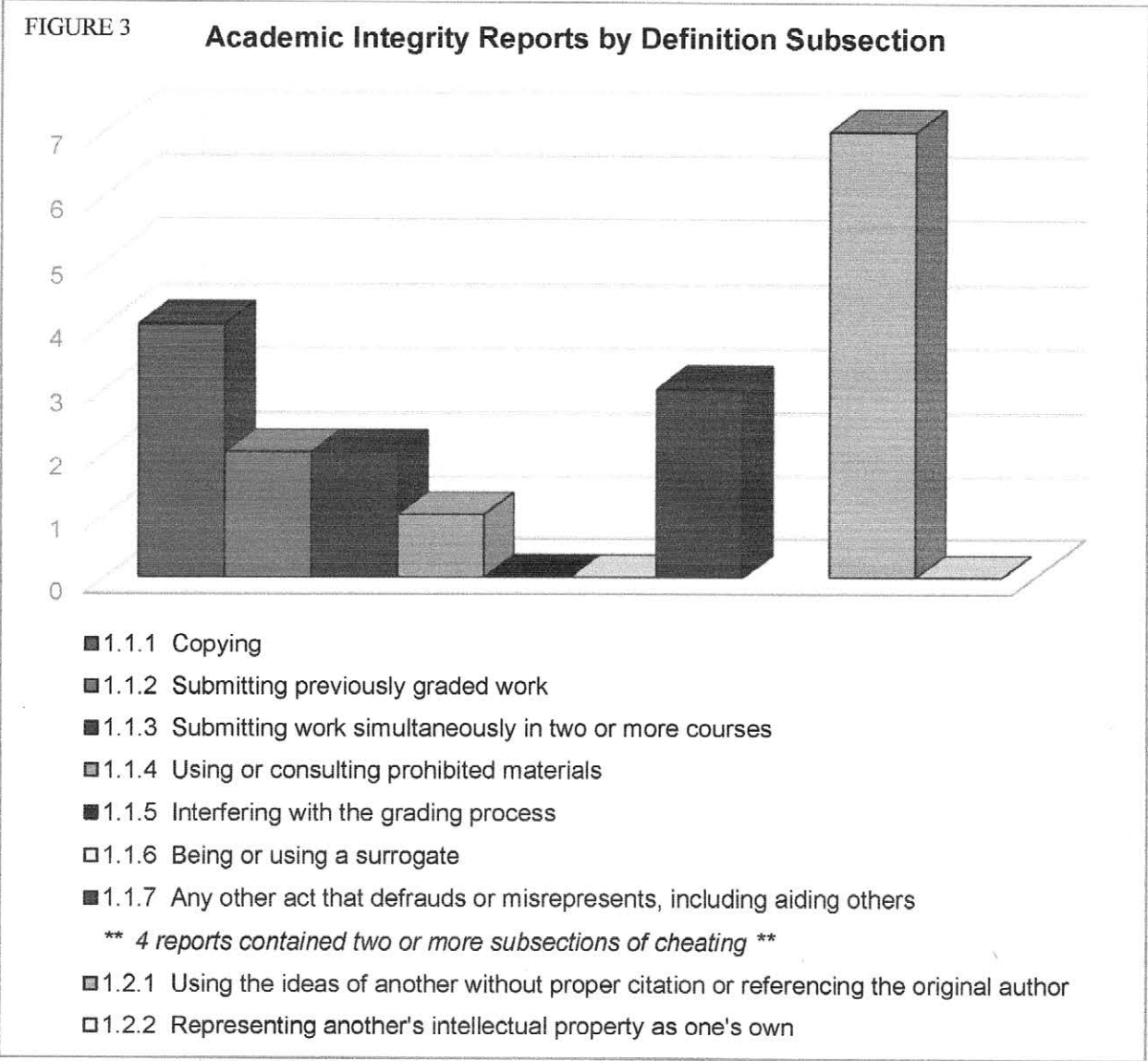


2014-2015 INCIDENT DESCRIPTION - ADMINISTRATION

Academic Department	Course	Faculty	Incident Date	Violation	Sub-section	Incident Description	Academic Sanctions
Unknown	Unknown	Unknown	09/23/15	1.1 Cheating	1.1.2 1.1.3	An unknown person reported a student of SJSU was soliciting papers for a course.	Not Applicable
Nottingham Trent University	ACCA20490						
	ACCA20535 ACCA20081 (Accounting and Finance)		02/08/16	1.1 Cheating	1.1.4	Cell phone visible during a proctored exam.	3.1.6 Failure in the Course 3.1.1 Oral Reprimand
Administration						Student was observed using a cell phone during the exam.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
	POLS		02/29/16	1.1 Cheating	1.1.4		

COLLEGE OF APPLIED SCIENCES AND ARTS

During the 2015-2016 academic year, **15 reports** were filed regarding violations of the Academic Integrity Policy. **8 reports** were classified as cheating and **7 reports** were classified as plagiarism. Figure 3 captures the total number of reports organized by the subsections.



Faculty impose academic sanctions and determine which cases are reviewed for violations of the Student Conduct Code (i.e., 3.1.7 Recommendation of additional administrative sanctions). Student Conduct and Ethical Development will initiate the student conduct process beyond the faculty designation in limited circumstances (i.e., when a student has prior violations of the Academic Integrity Policy and when faculty impose 3.1.6 Failure in the course). Figures 4 captures the number of reports referred for additional administrative sanctions. Figure 5 displays the academic sanctions imposed while Figure 6 displays the administrative sanctions imposed. *Note: two or more academic and administrative sanctions may be assigned in one case.*

FIGURE 4

Reports Referred for Administrative Sanctions

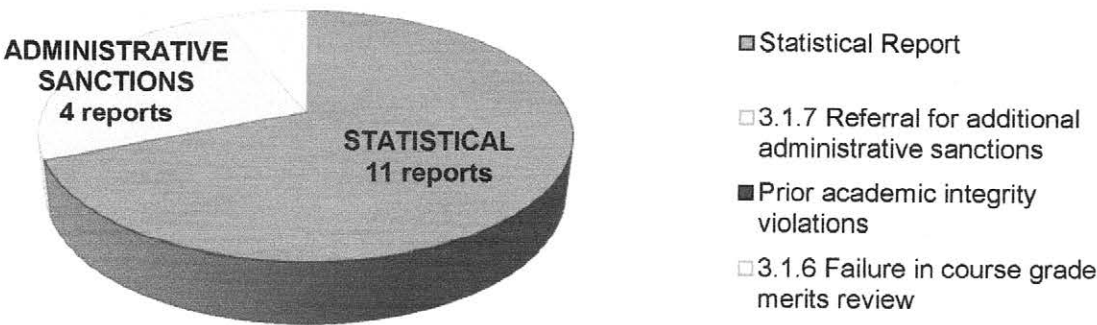


FIGURE 5

Academic Sanctions Imposed

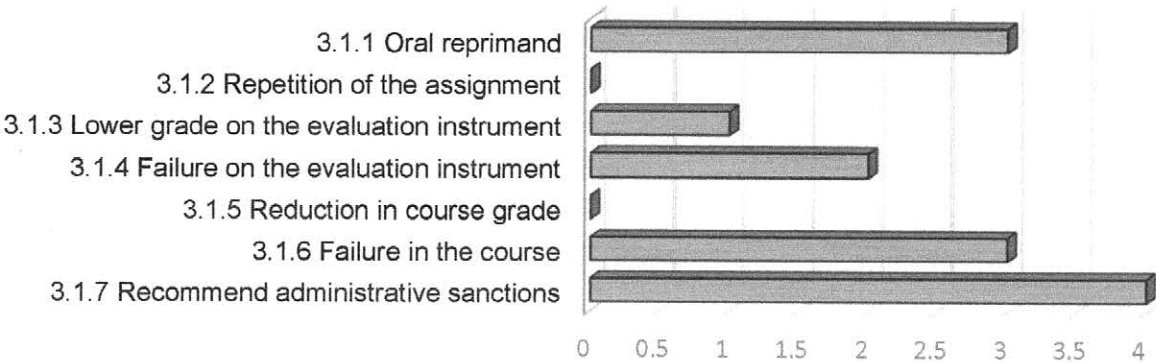
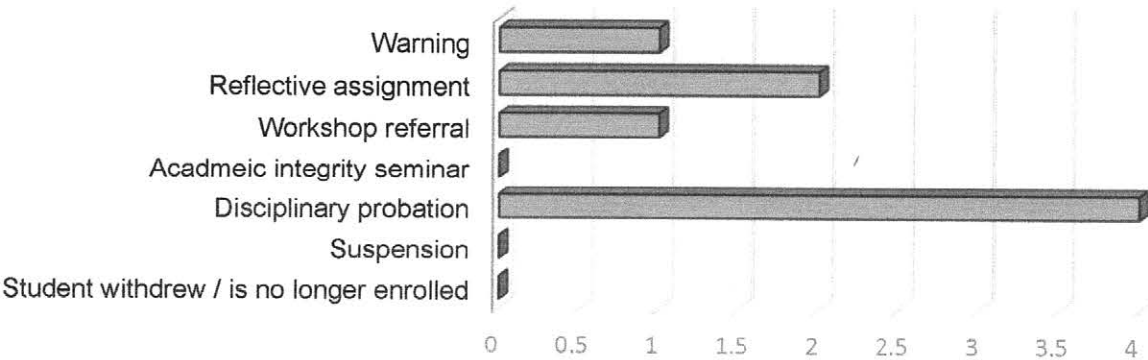


FIGURE 6

Administrative Sanctions Imposed



2014-2015 INCIDENT DESCRIPTION - COLLEGE OF APPLIED SCIENCES AND ARTS

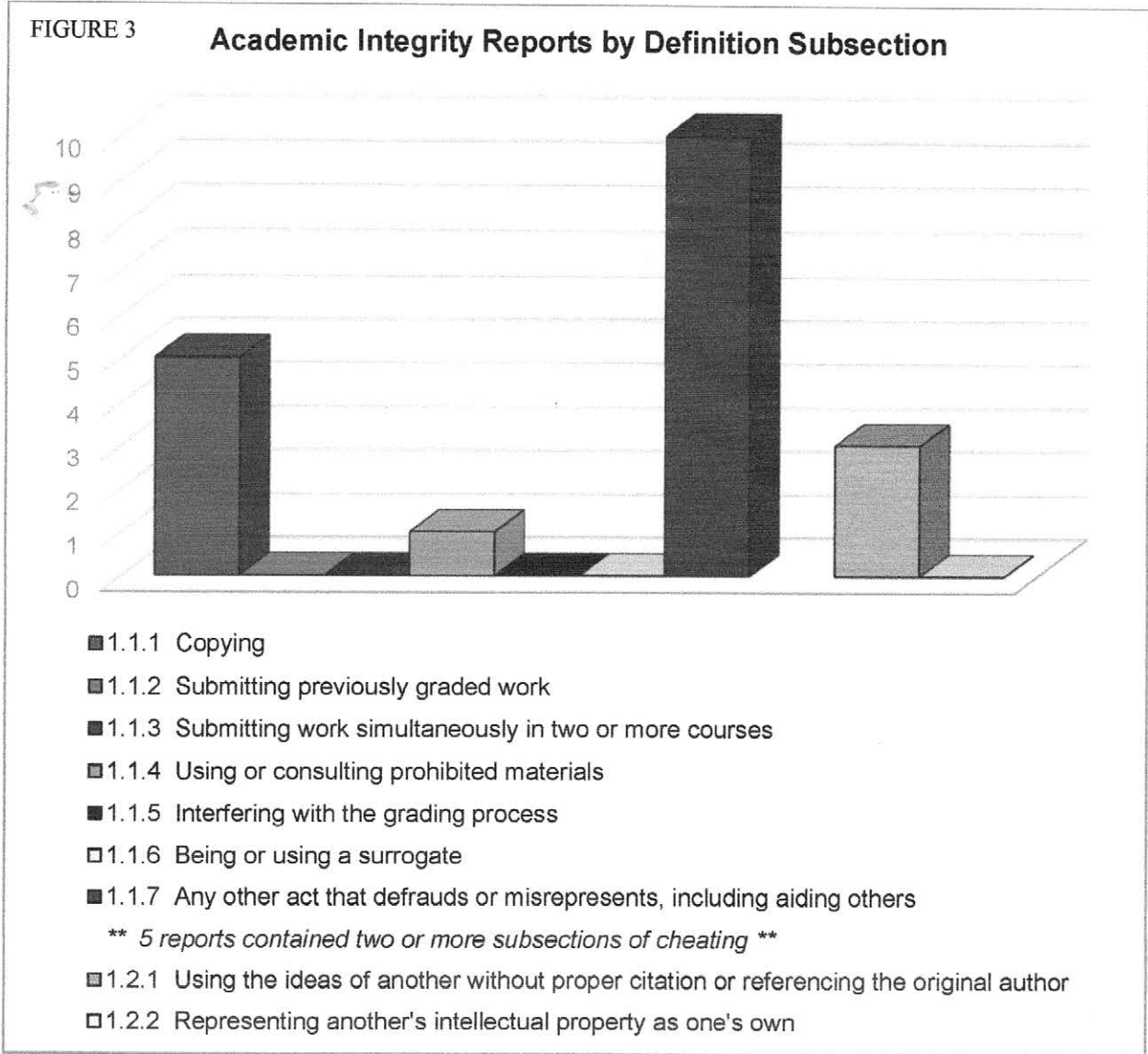
Academic Department	Course	Faculty	Incident Date	Violation	Sub-section	Incident Description	Academic Sanctions
Journalism	JOUR 135		10/14/15	1.2 Plagiarism	1.2.1	Student's article contained material from an Internet source without proper citation	3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Nutrition, Food Science, & Packaging	NUFS 16		11/16/15	1.1 Cheating	1.1.2	Student simultaneously presented or submitted work previously graded in another course without prior approval by the course instructors.	3.1.4 Failure on the Evaluation Instrument
					1.1.3	Student simultaneously presented or submitted work previously graded in another course without prior approval by the course instructors.	
Nutrition, Food Science, & Packaging	NUFS 17		11/16/15	1.1 Cheating	1.1.2	Student's assignment contained material from a paper previously submitted to Southern New Hampshire University without proper citation.	3.1.4 Failure on the Evaluation Instrument
					1.1.3		
Justice Studies	JS 132		11/18/15	1.2 Plagiarism	1.2.1	Student was observed looking at another student's exam and when the exam was graded, the students' incorrect answers were identical.	3.1.4 Failure on the Evaluation Instrument
Nutrition, Food Science, & Packaging	NUFS 139		12/14/15	1.1 Cheating	1.1.1	Another student was observed looking at the student's paper and when the exam was graded, the incorrect answers were identical.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Nutrition, Food Science, & Packaging	NUFS 140		12/14/15	1.1 Cheating	1.1.7	Student's paper contained a paragraph that was taken, word-for-word, from a website without proper citation.	3.1.1 Oral Reprimand 3.1.7 Recommendation of Additional Administrative Sanctions
Health Professions	HPRF 100W		12/19/15	1.2 Plagiarism	1.2.1	Student's take home assignment was structurally identical or very similar to that of another student	3.1.4 Failure on the Evaluation Instrument
Social Work	SCWK 251		12/20/15	1.1 Cheating	1.1.1	Student's take home assignment was structurally identical or very similar to that of another student	3.1.4 Failure on the Evaluation Instrument
					1.1.7		
Social Work	SCWK 252		12/20/15	1.1 Cheating	1.1.1	Student's assignment contained information from a paper available on the University of Central Missouri institutional repository without proper citation.	3.1.4 Failure on the Evaluation Instrument
					1.1.7		
School of Information	INFO 285		03/13/16	1.2 Plagiarism	1.2.1		3.1.4 Failure on the Evaluation Instrument

2014-2015 INCIDENT DESCRIPTION - COLLEGE OF APPLIED SCIENCES AND ARTS

Nutrition, Food Science, & Packaging	NUFS 16		03/23/16	1.2 Plagiarism	1.2.1	Student's research paper contained material cut-and-pasted from the internet without proper citation.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Justice Studies	JS 100W		04/02/16	1.1 Cheating	1.1.1	Student's assignments contained substantial copied material of another student's work.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument 3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Nutrition, Food Science, & Packaging	NUFS 163		04/21/16	1.1 Cheating	1.1.4	Student had three sheets of paper filled with typewritten notes visible during the exam.	3.1.4 Failure on the Evaluation Instrument
Nutrition, Food Science, & Packaging	NUFS 100W		05/20/16	1.2 Plagiarism	1.2.1	Student's final research paper contained sections of an online article without proper citation.	3.1.3 Lower Grade on the Evaluation Instrument
Justice Studies	JS 103		05/20/16	1.2 Plagiarism	1.2.1	Two recorded instances. (1) Student's final essay contained material verbatim from an article without proper citation; (2) Student used a court observation from a prior semester without approval from the course instructor.	3.1.6 Failure in the Course

LUCAS COLLEGE AND GRADUATE SCHOOL OF BUSINESS

During the 2015-2016 academic year, **14 reports** were filed regarding violations of the Academic Integrity Policy. **11 reports** were classified as cheating and **3 reports** were classified as plagiarism. Figure 3 captures the total number of reports organized by the subsections.



Faculty impose academic sanctions and determine which cases are reviewed for violations of the Student Conduct Code (i.e., 3.1.7 Recommendation of additional administrative sanctions). Student Conduct and Ethical Development will initiate the student conduct process beyond the faculty designation in limited circumstances (i.e., when a student has prior violations of the Academic Integrity Policy and when faculty impose 3.1.6 Failure in the course). Figures 4 captures the number of reports referred for additional administrative sanctions. Figure 5 displays the academic sanctions imposed while Figure 6 displays the administrative sanctions imposed. *Note: two or more academic and administrative sanctions may be assigned in one case.*

FIGURE 4

Reports Referred for Administrative Sanctions

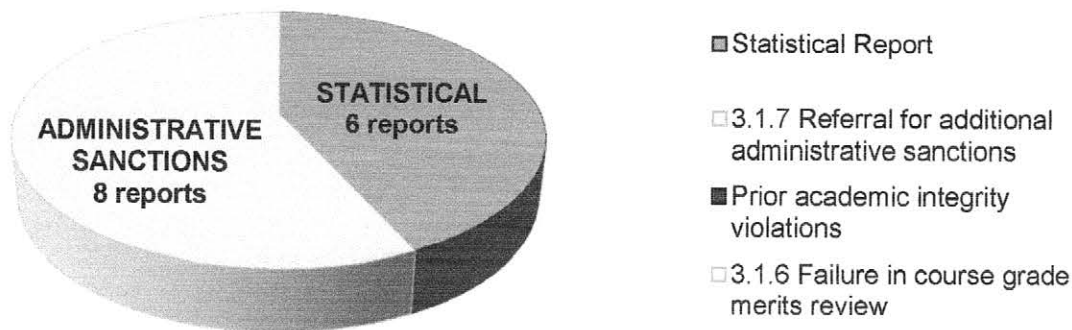


FIGURE 5

Academic Sanctions Imposed

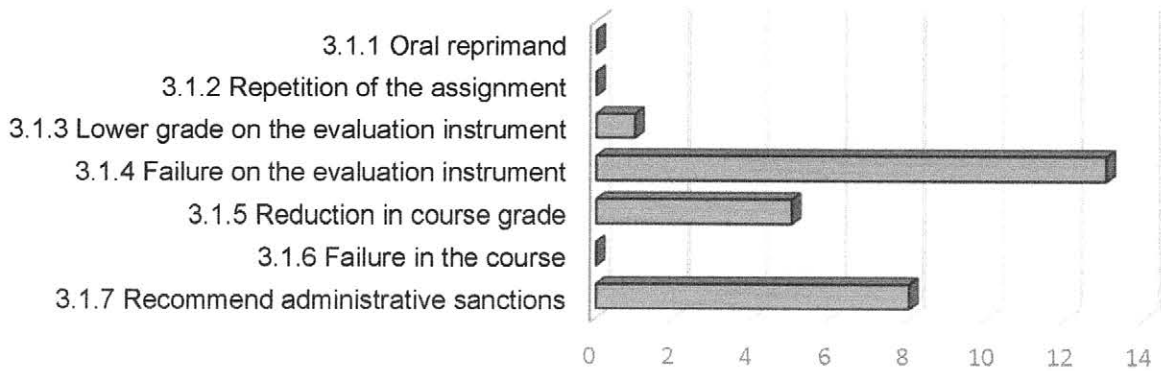
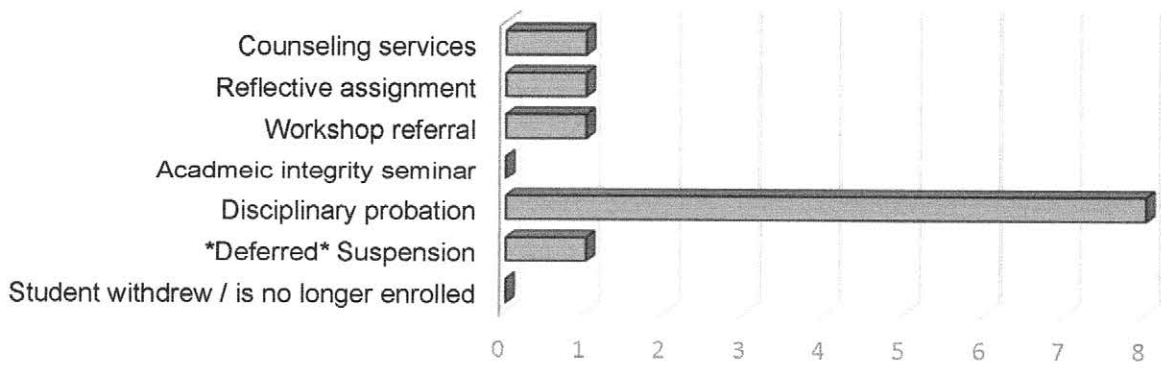


FIGURE 6

Administrative Sanctions Imposed



2014-2015 INCIDENT DESCRIPTION - LUCAS COLLEGE AND GRADUATE SCHOOL OF BUSINESS

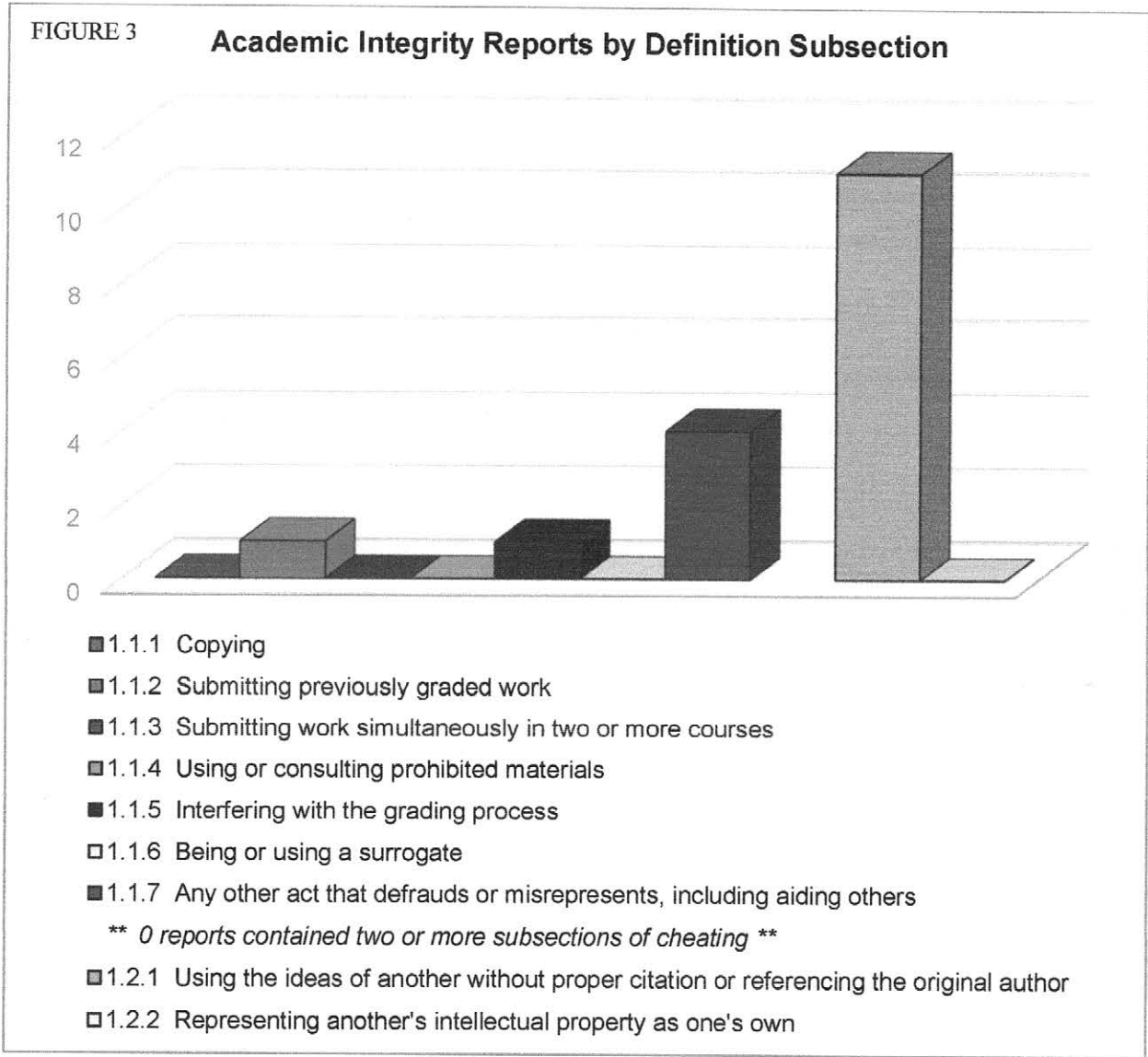
Academic Department	Course	Faculty	Incident Date	Violation	Sub-section	Incident Description	Academic Sanctions
Marketing	BUS2 134A		10/16/15	1.2 Plagiarism	1.2.1	Student's report contained course textbook material word-for-word without proper citation.	3.1.4 Failure on the Evaluation Instrument 3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Marketing	BUS2 130		12/10/15	1.1 Cheating	1.1.7	Student completed an in-class online exam outside the classroom testing area.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Marketing	BUS2 130		12/10/15	1.1. Cheating	1.1.2 1.1.3	Student completed an in-class online exam outside the classroom testing area.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Marketing	BUS2 130		12/10/15	1.1 Cheating	1.1.2 1.1.3	Student completed an in-class online exam outside the classroom testing area.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Marketing	BUS2 130		12/10/15	1.1 Cheating	1.1.7	Student completed an in-class online exam outside the classroom testing area.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Marketing	BUS2 130		12/14/15	1.1 Cheating	1.1.1 1.1.7	Student was observed conversing with other students and looking at other student's papers during the final examination.	3.1.4 Failure on the Evaluation Instrument
Marketing	BUS2 130		12/14/15	1.1 Cheating	1.1.1 1.1.7	Student was observed conversing with other students and looking at other student's papers during the final examination.	3.1.4 Failure on the Evaluation Instrument
Marketing	BUS2 130		12/14/15	1.1 Cheating	1.1.1 1.1.7	Student was observed conversing with other students and looking at other student's papers during the final examination.	3.1.4 Failure on the Evaluation Instrument
Marketing	BUS2 130		12/14/15	1.1 Cheating	1.1.1 1.1.7	Student was observed conversing with other students and looking at other student's papers during the final examination.	3.1.4 Failure on the Evaluation Instrument
Marketing	BUS2 130		12/14/15	1.1 Cheating	1.1.1 1.1.7	Student was observed conversing with other students and looking at other student's papers during the final examination.	3.1.4 Failure on the Evaluation Instrument

2014-2015 INCIDENT DESCRIPTION - LUCAS COLLEGE AND GRADUATE SCHOOL OF BUSINESS

Marketing	BUS2 130		03/09/16	1.1 Cheating	1.1.7	Student completed an in-class exam and continued the exam outside the classroom testing area.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Global Innovation & Leadership	BUS5 162		04/10/16	1.2 Plagiarism	1.2.1	Student's paper contained plagiarized material and rendered a 79% turnitin report.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Accounting & Finance	BUS1 171A		04/12/16	1.1 Cheating	1.1.4	Student used a cheat sheet (i.e., a copy of the online test with multiple choice and true false answers) during the second exam.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Business: Global Innovation & Leadership	BUS5 187		05/25/16	1.2 Plagiarism	1.2.1	Specifically, your project contained plagiarized material and rendered a 67% turnitin report; this content did not contain proper citation or reference the original author.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions

CONNIE L. LURIE COLLEGE OF EDUCATION

During the 2015-2016 academic year, **17 reports** were filed regarding violations of the Academic Integrity Policy. **6 reports** were classified as cheating and **11 reports** were classified as plagiarism. Figure 3 captures the total number of reports organized by the subsections.



Faculty impose academic sanctions and determine which cases are reviewed for violations of the Student Conduct Code (i.e., 3.1.7 Recommendation of additional administrative sanctions). Student Conduct and Ethical Development will initiate the student conduct process beyond the faculty designation in limited circumstances (i.e., when a student has prior violations of the Academic Integrity Policy and when faculty impose 3.1.6 Failure in the course). Figures 4 captures the number of reports referred for additional administrative sanctions. Figure 5 displays the academic sanctions imposed while Figure 6 displays the administrative sanctions imposed. *Note: two or more academic and administrative sanctions may be assigned in one case.*

FIGURE 4

Reports Referred for Administrative Sanctions

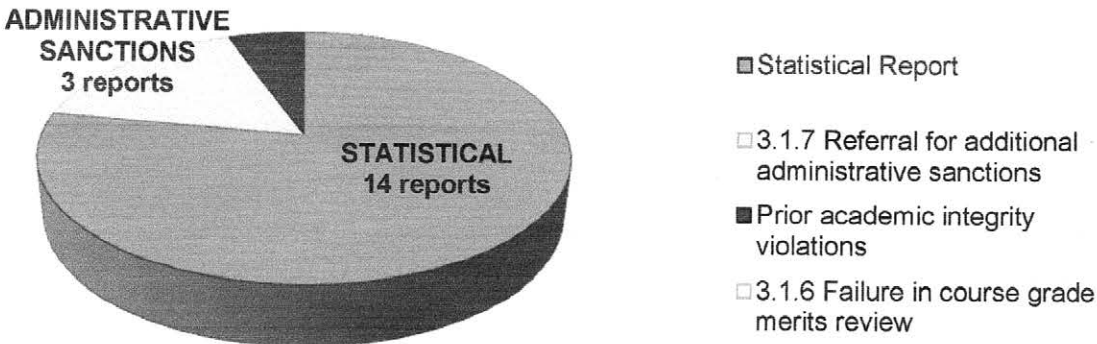


FIGURE 5

Academic Sanctions Imposed

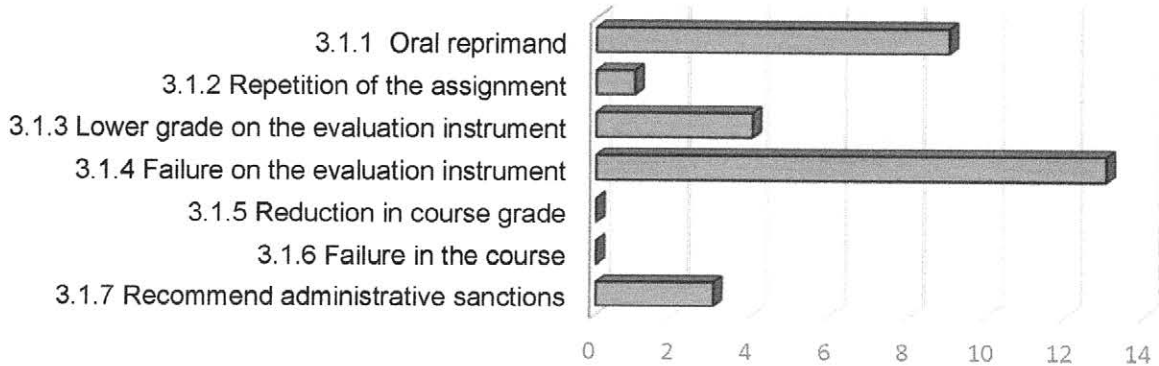
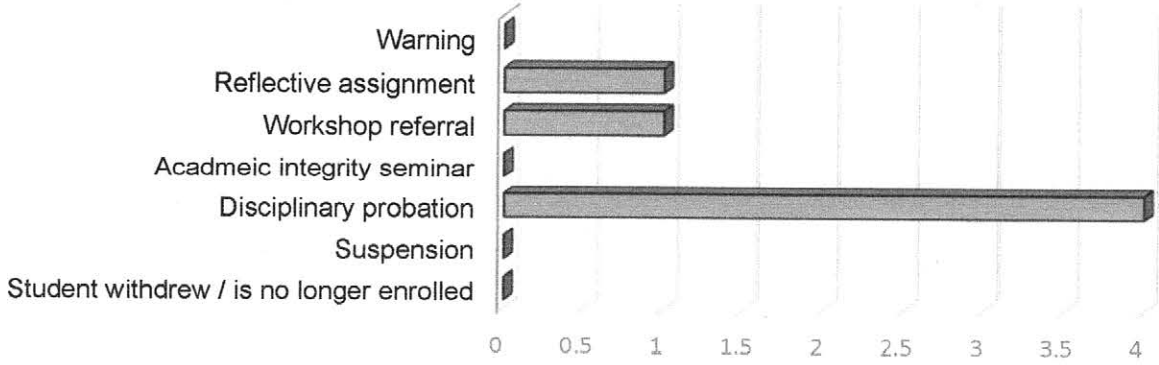


FIGURE 6

Administrative Sanctions Imposed



2014-2015 INCIDENT DESCRIPTION - CONNIE L. LURIE COLLEGE OF EDUCATION

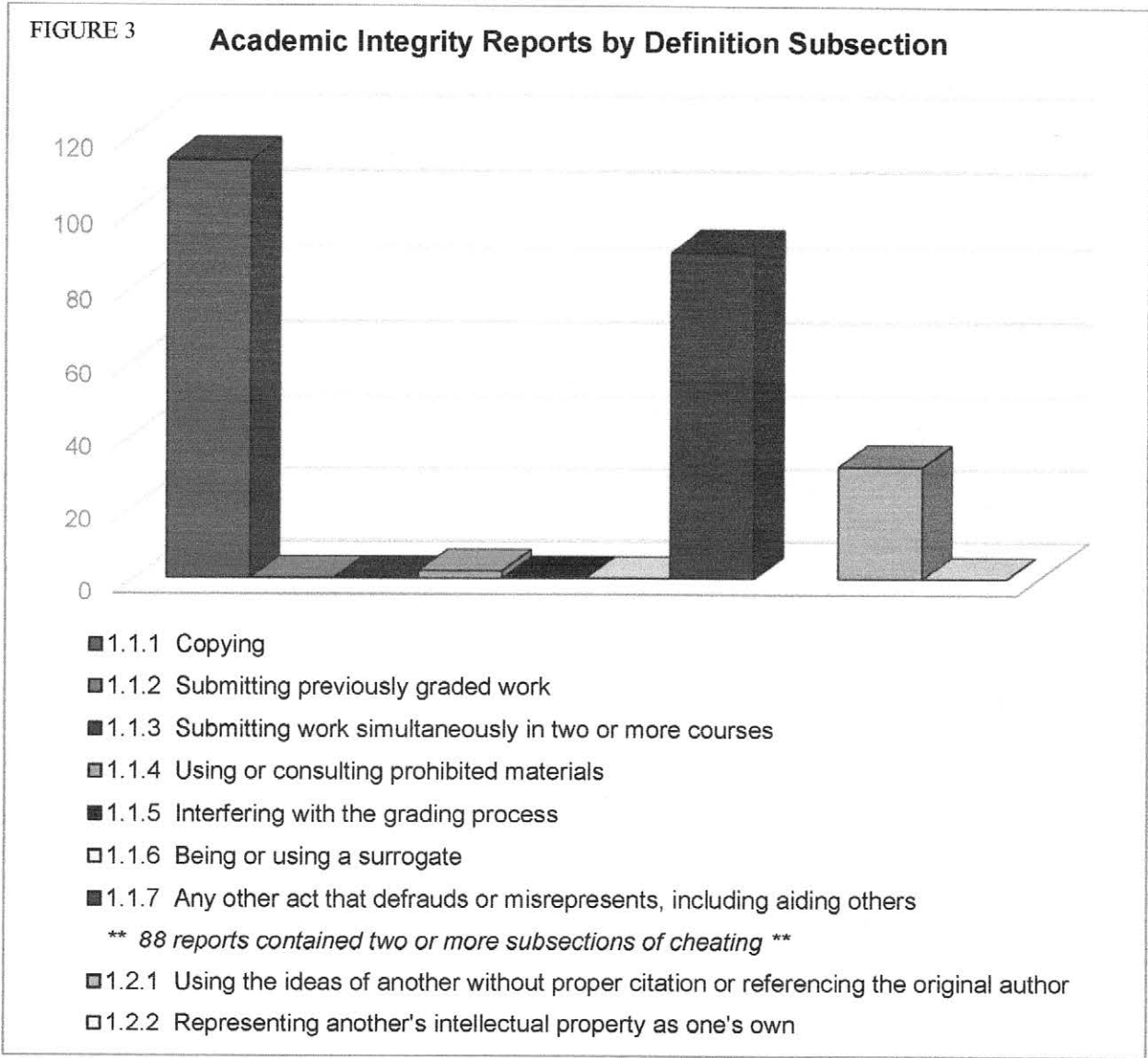
Academic Department	Course	Faculty	Incident Date	Violation	Sub-section	Incident Description	Academic Sanctions
Speech Pathology	EDSP 277		08/02/15	1.2 Plagiarism	1.2.1	Student's report contained portions of a sample report without proper citation.	3.1.1 Oral Reprimand 3.1.2 Repetition of the Assignment 3.1.3 Lower Grade on the Evaluation Instrument
Child & Adolescent Development	CHAD 161		09/08/15	1.2 Plagiarism	1.2.1	Student's assignment contained material from an original research article without proper citation.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Child & Adolescent Development	CHAD 161		09/08/15	1.2 Plagiarism	1.1.2 1.1.3	Student's assignment contained material from an original research article without proper citation.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Child & Adolescent Development	CHAD 161		09/09/15	1.2 Plagiarism	1.1.2 1.1.3	Student's assignment contained material from an original research article without proper citation.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Child & Adolescent Development	CHAD 150		10/12/15	1.1 Cheating	1.1.2	Student submitted an assignment that was used the prior semester without approval from course instructors.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Child & Adolescent Development	CHAD 173		11/20/15	1.2 Plagiarism	1.2.1	Student's assignment rendered a turnitin report.	3.1.1 Oral Reprimand 3.1.3 Lower Grade on the Evaluation Instrument
Child & Adolescent Development	CHAD 173		11/23/15	1.2 Plagiarism	1.2.1	Student's paper contained word-for-word material from published articles and online websites without proper citation.	3.1.4 Failure on the Evaluation Instrument
Child & Adolescent Development	CHAD 173		11/23/15	1.2 Plagiarism	1.1.1 1.1.7	Student's paper contained word-for-word material from websites and published articles without proper citation.	3.1.4 Failure on the Evaluation Instrument
Child & Adolescent Development	CHAD 168		11/24/15	1.1 Cheating	1.1.1 1.1.7	A student wrote another student's name on an assignment that was not present for academic credit.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Child & Adolescent Development	CHAD 168		11/24/15	1.1 Cheating	1.1.7	A student wrote another student's name on an assignment that was not present for academic credit.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Special Education	EDSE 14A		12/07/15	1.1 Cheating	1.1.7	Student was observed whispering during the exam.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Special Education	EDSE 14A		12/07/15	1.1 Cheating	1.1.7	Student was observed whispering during the exam.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions

2014-2015 INCIDENT DESCRIPTION - CONNIE L. LURIE COLLEGE OF EDUCATION

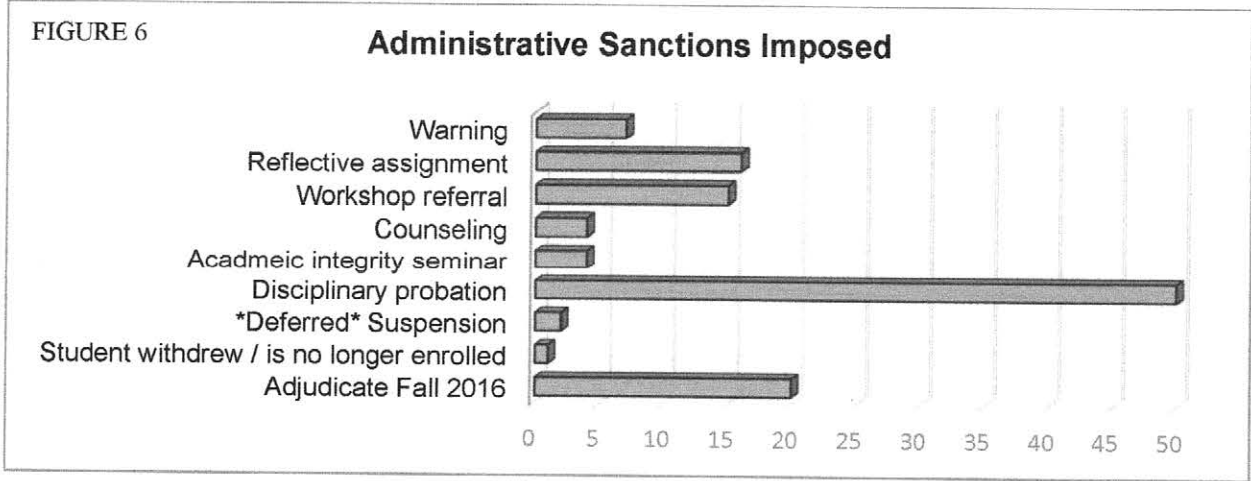
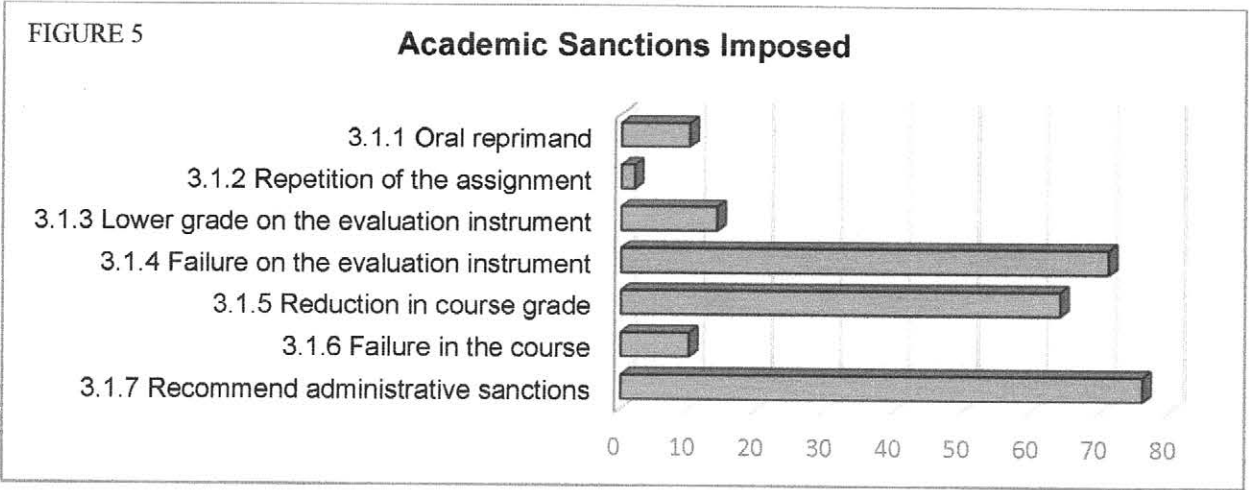
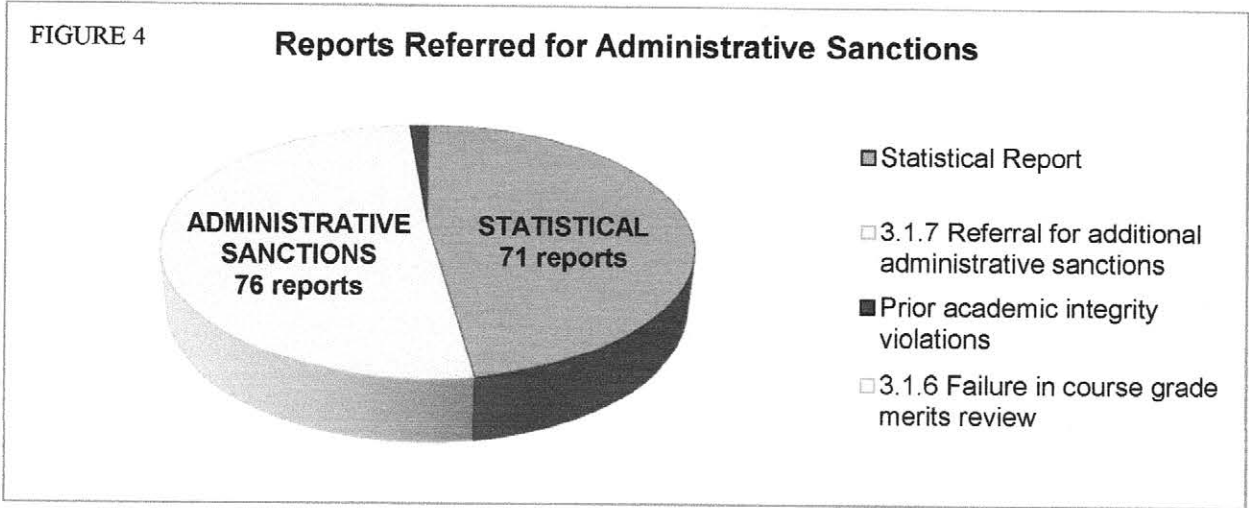
Child & Adolescent Development	CHAD 157		04/20/16	1.2 Plagiarism	1.2.1	Student's assignment contained plagiarized material and rendered a 57% turnitin report.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Secondary Education	EDSC 162		05/09/16	1.2 Plagiarism	1.2.1	Student's assignment contained material from online sources without proper citation.	3.1.3 Lower Grade on the Evaluation Instrument
Child & Adolescent Development	CHAD 173		05/16/16	1.2 Plagiarism	1.2.1	Student's assignment contained verbatim text from original sources without proper citation.	3.1.4 Failure on the Evaluation Instrument
Child & Adolescent Development	CHAD 173		05/16/16	1.2 Plagiarism	1.2.1	Student's test contained verbatim text from original sources without proper citation.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.4 Failure on the Evaluation Instrument
Child & Adolescent Development	CHAD 106		05/17/16	1.1 Cheating	1.1.5	Student altered their grade in an attempt to gain more points.	3.1.7 Recommendation of Additional Administrative Sanctions

CHARLES W. DAVIDSON COLLEGE OF ENGINEERING

During the 2015-2016 academic year, **147 reports** were filed regarding violations of the Academic Integrity Policy. **116 reports** were classified as cheating; **31 reports** were classified as plagiarism. Figure 3 captures the total number of reports organized by the subsections.



Faculty impose academic sanctions and determine which cases are reviewed for violations of the Student Conduct Code (i.e., 3.1.7 Recommendation of additional administrative sanctions). Student Conduct and Ethical Development will initiate the student conduct process beyond the faculty designation in limited circumstances (i.e., when a student has prior violations of the Academic Integrity Policy and when faculty impose 3.1.6 Failure in the course). Figures 4 captures the number of reports referred for additional administrative sanctions. Figure 5 displays the academic sanctions imposed while Figure 6 displays the administrative sanctions imposed. *Note: two or more academic and administrative sanctions may be assigned in one case.*



2014-2015 INCIDENT DESCRIPTION - CHARLES W. DAVIDSON COLLEGE OF ENGINEERING

General Engineering	ENGR 195B			09/25/15	1.2 Plagiarism	1.2.1	Student's assignment contained material copied and pasted from course materials and the internet without proper citation.	3.1.2 Repetition of the Assignment 3.1.3 Lower Grade on the Evaluation Instrument
General Engineering	ENGR 195B			09/25/15	1.1 Cheating	1.1.1	Student's assignment contained material copied and pasted from another student's paper.	3.1.4 Failure on the Evaluation Instrument
Electrical Engineering	EE 97			09/27/15	1.1 Cheating	1.1.1 1.1.7	Student's lab report was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Justice Studies	EE 97			09/27/15	1.1 Cheating	1.1.1 1.1.7	Student's lab report was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Mechanical Engineering	ME 267			09/30/15	1.2 Plagiarism	1.2.1	Student's term paper rendered a turnitin report.	3.1.1 Oral Reprimand
Mechanical Engineering	ME 267			09/30/15	1.2 Plagiarism	1.2.1	Student's term paper rendered a turnitin report.	3.1.1 Oral Reprimand
Computer Engineering	CMPE 294			10/12/15	1.1 Cheating	1.1.1	Student submitted a paper that had been used by another student in a previous semester.	3.1.4 Failure on the Evaluation Instrument
Computer Engineering	CMPE 294			10/12/15	1.1 Cheating	1.1.1	Student submitted a paper that had been used by another student in a previous semester.	3.1.4 Failure on the Evaluation Instrument
Industrial & Systems Engineering	ISE 151			10/14/15	1.1 Cheating	1.1.4	Student was caught using a cell phone during the midterm exam.	3.1.4 Failure on the Evaluation Instrument
Materials Engineering	MATE 25			10/14/15	1.2 Plagiarism	1.2.1	Student's paper contained material from other sources without proper citation and rendered a 40% turnitin report.	3.1.4 Failure on the Evaluation Instrument
Industrial & Systems Engineering	ISE 102			10/22/15	1.1 Cheating	1.1.1 1.1.7	Student's assignment was structurally identical or very similar to another student.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Industrial & Systems Engineering	ISE 102			10/22/15	1.1 Cheating	1.1.1 1.1.7	Student's assignment was structurally identical or very similar to another student.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Materials Engineering	MATE 25			10/28/15	1.2 Plagiarism	1.2.1	Student's introductory report rendered a 48% turnitin report.	3.1.4 Failure on the Evaluation Instrument
Materials Engineering	MATE 25			10/28/15	1.2 Plagiarism	1.2.1	Student's introductory report rendered a 41% turnitin report.	3.1.4 Failure on the Evaluation Instrument

2014-2015 INCIDENT DESCRIPTION - CHARLES W. DAVIDSON COLLEGE OF ENGINEERING

Mechanical Engineering	ME 114			11/09/15	1.1 Cheating	1.1.1	Student's midterm exam contained an inaccurate equation calculation but contained the correct final answer; Student later admitted to copying another student.	3.1.4 Failure on the Evaluation Instrument
Materials Engineering	MATE 25			11/12/15	1.2 Plagiarism	1.2.1	Student's paper contained material from other sources without proper citation and rendered a 38% turnitin report.	3.1.4 Failure on the Evaluation Instrument
Computer Engineering	CMPE 294			11/12/15	1.2 Plagiarism	1.2.1	Student's assignment contained material from a University of Washington lab proposal without proper citation.	3.1.4 Failure on the Evaluation Instrument
Computer Engineering	CMPE 294			11/14/15	1.1 Cheating	1.1.1	Student copied over 50% of another student's interview report.	3.1.1 Oral Reprimand
Materials Engineering	MATE 25			11/16/15	1.2 Plagiarism	1.2.1	Student's literature review assignment rendered a 38% turnitin report.	3.1.4 Failure on the Evaluation Instrument
Materials Engineering	MATE 220			11/17/15	1.1 Cheating	1.1.1 1.1.7	A graph on one of the student's labs was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Materials Engineering	MATE 220			11/17/15	1.1 Cheating	1.1.1 1.1.7	A graph on one of the student's labs was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Materials Engineering	MATE 220			11/17/15	1.1 Cheating	1.1.1 1.1.7	A graph on one of the student's labs was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Engineering	CMPE 294			11/17/15	1.1 Cheating	1.1.1 1.1.7	Student copied substantial portions of another student's interview report.	3.1.4 Failure on the Evaluation Instrument
Mechanical Engineering	ME 110			11/23/15	1.2 Plagiarism	1.2.1	Student's term paper rendered a 42% turnitin report.	3.1.5 Reduction in Course Grade 3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Mechanical Engineering	ME 267			11/27/15	1.1 Cheating	1.1.1 1.1.7	Student's homework was structurally identical or very similar to another student.	3.1.3 Lower Grade on the Evaluation instrument
Mechanical Engineering	ME 267			11/27/15	1.1 Cheating	1.1.1 1.1.7	Student's homework was structurally identical or very similar to another student.	3.1.3 Lower Grade on the Evaluation instrument
Computer Engineering	CMPE 272			12/03/15	1.2 Plagiarism	1.2.1	Student's term project rendered a 69% turnitin report.	3.1.3 Lower Grade on the Evaluation instrument 3.1.7 Recommendation of Additional Administrative Sanctions

2014-2015 INCIDENT DESCRIPTION - CHARLES W. DAVIDSON COLLEGE OF ENGINEERING

Computer Engineering	CMPE 272			12/03/15	1.2 Plagiarism	1.2.1	Student's term project rendered a 69% turnitin report.	3.1.3 Lower Grade on the Evaluation instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 272			12/03/15	1.2 Plagiarism	1.2.1	Student's term project rendered a 69% turnitin report.	3.1.3 Lower Grade on the Evaluation instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 272			12/07/15	1.2 Plagiarism	1.2.1	Student's team assignment rendered a 51% and 48% turnitin report.	3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 272			12/07/15	1.2 Plagiarism	1.2.1	Student's team assignment rendered a 51% and 48% turnitin report.	3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 272			12/07/15	1.2 Plagiarism	1.2.1	Student's team assignment rendered a 51% and 48% turnitin report.	3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 272			12/07/15	1.2 Plagiarism	1.2.1	Student's team assignment rendered a 51% and 48% turnitin report.	3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 265			12/10/15	1.1 Cheating	1.1.1	Student's report contained material that was submitted by another student in an earlier semester.	3.1.4 Failure on the Evaluation Instrument 3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 294			12/11/15	1.1 Cheating	1.1.1	Student copied substantial portions of another student's interview report.	3.1.5 Reduction in Course Grade 3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 294			12/12/15	1.2 Plagiarism	1.2.1	Student's assignment rendered a turnitin report.	3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 294			12/12/15	1.2 Plagiarism	1.2.1	Student's assignment rendered a turnitin report.	3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Aviation	AVIA 042			12/16/15	1.1 Cheating	1.1.1	Student's lab report was structurally identical or very similar to another group's lab report.	3.1.4 Failure on the Evaluation Instrument
Computer Engineering	CMPE 226			12/16/15	1.1 Cheating	1.1.1 1.1.7	Student's in-class final examination contained structurally identical or very similar design drawings to another student.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Computer Engineering	CMPE 226			12/16/15	1.1 Cheating	1.1.1 1.1.7	Student's in-class final examination contained structurally identical or very similar design drawings to another student.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.5 Reduction in Course Grade

2014-2015 INCIDENT DESCRIPTION - CHARLES W. DAVIDSON COLLEGE OF ENGINEERING

Computer Engineering	CMPE 226	Ronald Mak	12/16/15	1.1 Cheating	1.1.1 1.1.7	Student's in-class final examination contained structurally identical or very similar design drawings to another student.	3.1.4 Failure on the Evaluation instrument 3.1.5 Reduction in Course Grade
Computer Engineering	CMPE 226	Ronald Mak	12/16/15	1.1 Cheating	1.1.1 1.1.7	Student's in-class final examination contained structurally identical or very similar design drawings to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Computer Engineering	CMPE 226	Ronald Mak	12/16/15	1.1 Cheating	1.1.1 1.1.7	Student's in-class final examination contained structurally identical or very similar design drawings to another student.	3.1.4 Failure on the Evaluation instrument 3.1.5 Reduction in Course Grade
Computer Engineering	CMPE 226	Ronald Mak	12/16/15	1.1 Cheating	1.1.1 1.1.7	Student's in-class final examination contained structurally identical or very similar design drawings to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Computer Engineering	CMPE 226	Ronald Mak	12/16/15	1.1 Cheating	1.1.1 1.1.7	Student's in-class final examination contained structurally identical or very similar design drawings to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Computer Engineering	CMPE 294	Robert James Bruce	12/28/15	1.2 Plagiarism	1.2.1	Student's final paper rendered a turnitin report.	3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Technology General Engineering	TECH 25	Christina S. Peters	02/22/16	1.2 Plagiarism	1.2.1	Student's homework assignment rendered a 53% turnitin report.	3.1.4 Failure on the Evaluation Instrument
General Engineering	ENGR 195B	Laura Sullivan-Green	02/26/16	1.1 Cheating	1.1.1	Student copied another student's work from a prior semester.	3.1.4 Failure on the Evaluation Instrument
General Engineering	ENGR 195B	Laura Sullivan-Green	02/26/16	1.2 Plagiarism	1.2.1	Student's paper contained material from online sources without proper citation.	3.1.3 Lower Grade on the Evaluation Instrument
General Engineering	ENGR 195B	Laura Sullivan-Green	02/26/16	1.2 Plagiarism	1.2.1	Student's paper contained material from online sources without proper citation.	3.1.3 Lower Grade on the Evaluation Instrument
General Engineering	ENGR 195B	Laura Sullivan-Green	02/26/16	1.1 Cheating	1.1.1	Student copied another student's work from a prior semester.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 207	Xiao Su	03/06/16	1.1 Cheating	1.1.1 1.1.7	Student's homework was structurally identical or very similar to two other students.	3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 207	Xiao Su	03/06/16	1.1 Cheating	1.1.1 1.1.7	Student's homework was structurally identical or very similar to two other students.	3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions

2014-2015 INCIDENT DESCRIPTION - CHARLES W. DAVIDSON COLLEGE OF ENGINEERING

Academic Department	Course	Faculty	Incident Date	Violation	Sub-section	Incident Description	Academic Sanctions
Computer Engineering	CMPE 294		07/14/15	1.1 Cheating	1.1.1	Student copied approximately 70% of another student's paper that was turned in the prior semester.	3.1.4 Failure on the Evaluation Instrument
Computer Engineering	CMPE 294		07/21/15	1.2 Plagiarism	1.2.1	Student's paper rendered a 40% turnitin report.	3.1.4 Failure on the Evaluation instrument
Computer Engineering	CMPE 294		07/22/15	1.2 Plagiarism	1.2.1	Student's paper rendered a 40% turnitin report.	3.1.4 Failure on the Evaluation Instrument
Mechanical Engineering	ME 101		07/23/15	1.1 Cheating	1.1.2 1.1.3	Student's quiz contain answers that appeared to be copied from another student.	3.1.4 Failure on the Evaluation Instrument
Mechanical Engineering	ME 101		07/23/15	1.1 Cheating	1.1.2 1.1.3	Student's quiz appeared to have been copied.	3.1.5 Reduction in Course Grade
Electrical Engineering	EE 97		09/17/15	1.1 Cheating	1.1.1 1.1.7	Student's lab report was structurally identical or very similar to another student.	3.1.1 Oral Reprimand
Electrical Engineering	EE 97		09/17/15	1.1 Cheating	1.1.1 1.1.7	Student's lab report was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Electrical Engineering	EE 97		09/17/15	1.1 Cheating	1.1.1 1.1.7	Student's lab report was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Electrical Engineering	EE 97		09/17/15	1.1 Cheating	1.1.1 1.1.7	Student's lab report was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Electrical Engineering	EE 97		09/17/15	1.1 Cheating	1.1.1 1.1.7	Student's lab report was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Mechanical Engineering, Civil and Environmental Engineering	ME111 CE112		09/17/15, 10/29/15, 11/03/15 CE - 10/27/15	1.1 Cheating	1.1.1 1.1.7	Student was observed collaborating and exchanging answers during an exam.	Not Applicable
Mechanical Engineering, Civil and Environmental Engineering	ME 111 CE 112		09/17/15, 10/29/15, 11/03/15 CE - 10/27/15	1.1 Cheating	1.1.1 1.1.7	Student was observed collaborating and exchanging answers during an exam.	Not Applicable
Computer Engineering General	CMPE 125		09/18/15	1.1 Cheating	1.1.1	Student's assignments contained material from another student's report dated the prior semester.	3.1.4 Failure on the Evaluation Instrument
Engineering	ENGR 100W		09/21/15	1.2 Plagiarism	1.2.1	Student's assignment rendered a turnitin report of 87 percent.	3.1.1 Oral Reprimand 3.1.2 Repetition of the Assignment

2014-2015 INCIDENT DESCRIPTION - CHARLES W. DAVIDSON COLLEGE OF ENGINEERING

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2014-2015 INCIDENT DESCRIPTION - CHARLES W. DAVIDSON COLLEGE OF ENGINEERING

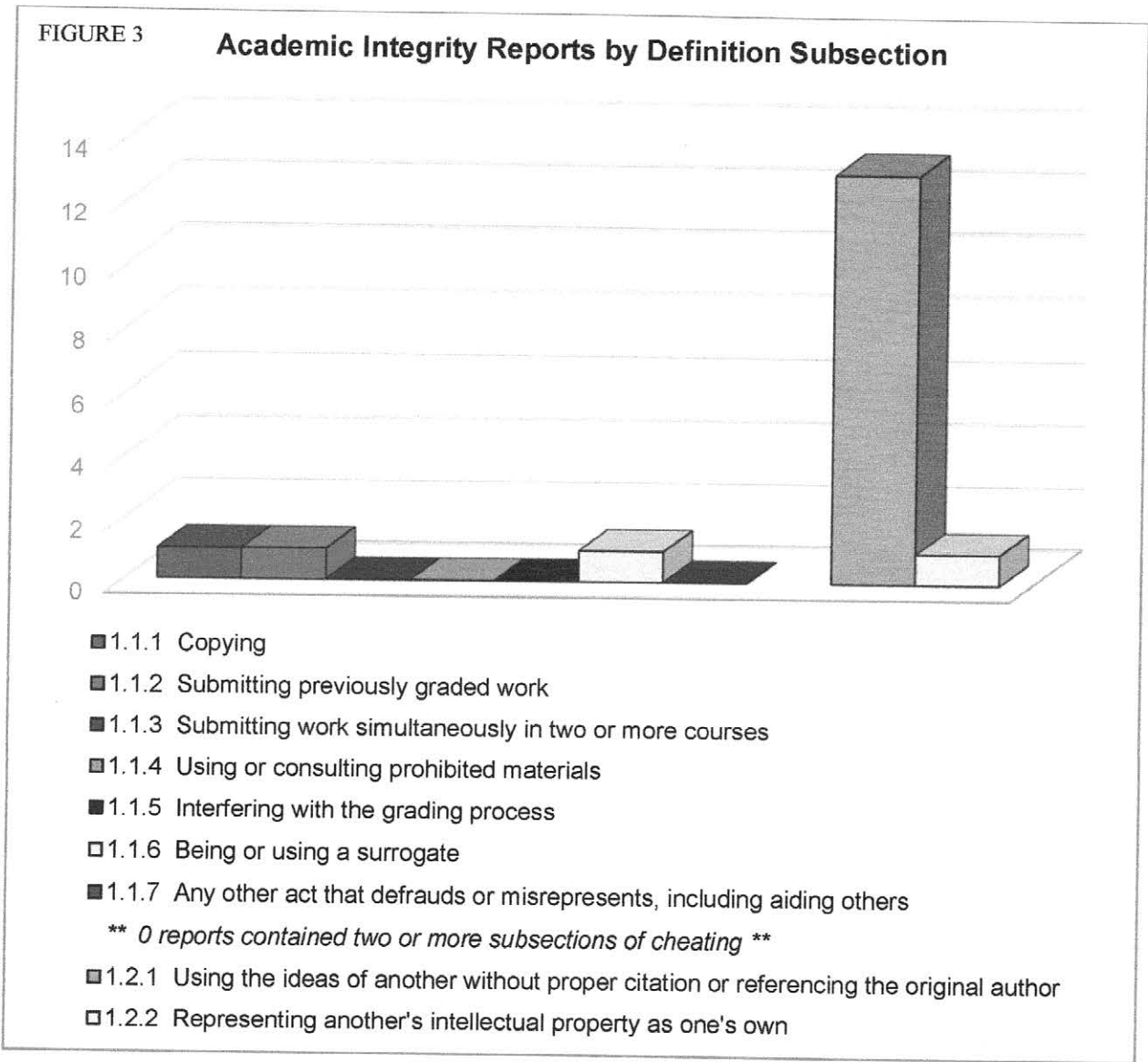
Computer Engineering	CMPE 207			04/03/16	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to two other students.	3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 207			04/03/16	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to two other students.	3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Electrical Engineering	EE 97			04/06/16	1.1 Cheating	1.1.1	Student copied another student's lab report from a prior semester.	3.1.4 Failure on the Evaluation Instrument
Mechanical Engineering	ME 210			04/07/16	1.2 Plagiarism	1.2.1	Student's paper contained material from an article without proper citation.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Electrical Engineering	EE 97			04/14/16	1.2 Plagiarism	1.2.1	Student's lab report contained material from Tektronix scopes without proper citation.	3.1.4 Failure on the Evaluation Instrument
Materials Engineering	MATE 25			04/19/16	1.1 Cheating	1.1.1	Student copied another student's paper from a prior semester.	3.1.4 Failure on the Evaluation Instrument
Electrical Engineering	EE 97			04/21/16	1.1 Cheating	1.1.1 1.1.7	Student's lab report contained fabricated information regarding the lab equipment used during the class.	3.1.4 Failure on the Evaluation Instrument
Materials Engineering	MATE 25			04/29/16	1.2 Plagiarism	1.2.1	Student's paper rendered a 42% turnitin report.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 206			05/03/16	1.1 Cheating	1.1.1	Student copied another student's lab report from a prior semester.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 206			05/03/16	1.1 Cheating	1.1.1	Student copied another student's lab report from a prior semester.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 206			05/03/16	1.1 Cheating	1.1.1	Student copied another student's lab report from a prior semester.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 206			05/03/16	1.1 Cheating	1.1.1	Student copied another student's lab report from a prior semester.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 206			05/03/16	1.1 Cheating	1.1.1	Student copied another student's lab report from a prior semester.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 206			05/03/16	1.1 Cheating	1.1.1	Student copied another student's lab report from a prior semester.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 206			05/03/16	1.1 Cheating	1.1.1	Student copied another student's lab report from a prior semester.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 206			05/03/16	1.1 Cheating	1.1.1	Student copied another student's lab report from a prior semester.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 206			05/03/16	1.1 Cheating	1.1.1	Student copied another student's lab report from a prior semester.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions

2014-2015 INCIDENT DESCRIPTION - CHARLES W. DAVIDSON COLLEGE OF ENGINEERING

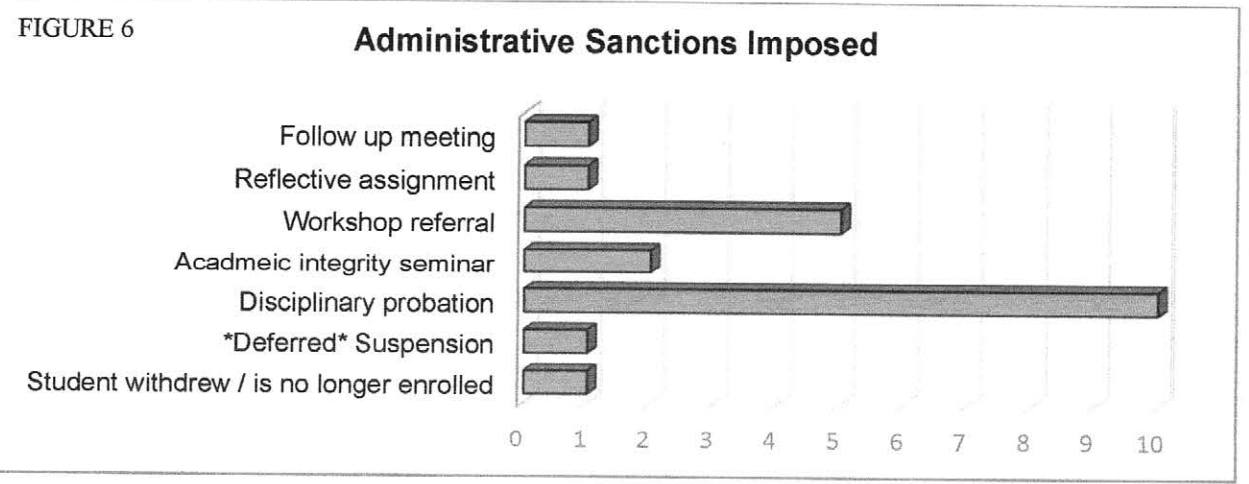
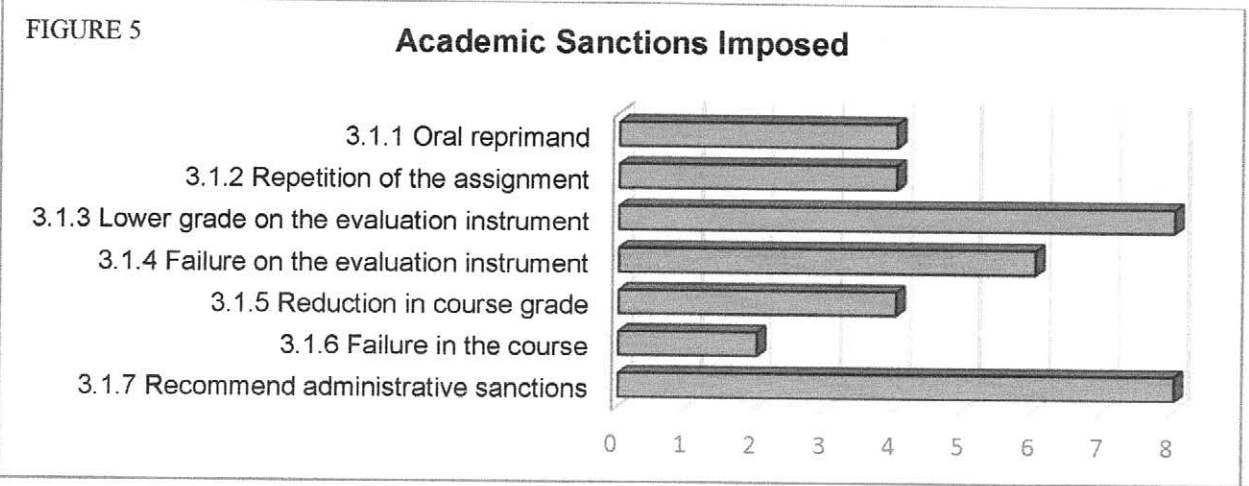
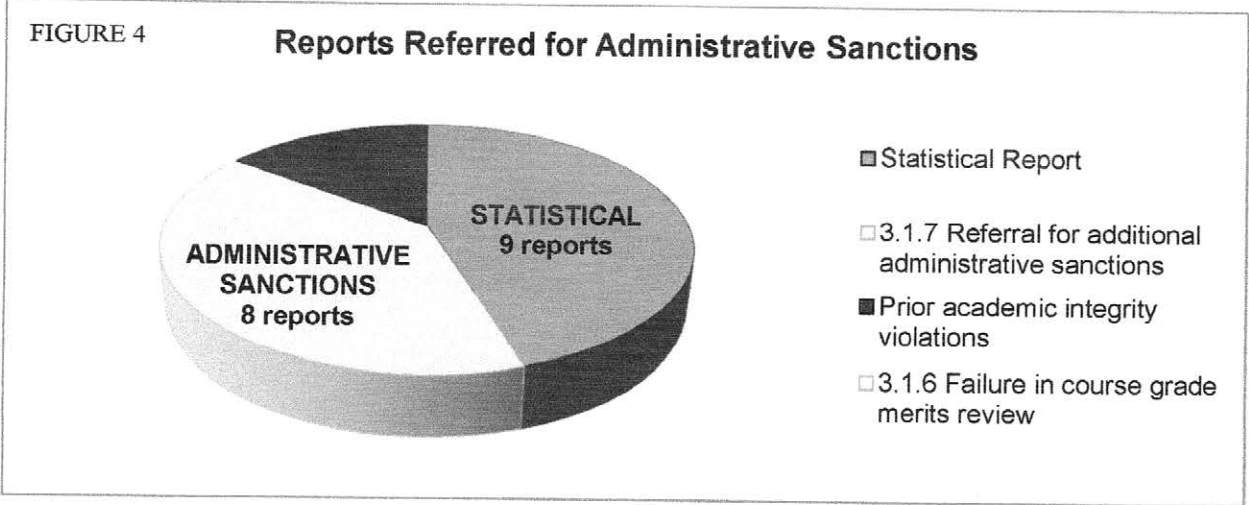
Computer Engineering	CMPE 283		05/25/16	1.1 Cheating	1.1.1 1.1.7	Student's assignment was structurally identical or very similar to another student.	3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Engineering	CMPE 283		05/25/16	1.1 Cheating	1.1.1 1.1.7	Student's assignment was structurally identical or very similar to another student.	3.1.5 Reduction in Course Grade 3.1.7 Recommendation of Additional Administrative Sanctions

COLLEGE OF HUMANITIES AND THE ARTS

During the 2015-2016 academic year, **17 reports** were filed regarding violations of the Academic Integrity Policy. **3 reports** were classified as cheating and **14 reports** were classified as plagiarism. Figure 3 captures the total number of reports organized by the subsections.



Faculty impose academic sanctions and determine which cases are reviewed for violations of the Student Conduct Code (i.e., 3.1.7 Recommendation of additional administrative sanctions). Student Conduct and Ethical Development will initiate the student conduct process beyond the faculty designation in limited circumstances (i.e., when a student has prior violations of the Academic Integrity Policy and when faculty impose 3.1.6 Failure in the course). Figures 4 captures the number of reports referred for additional administrative sanctions. Figure 5 displays the academic sanctions imposed while Figure 6 displays the administrative sanctions imposed. *Note: two or more academic and administrative sanctions may be assigned in one case.*



2014-2015 INCIDENT DESCRIPTION - COLLEGE OF HUMANITIES AND THE ARTS

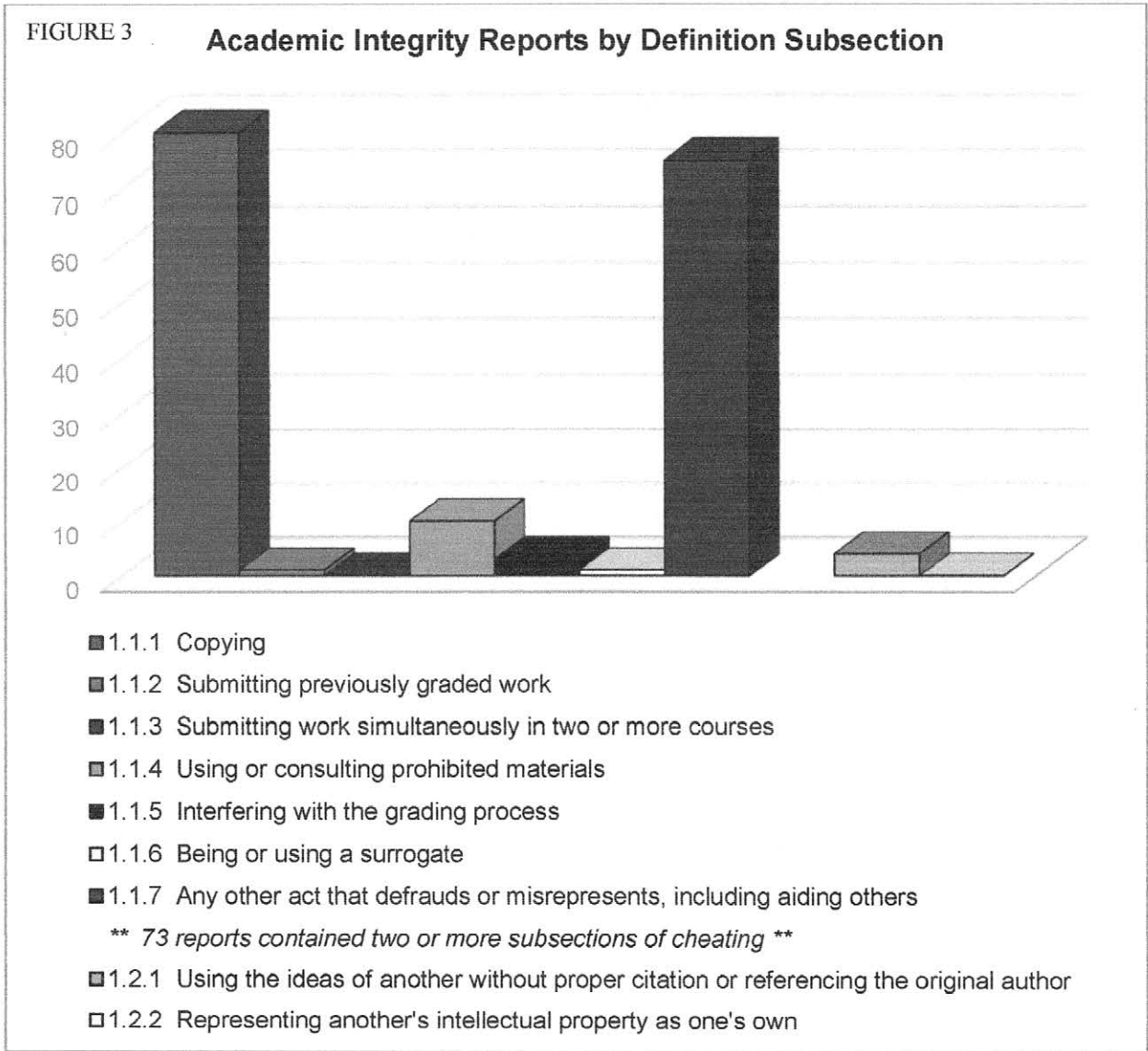
Academic Department	Course	Faculty	Incident Date	Violation	Sub-section	Incident Description	Academic Sanctions
Linguistics	LING 21		09/17/15	1.1 Cheating	1.1.1	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Linguistics & Language Development							3.1.1 Oral Reprimand
							3.1.2 Repetition of the Assignment
							3.1.3 Lower Grade on the Evaluation Instrument
Linguistics & Language Development	LLD 2		09/23/15	1.2 Plagiarism	1.2.1	Student's final draft contained material copied and pasted from other sources without proper citation.	3.1.5 Reduction in Course Grade
							3.1.7 Recommendation of Additional Administrative Sanctions
							3.1.1 Oral Reprimand
Linguistics & Language Development	LLD 2		09/23/15	1.2 Plagiarism	1.1.2 1.1.3	Student's assignment contained material copied and pasted from other sources without proper citation.	3.1.2 Repetition of the Assignment
							3.1.5 Reduction in Course Grade
							3.1.7 Recommendation of Additional Administrative Sanctions
English	ENGL 100W		10/06/15	1.1 Cheating	1.1.2 1.1.3	Student paid someone to write a portion of their paper.	3.1.4 Failure on the Evaluation Instrument
Humanities & the Arts							3.1.7 Recommendation of Additional Administrative Sanctions
	HA 96F		10/09/15	1.2 Plagiarism	1.2.1	Student's paper contained a paragraph from an online source without proper citation.	3.1.4 Failure on the Evaluation Instrument
							3.1.1 Oral Reprimand
Humanities							3.1.3 Lower Grade on the Evaluation Instrument
	HUM 2A		11/05/15	1.2 Plagiarism	1.2.1	Student's paper contained content from an online text summary site without proper citation.	3.1.4 Failure on the Evaluation Instrument
							3.1.7 Recommendation of Additional Administrative Sanctions
Philosophy							
	PHIL 61		11/18/15	1.2 Plagiarism	1.2.1	Student's take home examination contained material from other sources without proper citation.	3.1.4 Failure on the Evaluation Instrument
Philosophy							
	PHIL 61		11/18/15	1.2 Plagiarism	1.2.1	Student's take home examination contained material from other sources without proper citation.	3.1.4 Failure on the Evaluation Instrument
Linguistics							
	LING 21		12/08/15	1.2 Plagiarism	1.1.1 1.1.7	Student's essay rendered a turnitin report.	3.1.3 Lower Grade on the Evaluation Instrument
							3.1.3 Lower Grade on the Evaluation Instrument

2014-2015 INCIDENT DESCRIPTION - COLLEGE OF HUMANITIES AND THE ARTS

Industrial Design	DSID 123A			12/10/15	1.2 Plagiarism	1.1.1 1.1.7	Student used an existing product as their own original design; Student's portfolio contained images from a product's website without proper citation.	3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Linguistics	LING 107			12/14/15	1.2 Plagiarism	1.2.1	Student's final project contained material from outside websites without proper citation.	3.1.2 Repetition of the Assignment 3.1.3 Lower Grade on the Evaluation Instrument
English	ENGL 101			12/15/15	1.2 Plagiarism	1.2.1	Student's paper rendered a 58% turnitin report.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Linguistics	LING 21			12/15/15	1.2 Plagiarism	1.2.1	Student's essay contained material from other sources without proper citation.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
English	ENGL 100WB			04/08/16	1.2 Plagiarism	1.2.1	Student's analytical report was fully plagiarized (word-for-word) without proper citation.	3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Design	DSGN 100W			04/18/16	1.1 Cheating	1.1.2	Student submitted work previously graded in another course without prior approval by the course instructors.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade
English	ENGL 1B			05/04/16	1.2 Plagiarism	1.2.1	Student's essay contained material from other sources without proper citation.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
English	ENGL 135			05/19/16	1.2 Plagiarism	1.2.1	Student's paper contained material from an online source without proper citation.	3.1.2 Repetition of the Assignment 3.1.3 Lower Grade on the Evaluation Instrument

COLLEGE OF SCIENCE

During the 2015-2016 academic year, **101 reports** were filed regarding violations of the Academic Integrity Policy. **97 reports** were classified as cheating and **4 reports** were classified as plagiarism. Figure 3 captures the total number of reports organized by the subsections.



Faculty impose academic sanctions and determine which cases are reviewed for violations of the Student Conduct Code (i.e., 3.1.7 Recommendation of additional administrative sanctions). Student Conduct and Ethical Development will initiate the student conduct process beyond the faculty designation in limited circumstances (i.e., when a student has prior violations of the Academic Integrity Policy and when faculty impose 3.1.6 Failure in the course). Figures 4 captures the number of reports referred for additional administrative sanctions. Figure 5 displays the academic sanctions imposed while Figure 6 displays the administrative sanctions imposed. *Note: two or more academic and administrative sanctions may be assigned in one case.*

FIGURE 4

Reports Referred for Administrative Sanctions

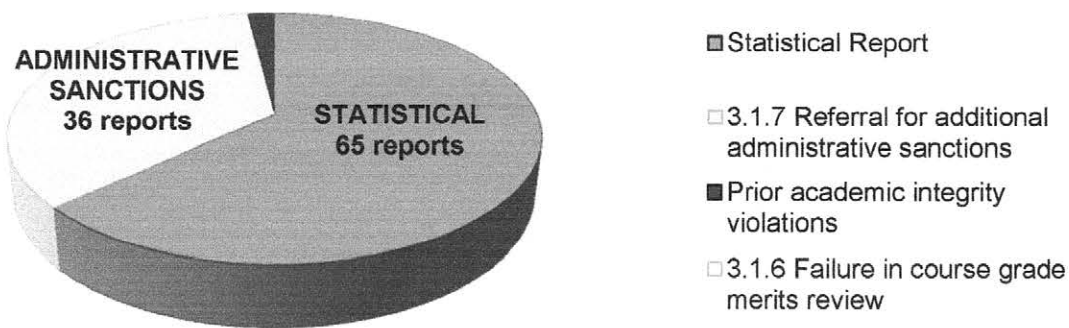


FIGURE 5

Academic Sanctions Imposed

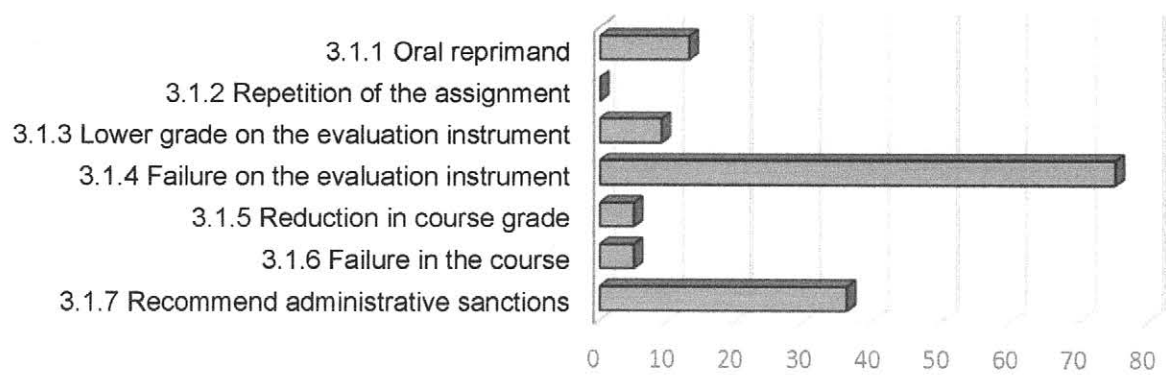
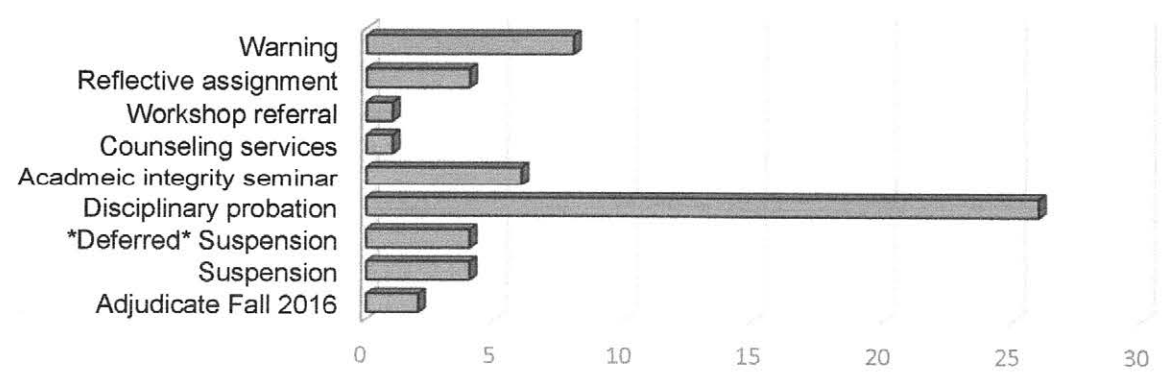


FIGURE 6

Administrative Sanctions Imposed



2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SCIENCE

Chemistry	CHEM 1A				02/24/16	1.1 Cheating	1.1.4	Student was observed with cell phone between their legs during the exam.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46A				02/26/16	1.1 Cheating	1.1.1 1.1.7	Student submitted the exact same report as another student.	3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A				02/26/16	1.1 Cheating	1.1.1 1.1.7	Student submitted the exact same report as another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Mathematics	MATH 129A				03/07/16	1.1 Cheating	1.1.5	Student altered a previously graded document; Student changed incorrect answers to make them correct.	3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A				03/10/16	1.1 Cheating	1.1.1 1.1.7	Student submitted the exact same report as another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A				03/10/16	1.1 Cheating	1.1.1 1.1.7	Student submitted the exact same report as another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A				03/10/16	1.1 Cheating	1.1.1 1.1.7	Student submitted the exact same report as another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Mathematics	MATH 32				03/10/16	1.1 Cheating	1.1.1 1.1.7	Student was observed looking at another student's exam.	3.1.4 Failure on the Evaluation Instrument
Mathematics	MATH 32				03/10/16	1.1 Cheating	1.1.1 1.1.7	Student was observed looking at another student's exam.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46A				03/17/16	1.1 Cheating	1.1.1 1.1.7	Student was observed talking during an exam.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46A				03/17/16	1.1 Cheating	1.1.1 1.1.7	Student was observed talking during an exam.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46A				03/17/16	1.1 Cheating	1.1.1 1.1.7	Student was observed talking during an exam.	3.1.4 Failure on the Evaluation Instrument
Mathematics	MATH 3B				03/21/16	1.1 Cheating	1.1.4	Student was observed using notes during an in-class quiz.	3.1.4 Failure on the Evaluation Instrument
Physics	PHYS 52				05/03/16	1.1 Cheating	1.1.1	Student's lab contains information from another student's lab report.	3.1.5 Reduction in Course Grade
Mathematics	MATH 30P				05/06/16	1.1 Cheating	1.1.4	Student was observed using a cell phone during the exam.	3.1.1 Oral Reprimand
Biology	BIOL 115				05/10/16	1.1 Cheating	1.1.1 1.1.7	Student submitted the exact same code as another student.	3.1.4 Failure on the Evaluation Instrument
Biology	BIOL 115				05/10/16	1.1 Cheating	1.1.1 1.1.7	Student submitted the exact same code as another student.	3.1.4 Failure on the Evaluation Instrument

2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SCIENCE

Physics	PHYS 263A		05/24/16	1.1 Cheating	1.1.1 1.1.7	Student's take home exam was identical to another student.	3.1.3 Lower Grade on the Evaluation Instrument
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2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SCIENCE

Computer Science	CS 46B		09/14/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		09/14/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		09/14/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46A		09/15/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A		09/15/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Justice Studies	CS 46A		09/15/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46B		09/21/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		09/21/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Chemistry	CHEM 130A		09/22/15	1.1 Cheating	1.1.4	Student was caught with a cell phone during the exam.	3.1.3 Lower Grade on the Evaluation Instrument
Computer Science	CS 154		10/05/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 154		10/05/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46A		10/06/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A		10/06/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Medical Product Development Management	SMPD 286		10/19/15	1.1 Cheating	1.1.1 1.1.7	Student's midterm exam was structurally identical or very similar to another student.	3.1.1 Oral Reprimand

2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SCIENCE

Computer Science	CS 46A			11/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			11/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Mathematics	MATH 31			11/17/15	1.1 Cheating	1.1.1	Student's midterm exam was identical to another student.	3.1.4 Failure on the Evaluation Instrument
Mathematics	MATH 31			11/17/15	1.1 Cheating	1.1.4	Student's midterm exam was identical to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			11/18/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			11/18/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			11/22/15	1.1 Cheating	1.1.1 1.1.7	Student submitted the exact same report as another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			11/22/15	1.1 Cheating	1.1.1 1.1.7	Student submitted the exact same report as another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Chemistry	CHEM 1B			11/23/15	1.1 Cheating	1.1.4	Student was observed with cell phone between their legs during the exam.	3.1.1 Oral Reprimand 3.1.7 Recommendation of Additional Administrative Sanctions
Physics	PHYS 168			11/24/15	1.2 Plagiarism	1.2.1	Student's research paper contained word-for-word material from web-based sources without proper citation.	3.1.4 Failure on the Evaluation Instrument
Chemistry	CHEM 1B			12/04/15	1.1 Cheating	1.1.1	Student was observed looking at another student's test.	3.1.1 Oral Reprimand
Microbiology	MICR 101			12/11/15	1.1 Cheating	1.1.4	Student used a cheat sheet during the final exam.	3.1.4 Failure on the Evaluation Instrument 3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Biology	BIOL 155			12/16/15	1.1 Cheating	1.1.6	Student had a surrogate take their final exam.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Mathematics	MATH 12			02/11/16	1.1 Cheating	1.1.1	Student copied another student's quiz.	3.1.4 Failure on the Evaluation Instrument
Biology	BIOL 106L			02/19/16	1.1 Cheating	1.1.2	Student submitted work previously graded in another semester without prior approval by the course instructors.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions

2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SCIENCE

Medical Product Development Management	SMPD 286			10/19/15	1.1 Cheating	1.1.1 1.1.7	Student's midterm exam was structurally identical or very similar to another student.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			10/20/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			10/20/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			10/22/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment contained an identical file id as another student.	3.1.6 Failure in the Course 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			10/22/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment contained an identical file id as another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			10/22/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment contained an identical file id as another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			10/22/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment contained an identical file id as another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Health Professions	HPRF 100W			10/22/15	1.2 Plagiarism	1.2.1	Student's annotated bibliography contained material from original sources without proper citation.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Chemistry	CHEM 1A			10/26/15	1.2 Plagiarism	1.2.1	Student wrote equations on their arm and used them during an exam.	3.1.1 Oral Reprimand
Computer Science	CS 46A			10/29/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment contained an identical file id as another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			10/29/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment contained an identical file id as another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Physics	PHYS 50			11/10/15	1.1 Cheating	1.1.5	Student altered their graded exam; Student had changed incorrect responses to reflect correct responses.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.6 Failure in the Course
Computer Science	CS 46A			11/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.7 Recommendation of Additional Administrative Sanctions

2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SCIENCE

Chemistry	CHEM 1A			05/11/16	1.1 Cheating	1.1.7	Student was not present during a class period and another student recorded their attendance for academic credit.	3.1.4 Failure on the Evaluation Instrument 3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Biology	BIOL 66			05/13/16	1.1 Cheating	1.1.4	Student was observed with a cell phone during the exam.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46B			05/15/16	1.2 Plagiarism	1.2.1	Student's exam contained plagiarized material from online sources without proper citation.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Mathematics	MATH 106			05/18/16	1.1 Cheating	1.1.1 1.1.7	Student was observed cheating on their final exam.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			05/19/16	1.1 Cheating	1.1.1	Student submitted the exact same code as another student.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Chemistry	CHEM 1A			05/20/16	1.1 Cheating	1.1.7	Student was observed looking at another student's exam.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Chemistry	CHEM 1A			05/20/16	1.1 Cheating	1.1.1	Student was observed looking at another student's exam.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Chemistry	CHEM 1A			05/20/16	1.1 Cheating	1.1.1	Student admitted another student helped them during the exam by supplying answers to them.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46A			05/20/16	1.1 Cheating	1.1.4	Student was observed using Facebook during the exam.	3.1.1 Oral Reprimand
Mathematics	MATH 30			05/20/16	1.1 Cheating	1.1.4	Student was observed with a stack of papers and their phone during the exam.	3.1.1 Oral Reprimand
Physics	PHYS 50			05/20/16	1.1 Cheating	1.1.1 1.1.7	Student's final exam was structurally identical or very similar to another student.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Physics	PHYS 50			05/20/16	1.1 Cheating	1.1.1 1.1.7	Student's final exam was structurally identical or very similar to another student.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Physics	PHYS 50			05/24/16	1.1 Cheating	1.1.5	Student altered a graded document; Student fabricated or altered information to obtain additional points.	3.1.1 Oral Reprimand 3.1.7 Recommendation of Additional Administrative Sanctions
Physics	PHYS 263A			05/24/16	1.1 Cheating	1.1.1 1.1.7	Student's take home exam was identical to another student.	3.1.3 Lower Grade on the Evaluation Instrument

2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SCIENCE

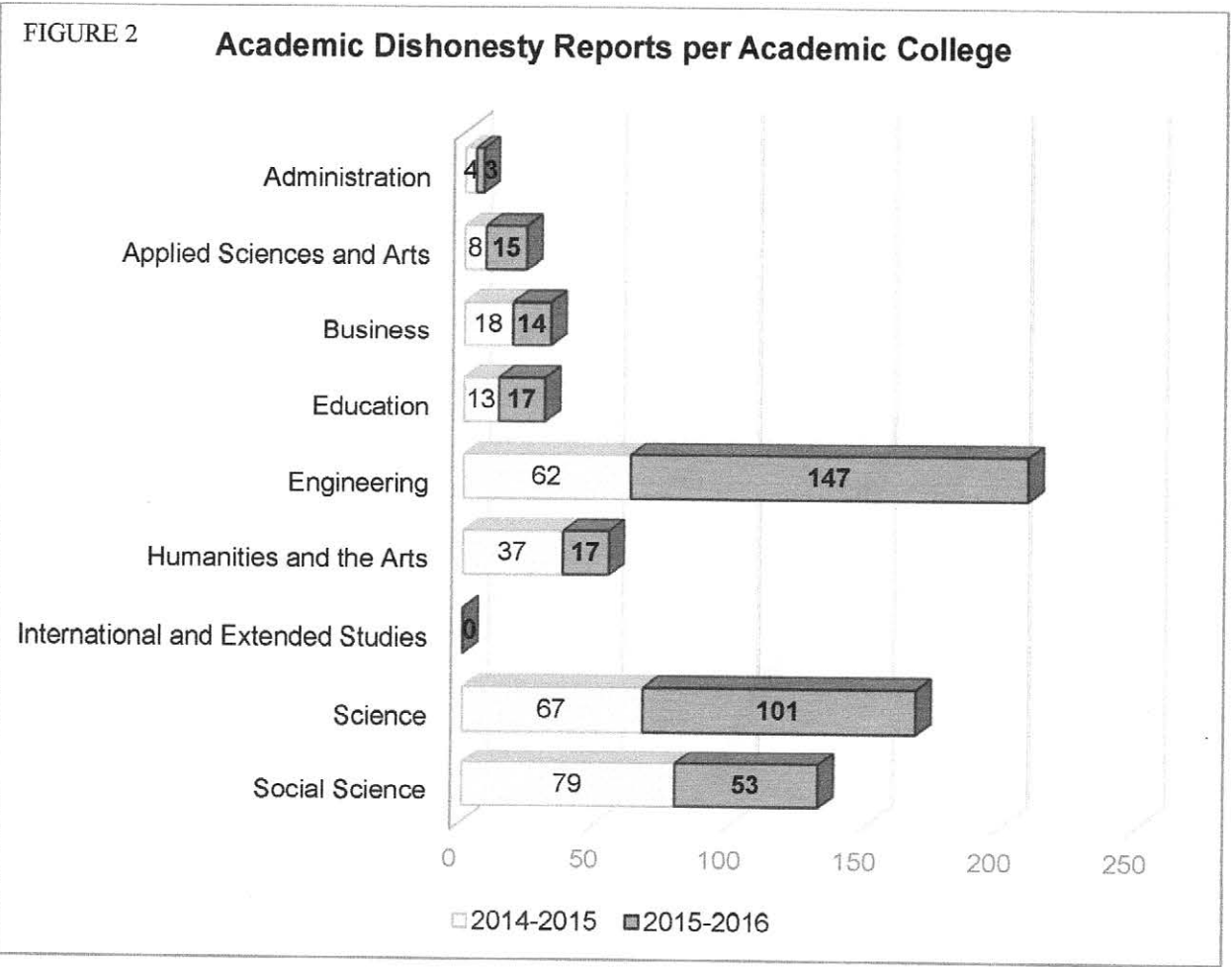
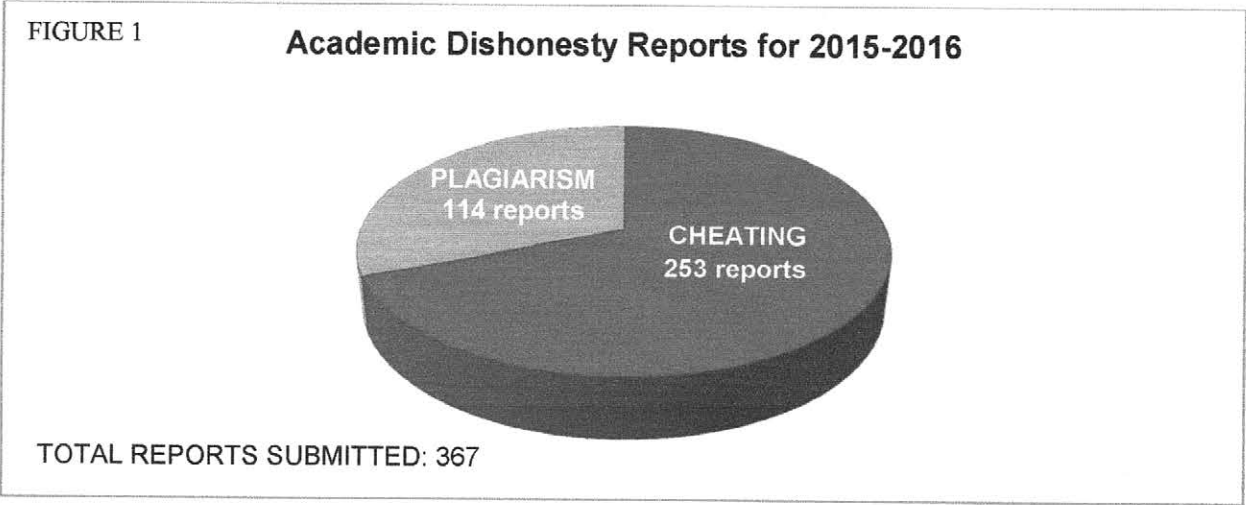
Academic Department	Course	Faculty	Incident Date	Violation	Sub-section	Incident Description	Academic Sanctions
Computer Science	CS 46B		08/30/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		08/30/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		08/30/15	1.1 Cheating	1.1.2 1.1.3	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		08/30/15	1.1 Cheating	1.1.2 1.1.3	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		08/30/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		08/30/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		08/30/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		08/30/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	Faculty Withdrew/ Rescinded the Academic Integrity Report
Computer Science	CS 46B		08/30/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		08/30/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		09/05/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.7 Recommendation of Additional Administrative Sanctions
Computer Science	CS 46B		09/05/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		09/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		09/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B		09/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument

2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SCIENCE

Computer Science	CS 46B			09/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B			09/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B			09/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B			09/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.3 Lower Grade on the Evaluation Instrument
Computer Science	CS 46B			09/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.3 Lower Grade on the Evaluation Instrument
Computer Science	CS 46B			09/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B			09/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B			09/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B			09/12/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B			09/14/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B			09/14/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B			09/14/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B			09/14/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Computer Science	CS 46B			09/14/15	1.1 Cheating	1.1.1 1.1.7	Student's homework assignment was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument

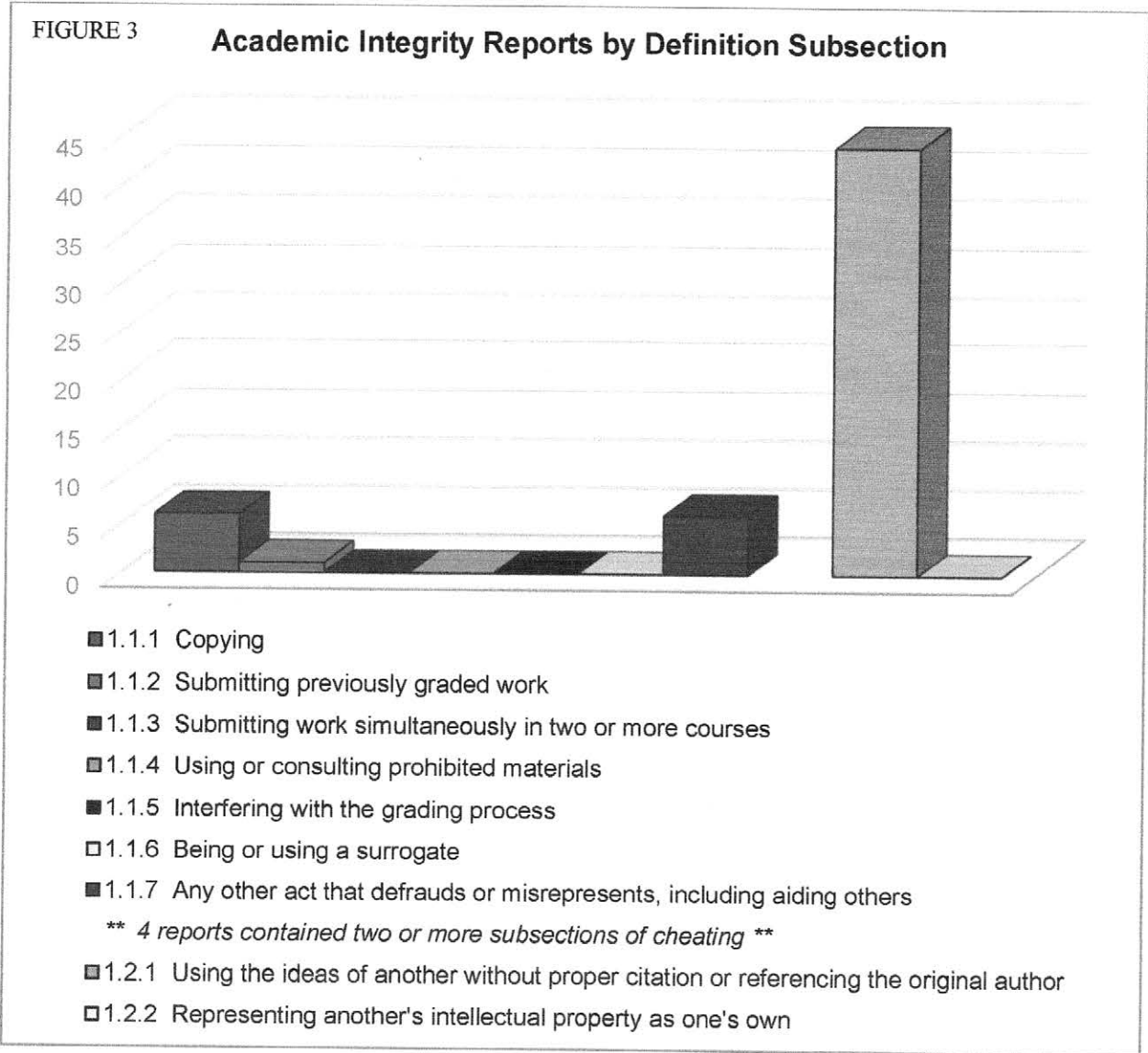
F15-7 ACADEMIC INTEGRITY POLICY
2015-2016 Annual Statistical Report

During the 2015-2016 academic year, **367 reports** were filed with Student Conduct and Ethical Development regarding violations of the Academic Integrity Policy. Figure 1 captures the total number of reports designated as cheating and plagiarism. Figure 2 captures the total number of reports submitted by each Academic College for the past two years.



COLLEGE OF SOCIAL SCIENCES

During the 2015-2016 academic year, **53 reports** were filed regarding violations of the Academic Integrity Policy. **9 reports** were classified as cheating and **44 reports** were classified as plagiarism. Figure 3 captures the total number of reports organized by the subsections.



Faculty impose academic sanctions and determine which cases are reviewed for violations of the Student Conduct Code (i.e., 3.1.7 Recommendation of additional administrative sanctions). Student Conduct and Ethical Development will initiate the student conduct process beyond the faculty designation in limited circumstances (i.e., when a student has prior violations of the Academic Integrity Policy and when faculty impose 3.1.6 Failure in the course). Figures 4 captures the number of reports referred for additional administrative sanctions. Figure 5 displays the academic sanctions imposed while Figure 6 displays the administrative sanctions imposed. *Note: two or more academic and administrative sanctions may be assigned in one case.*

FIGURE 4

Reports Referred for Administrative Sanctions

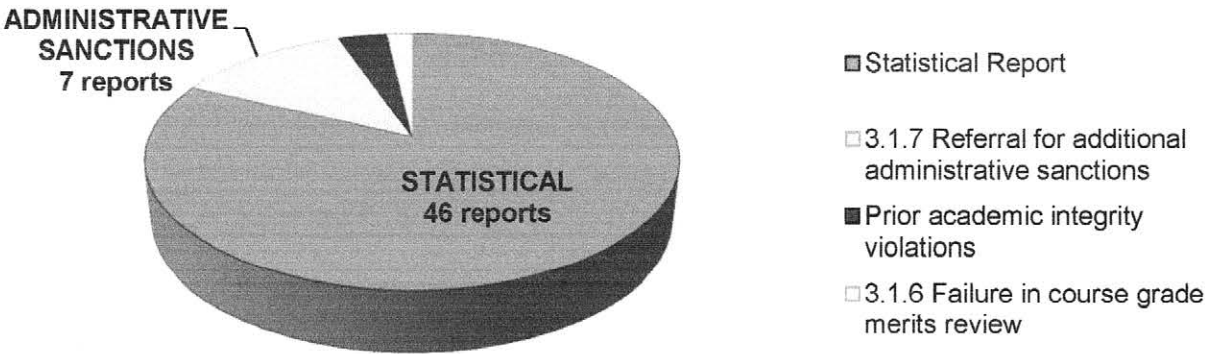


FIGURE 5

Academic Sanctions Imposed

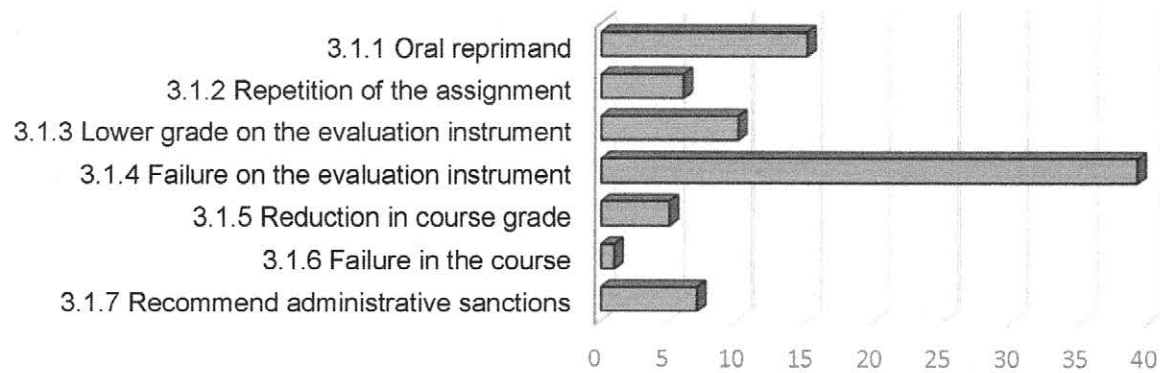
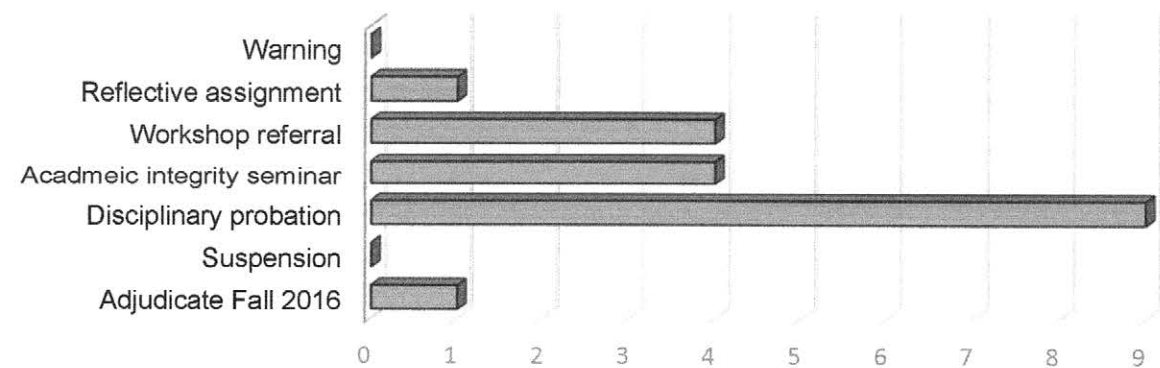


FIGURE 6

Administrative Sanctions Imposed



2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SOCIAL SCIENCES

Sociology	SOCI 100W			02/10/16	1.2 Plagiarism	1.2.1	Student's homework assignment contained word-for-word material from an online source without proper citation.	3.1.4 Failure on the Evaluation Instrument
Communication Studies	COMM 101C			02/18/16	1.1 Cheating	1.1.1 1.1.7	Student's paper was structurally identical or very similar to another student.	3.1.1 Oral Reprimand 3.1.3 Lower Grade on the Evaluation Instrument 3.1.4 Failure on the Evaluation Instrument
Communication Studies	COMM 101C			02/18/16	1.1 Cheating	1.1.1 1.1.7	Student's paper was structurally identical or very similar to another student.	3.1.1 Oral Reprimand 3.1.3 Lower Grade on the Evaluation Instrument 3.1.4 Failure on the Evaluation Instrument
Environmental Studies	ENVS 110			02/21/16	1.1 Cheating	1.1.1	Student copied large portions of their lab report from another student who had previously taken the course.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Communication Studies	COMM 41			02/22/16	1.2 Plagiarism	1.2.1	Student's assignment contained material from an online source without proper citation.	3.1.4 Failure on the Evaluation Instrument
Sociology	SOCI 100W			03/17/16	1.2 Plagiarism	1.2.1	Student's literature review assignment contained word-for word passages without proper citation.	3.1.4 Failure on the Evaluation Instrument
Sociology	SOCI 170			04/06/16	1.2 Plagiarism	1.2.1	Student's paper contained paraphrased and word-for-word material	3.1.4 Failure on the Evaluation Instrument
Anthropology	ANTH 115			04/07/16	1.2 Plagiarism	1.2.1	Student's research paper rendered a 33% turnitin report and contained cut-and-pasted material without proper citation.	3.1.1 Oral Reprimand 3.1.2 Repetition of the Assignment 3.1.3 Lower Grade on the Evaluation Instrument
Political Science	POLS 170V			04/13/16	1.2 Plagiarism	1.2.1	Student's paper rendered a 58% turnitin report and contained material from an online article without proper citation.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Sociology	SOCI 1			04/14/16	1.2 Plagiarism	1.2.1	Student's conclusion paragraph contained information from a website without proper citation.	3.1.1 Oral Reprimand 3.1.2 Repetition of the Assignment
Political Science	POLS 15B			04/18/16	1.2 Plagiarism	1.2.1	Student's research paper contained plagiarized material and rendered a 56% turnitin report.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Anthropology	ANTH 11			04/21/16	1.2 Plagiarism	1.2.1	Student's rough draft contained entire passages of text from various websites without proper citation.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument

2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SOCIAL SCIENCES

Sociology	SOCI 100W		04/28/16	1.2 Plagiarism	1.2.1	Student's compare/contrast paper contained word-for-word and paraphrased material from other sources without proper citation.	3.1.4 Failure on the Evaluation Instrument
Sociology Communication Studies						Student's compare/contrast paper contained word-for-word and paraphrased material from other sources without proper citation.	
	SOCI 100W		05/01/16	1.2 Plagiarism	1.2.1	Student's outline rendered a 39% turnitin report.	3.1.4 Failure on the Evaluation Instrument 3.1.1 Oral Reprimand
	COMM 20		05/11/16	1.2 Plagiarism	1.2.1	Student's rough draft contained material from various sources without proper citation.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Referral for Additional Administrative Sanctions
Anthropology	ANTH 105		05/12/16	1.2 Plagiarism	1.2.1	Student's paper contained large portions of material from online sources without proper citation.	
Communication Studies	COMM 174		05/12/16	1.2 Plagiarism	1.2.1	Student made an online post seeking help on their essay and providing payment for their services.	3.1.4 Failure on the Evaluation Instrument
	Unknown		05/16/16	1.1 Cheating	1.1.7		<i>Not Applicable</i>

2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SOCIAL SCIENCES

Academic Department	Course	Faculty	Incident Date	Violation	Sub-section	Incident Description	Academic Sanctions
Sociology	SOCI 100W		09/02/15	1.2 Plagiarism	1.2.1	Student's homework assignment contained material from Wikipedia without proper citation.	3.1.4 Failure on the Evaluation Instrument
Sociology	SOCI 100W		09/14/15	1.2 Plagiarism	1.2.1	Student's assignment contained material from online sources and the course reading without proper citation.	3.1.4 Failure on the Evaluation Instrument
Anthropology	ANTH 115		09/28/15	1.2 Plagiarism	1.1.2 1.1.3	Student's assignment contained material that was copied and pasted from another source without proper citation.	3.1.4 Failure on the Evaluation Instrument
Anthropology	ANTH 115		09/28/15	1.2 Plagiarism	1.1.2 1.1.3	Student's assignment contained material that was copied and pasted from another source without proper citation.	3.1.3 Lower Grade on the Evaluation Instrument
Anthropology	ANTH 115		09/29/15	1.2 Plagiarism	1.2.1	Student's assignment contained material that was copied and pasted from another source without proper citation.	3.1.4 Failure on the Evaluation Instrument
Anthropology	ANTH 140		09/30/15	1.2 Plagiarism	1.2.1	90 percent of the student's investigative report was plagiarized.	3.1.4 Failure on the Evaluation Instrument
Communication Studies	COMM 100W		09/30/15	1.1 Cheating	1.1.1 1.1.7	Student's paper contained material that had been turned in a prior semester.	3.1.4 Failure on the Evaluation Instrument
Sociology	SOCI 100W		09/30/15	1.2 Plagiarism	1.1.1 1.1.7	Student's annotated bibliography contained material from original sources without proper citation.	3.1.4 Failure on the Evaluation Instrument
Anthropology	ANTH 115		10/01/15	1.2 Plagiarism	1.2.1	Student's assignment contained material that was copied and pasted from another source without proper citation.	3.1.4 Failure on the Evaluation Instrument
Sociology	SOCI 100W		10/08/15	1.2 Plagiarism	1.2.1	Student's assignment contained material from original sources without proper citation.	3.1.4 Failure on the Evaluation Instrument
Sociology	SOCI 100W		10/08/15	1.2 Plagiarism	1.2.1	Student's assignment contained word-for-word material from another source without proper citation.	3.1.4 Failure on the Evaluation Instrument
Sociology	SOCI 170		10/13/15	1.2 Plagiarism	1.2.1	Student's assignments contained cut-and-pasted material from internet sources without proper citation.	3.1.3 Lower Grade on the Evaluation Instrument

2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SOCIAL SCIENCES

Economics	ECON 203A			12/01/15	1.2 Plagiarism	1.2.1	Student's introductory paragraph of their rough draft was from an online source without proper citation.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.4 Failure on the Evaluation Instrument 3.1.7 Referral for Additional Administrative Sanctions
Communication Studies	COMM 100W			12/02/15	1.1 Cheating	1.1.7	Student's paper contained cut-and-pasted material from sources without proper citation.	3.1.6 Failure in the Course
Environmental Studies	ENVS 154			12/05/15	1.2 Plagiarism	1.2.1	Student's first draft of their term paper contained material from other sources without proper citation.	3.1.1 Oral Reprimand 3.1.2 Repetition of the Assignment
Communication Studies	COMM 131P			12/07/15	1.2 Plagiarism	1.2.1	Student used partial sentences from other sources without proper citation.	3.1.1 Oral Reprimand
History	HIST 155			12/08/15	1.2 Plagiarism	1.2.1	Student's paper was almost entirely cut-and-pasted from a website without proper citation.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.4 Failure on the Evaluation Instrument 3.1.7 Referral for Additional Administrative Sanctions
Communication Studies	COMM 20			12/08/15	1.2 Plagiarism	1.2.1	Student's assignment rendered a turnitin report and contained content from an online source without proper citation.	3.1.3 Lower Grade on the Evaluation Instrument 3.1.7 Referral for Additional Administrative Sanctions
Global Studies	GLST 162			12/09/15	1.2 Plagiarism	1.2.1	Student's final essay contained material from websites without proper citation.	3.1.1 Oral Reprimand
Psychology	PSYC 160			12/10/15	1.1 Cheating	1.1.1	Student submitted another student's work that was previously graded.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade 3.1.7 Referral for Additional Administrative Sanctions
Psychology	PSYC 191			12/14/15	1.1 Cheating	1.1.1 1.1.7	Student's online final exam was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Psychology	PSYC 191			12/14/15	1.1 Cheating	1.1.1 1.1.7	Student's online final exam was structurally identical or very similar to another student.	3.1.4 Failure on the Evaluation Instrument
Environmental Studies	ENVS 119			12/20/15	1.2 Plagiarism	1.2.1	Student's assignment contained sentences that were copied and pasted from other sources without proper citation.	3.1.1 Oral Reprimand 3.1.7 Referral for Additional Administrative Sanctions
Sociology	SOCI 100W			02/10/16	1.2 Plagiarism	1.2.1	Student's homework assignment contained word-for-word material from an online source without proper citation.	3.1.4 Failure on the Evaluation Instrument

2014-2015 INCIDENT DESCRIPTION - COLLEGE OF SOCIAL SCIENCES

Psychology	PSYC 100W			10/15/15	1.2 Plagiarism	1.2.1	Student's first draft contained material from another student in a prior semester without proper citation.	3.1.1 Oral Reprimand 3.1.2 Repetition of the Assignment 3.1.4 Failure on the Evaluation Instrument
Environmental Studies	ENVS 158			10/27/15	1.2 Plagiarism	1.2.1	Student's annotated bibliography assignment contained material from online sources without proper citation.	3.1.1 Oral Reprimand 3.1.2 Repetition of the Assignment
Sociology	SOCI 173			10/28/15	1.2 Plagiarism	1.2.1	Student's homework assignment contained word-for-word material from an online source without proper citation.	3.1.4 Failure on the Evaluation Instrument
Sociology	SOCI 100W			10/29/15	1.2 Plagiarism	1.2.1	Student's assignment contained word-for-word and paraphrased material from another source without proper citation.	3.1.4 Failure on the Evaluation Instrument
Justice Studies	SOCI 100W			11/03/15	1.2 Plagiarism	1.2.1	Student's assignment contained word-for-word and paraphrased material from another source without proper citation.	3.1.4 Failure on the Evaluation Instrument
Anthropology	ANTH 230			11/16/15	1.2 Plagiarism	1.2.1	Student's assignment contained material from other sources without proper citation.	3.1.1 Oral Reprimand 3.1.4 Failure on the Evaluation Instrument
Asian American Studies	AAS 33A			11/19/15	1.2 Plagiarism	1.2.1	Student's essay rendered a 52% turnitin report.	3.1.1 Oral Reprimand 3.1.2 Repetition of the Assignment 3.1.3 Lower Grade on the Evaluation Instrument
Communication Studies	COMM 20			11/23/15	1.2 Plagiarism	1.2.1	Student's paper rendered a 60% turnitin report.	3.1.4 Failure on the Evaluation Instrument 3.1.7 Referral for Additional Administrative Sanctions
Religious Studies	RELS 156			11/23/15	1.2 Plagiarism	1.2.1	Student's paper contained word-for-word material from other sources without proper citation.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Religious Studies	RELS 156			11/23/15	1.2 Plagiarism	1.2.1	Student's assignment contained word-for-word material from other sources without proper citation.	3.1.4 Failure on the Evaluation Instrument 3.1.5 Reduction in Course Grade
Political Science	POLS 152A			11/24/15	1.2 Plagiarism	1.2.1	Student's paper rendered a 53% turnitin report.	3.1.4 Failure on the Evaluation Instrument

Statement of Interest
Shannon Rose Riley

I would very much like to serve as Faculty-at-Large on the Executive Committee, should a vacancy open. I have been a member of the Academic Senate for the last several years—from 2011 to 2013, on the Organization and Government Committee and since Fall 2014, on Professional Standards. On the latter, I have had the chance to be a part of the revision of our decades old RTP policy and the crafting of the recently passed policies, S15-7, -8, and -9. Since then, we have been involved in implementing training workshops on the new policy and reviewing numerous RTP guidelines for departments and programs across campus. The work has been tremendously rewarding to me personally and professionally and I would very much like to experience and learn more about Senate leadership and the Executive Committee. I have heard that the Faculty-at-Large position provides such a glimpse into Senate and University leadership and shared governance.

I bring with me a range of administrative and leadership experience, here at SJSU and elsewhere. I am currently an Associate Professor in my second year as Chair of the Dept. of Humanities and in my 9th year as Coordinator of the Creative Arts Program at SJSU—I go up for promotion to Full Professor this academic year. I have been on the Department level Curriculum Committee for the last eight years as well as on the Recruitment, Retention, Tenure, and Promotion Committee in 2014-15, during which time we hired two new tenure-track faculty members. At the College level, I have served on the College of Humanities and the Arts Research Committee (2012-13) and the College of Humanities and the Arts Curriculum Committee (2010-11). I was also the first Dean of Students at one of the top art colleges in the country, Maine College of Art (1998-2002). In that role, I worked closely with the Vice President for Enrollment Management to create the college's first Student Services Department, authored the institution's first ADA compliance policy, and created the Student Learning Center as well as the college's First Year Experience, which included a service learning component that was co-facilitated by a group of peer mentors.

I care very deeply for San José State University—like many of our own students, I am the first person in my family to graduate from college. I would be very grateful for an opportunity to do more for the students, staff, and faculty at this institution and I believe my work on Senate partly provides such an opportunity.

Candidate: Winifred Schultz-Krohn, Professor and Chair of Occupational Therapy

Statement for position: Associate Vice Chair of the Academic Senate

I have served on the Academic Senate for several years and during this past summer I served as the Faculty at Large and as the Interim Associate Vice Chair on the Executive Committee. I would be honored to serve as the Associate Vice Chair for the upcoming Academic Year.

Service to the campus community has been a major focus of my past 20 years at San Jose State, whether serving/chairing departmental and college committees, the Program Planning committee, serving on the WASC Task Force charged with addressing the Meaning of the Degree that developed the University Learning Goals (fondly referred to as ULGs), and working with previous Senator Marc d'Alarcao and AVP/Senator Pamela Stacks on developing the Sense of the Senate resolutions on research.

But what makes me qualified to pursue this position? In various committees, across all levels of the campus community, there seem to be three elements needed to be a successful and productive committee member: be focused, be willing to work, and listen carefully to others. These are skills I possess and continually work to further develop. My ability to focus is derived from a need to be productive and yet this is balanced with viewing the issue within a larger context of the entire institution. My willingness to work is closely linked with my need to complete a project instead of having a project linger for years without resolution. To meet this goal, I search for and then examine available information so I am well prepared to complete a task. I also make a conscious effort to listen carefully to the opinions of others. Although I am not hesitant to offer an opinion when needed, listening to others provides additional information that can be merged with other sources to make an informed decision. This is particularly important in matters discussed in the Academic Senate. As a Senator, I prepare brief notes before each meeting and for many years I distributed these notes throughout the College of Applied Sciences and Arts. This was extra work but it not only informed the college I represented but also provided a means for the college to contact me if concerns arose regarding resolutions.

As the Chair of the Occupational Therapy Department I successfully guided the department through the external accreditation visit last year where evidence was provided for 190 national standards. I have served as Chair of the American Occupational Therapy Association Commission of Continuing Competence and Professional Development where professional position papers were developed and presented to the occupational therapy membership for review. This dedication and willingness to work will be skills brought to the Academic Senate Executive Committee if I am elected as Associate Vice Chair. I respectfully ask for your support for this position.

Sincerely,
Winifred Schultz-Krohn, PhD, OTR/L, BCP, FAOTA
Professor and Chair of Occupational therapy