



**San José State**  
UNIVERSITY

**OFFICE OF THE REGISTRAR**

One Washington Square  
San José, CA 95192-0009  
Voice: 408-924-5680  
Fax: 408-924-2077  
E-mail: [registrar@sjsu.edu](mailto:registrar@sjsu.edu)  
[www.sjsu.edu/registrar](http://www.sjsu.edu/registrar)

Dear Student,

Attached you will find the **California Non-Resident Tuition Exemption Request** form (California Law passed as "AB540").

To apply for the exemption, you must:

1. Have already graduated from high school
2. Indicate full high school information in section provided.
3. Indicate your current immigration status.
4. Attach an official high school transcript to the exemption request
5. Complete and sign the form using black/blue ink only.

A reply regarding the status of your exemption will be mailed upon receipt of your high school transcript. **You must have/ turn in a final official high school transcript that shows the date of your graduation before your request can be processed.**

Should you have any questions regarding this non-resident tuition exemption you may contact either:

Joni Talley  
Office of the Registrar  
408-924-2090  
[joni.talley@sjsu.edu](mailto:joni.talley@sjsu.edu)

or

Sophie Lanh  
Office of the Registrar  
408-924-2062  
[sophie.lanh@sjsu.edu](mailto:sophie.lanh@sjsu.edu)

Sincerely,

Office of the Registrar  
San José State University

**The California State University**  
Bakersfield, Chico, Dominguez Hills,  
Fresno, Fullerton, East Bay, Humboldt,  
Long Beach, Los Angeles, Maritime Academy,  
Monterey Bay, Northridge, Pomona,  
Sacramento, San Bernardino, San Diego,  
San Francisco, San Jose, San Luis Obispo,  
San Marcos, Sonoma, Stanislaus

# California Nonresident Tuition Exemption Request

## For Eligible California High School Graduates

Return  
Completed  
Form to  
Campus  
Admission's  
Office

Complete and sign this form to request an exemption from Nonresident Tuition. You must submit any documentation required by the College or University (for example, proof of high school attendance in California). Contact the California Community College, University of California or California State University campus where you intend to enroll (or are enrolled) for instructions on documentation, additional procedures and applicable deadlines.

**ELIGIBILITY:**

I, the undersigned, am applying for a California Nonresident Tuition Exemption for eligible California high school graduates at (specify the college or university) \_\_\_\_\_ and I declare the following:

**Check YES or NO boxes:**

Yes     No    I have graduated from a California high school or have attained the equivalent thereof, such as a High School Equivalency Certificate, issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination.

Yes     No    I have attended high school in California for three or more years.

**Provide information on all school(s) you attended in grades 9 - 12:**

School	City	State	Dates:	
			From – Month/Year	To – Month/Year

*Documentation of high school attendance and graduation (or its equivalent) is required by the University of California, The California State University and some California Community Colleges. Follow campus instructions.*

**Check the box that applies to you -- check only one box:**

- I am a nonimmigrant alien as defined by federal law, [including, but not limited to, a foreign student (F visa) or exchange visitor (J visa)].
- OR
- I am NOT a nonimmigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien without lawful immigration status).

**AFFIDAVIT:**

I, the undersigned, declare under penalty of perjury under the laws of the State of California that the information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the nonresident tuition exemption for eligible California high school graduates. I hereby declare that, if I am an alien without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the College or University.

Print Full Name (as it appears on your campus student records)	Campus/Student Identification Number
Print Full Mailing Address (Number, Street, City, State, Zip Code)	Email Address (Optional)
	Phone Number (Optional)
Signature	Date

# California Nonresident Tuition Exemption

*For Eligible California High School Graduates  
(The law passed by the Legislature in 2001 as "AB 540")*

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## GENERAL INFORMATION

Any student, other than a nonimmigrant alien, who meets all of the following requirements, shall be exempt from paying nonresident tuition at the California Community Colleges, the California State University and the University of California (all public colleges and universities in California).

- Requirements:
    - The student must have attended a high school (public or private) in California for three or more years.
    - The student must have graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam).
    - An alien student who is without lawful immigration status must file an affidavit with the college or university stating that he or she has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.
  - Students who are non immigrants [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.
  - The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above. Student information obtained in this process is strictly confidential unless disclosure is required under law.
  - Students eligible for this exemption who are transferring to another California public college or university must submit a new request (and documentation if required) to each college under consideration.
  - Nonresident students meeting the criteria will be exempted from the payment of nonresident tuition, but they will *not* be classified as California residents. They continue to be "nonresidents".
  - AB540 does not provide student financial aid eligibility for undocumented alien students. These students remain ineligible for state and federal financial aid.
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## PROCEDURES FOR REQUESTING THIS EXEMPTION FROM NONRESIDENT TUITION

**California Community Colleges:** Complete the form on the reverse. Submit it to the Admissions Office at the community college where you are enrolled or intend to enroll. You may be required to submit additional documentation. Call the college Admissions Office if you have questions.

**University of California:** Complete the form on the reverse and submit it to the Office of the Registrar at the UC campus where you are enrolled or intend to enroll. Your campus has established deadlines for submission of exemption requests; however, requests are not to be submitted until you have been admitted to a UC campus. Some students, such as transfer, graduate, and professional students, also must submit their official high school transcripts; check with your campus for specific instructions. Once you are determined to be eligible for the exemption, you will continue to receive it as long as you fulfill the eligibility requirements or until the University no longer offers this exemption. The exemption covers the Nonresident Tuition Fee and the Educational Fee differential charged to nonresident students. Applying for the exemption does not alter your responsibility to pay by the campus deadline any nonresident tuition and associated fees that may be due before your eligibility is determined. For general information, visit the following website: [www.ucop.edu/sas/sfs/ppolicies/ab540faqs.htm](http://www.ucop.edu/sas/sfs/ppolicies/ab540faqs.htm). For campus-specific instructions regarding documentation and deadline dates, contact the campus Office of the Registrar.

**California State University:** Complete the form on the reverse. Contact the Office of Admission and Records at the CSU campus where you are enrolled or intend to enroll for instructions on submission, deadline information, and additional requirements. You will be required to submit final high school transcripts and appropriate records of high school graduation or the equivalent, if you have not done so already. Call the Office of Admissions and Records at the campus if you have questions.

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